Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

June 11, 2024

6:00 PM

President, Tina Johnson; Vice President , Bonnie Hall, Treasurer, Heidi Dates, Secretary, Jane Stevenson, Jodi Rogers, Ashlee Smith, Director: Patti Alexander

Absent: Ashley Reese

Guest: Debra Rose

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:02 p.m.

1. **ADOPTION OF AGENDA**

**Motion 24-21:** Bonnie Hall moved to approve the agenda. Jodi Rogers seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** Debra Rose is interested in renting one of the offices upstairs. After discussion, Tina will make up a lease for Debra to sign.
2. **APPROVAL OF MINUTES**

**Motion 24-22:** Heidi Dates moved to approve the May 7, 2024. Jodi Rogers seconded and the motion was passed.

1. **TREASURER’S REPORT**
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
3. **OLD BUSINESS**
	1. **Rental Space** – Tina will make up a lease agreement for 6 months and monthly rental of $200 for Debra Rose to sign.
	2. **Payroll Company** – ADP has set up payroll with Heidi. ADP is cheaper than Paychex. Customer Service is very quick. First pay period went smoothly. Heidi will contact Paychex to cancel service.
	3. **Assembly Funding** – haven’t heard back yet.
	4. **Summer Reading Donations** – Patti has received lots of donations. Passed out letters to anyone who might know of other places to get donations.
	5. **Outdoor Loan Library** – Patti will put a post on Facebook to see if there might be someone willing to make a new cabinet.
4. **NEW BUSINESS**:
	1. **IRS 990 Form** – Received approval for extension of filing.
	2. **Lavender Festival** – It was decided that the library will sell ice cream the weekend of July 13 & 14,
	3. **Treasure Fest** – Haven’t heard if the village is doing one this year. If there isn’t a Festival can do a book sale anytime.
5. **Public Expression -** none
6. **NEXT MEETING** – Tuesday, July 9, 2024, at 6:00 p.m.
7. **ADJOURNMENT**

**Motion 24-23:** Jodi Rogers moved to adjourn the meeting. Bonnie Hall seconded and was passed. Meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Jane M. Stevenson