Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

October 8, 2024

6:00 PM

President, Tina Johnson; Vice President , Bonnie Hall, Treasurer, Heidi Dates, Secretary, Jane Stevenson, Jodi Rogers, Ashley Reese, Director: Patti Alexander

Absent: Ashlee Smith

Guest:

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:01 p.m.

1. **ADOPTION OF AGENDA**

**Motion 24-36:** Bonnie Hall moved to approve the agenda. Heidi Dates seconded and the motion was unanimously passed.

1. **PUBLIC EXPRESSION:** none
2. **APPROVAL OF MINUTES:**

**Motion 24-37:** Bonnie Hall moved to approve the September 10, 2024, minutes. Jodi Rogers seconded and the motion was unanimously passed.

1. **TREASURER’S REPORT**
2. **DIRECTOR’S REPORT**
	1. Presented by Patti Alexander (see attached)
	2. **Motion 24-38:** Jodi Rogers moved to purchase Wonder Books on the credit card not to exceed $600. Ashley Reese seconded and the motion was unanimously passed.
3. **UNFINISHED BUSINESS**
	1. **Contractor Quote – Windows**
	2. **Motion 24-39:** Jodi Rogers moved to hire South Seneca Windows to replace windows after 2nd meeting with them. Heidi Dates seconded and the motion was passed unanimously.
	3. **Basket Raffle** – Baskets are due the beginning of November.
4. **NEW BUSINESS**:
	1. **Circulation Policy Update**
	2. **Motion 24-40:** Jodi Rogers moved to adopt the updated Circulation Policy. Bonnie Hall seconded and the motion was passed unanimously.
	3. **Holiday Policy Update**
	4. **Motion 24-41:** Ashley Reese moved to adopt the updated Holiday Policy. Heidi Dates seconded and the motion was passed unanimously.
	5. **2025 Closed Dates** – Discussed holiday dates that the library will be closed.
	6. **Water Fountian** – Needs removal. Will discuss options for replacement at next meeting.
	7. **2025 Budget** – Ashley Reese will help put together budget for 2025.
	8. **Public Computer and Printer Replacement before Microsoft 11** – Patti will get prices.
5. **Public Expression –** none
6. **NEXT MEETING** – Tuesday, November 12, 2024, at 6:00 p.m.
7. **ADJOURNMENT**

**Motion 24-42:** Bonnie Hall moved to adjourn the meeting. Ashley Reese seconded and was unanimously passed. Meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Jane M. Stevenson