Red Creek Free Library

6817 Main Street

PO Box 760

Red Creek, NY 13143

Board of Trustees Meeting

July 14, 2022

6:00 PM

President, Tina Johnson; Vice President, Bonnie Hall; Treasurer, Virginia Kachurak, Secretary, Jane Stevenson, , Jodi Rogers, Director: Patti Alexander

Absent: Heidi Dates

Guests: None

1. **CALL TO ORDER:**

Tina Johnson called the meeting to order at 6:08 p.m.

1. **ADOPTION OF AGENDA**

**Motion 22-39**: Bonnie Hall moved to approve the agenda. Jodi Rogers seconded and the motion was passed.

1. **PUBLIC EXPRESSION:** None
2. **APPROVAL OF MINUTES**

**Motion 22-40:** Bonnie Hall moved to approve the June 14, 2022, minutes. Jodi Rogers seconded and the motion carried unanimously.

1. **TREASURER’S REPORT**
   1. Monthly Financial Report
   2. Quarterly tax documents (April, May, June) filed by Paychex
      1. NYS-45 quarterly combined withholding, wage reporting and unemployment insurance
      2. 941 for 2022 employer’s quarterly federal tax return
2. **DIRECTOR’S REPORT**
   1. Presented by Patti Alexander (see attached)
3. **OLD BUSINESS:**
   1. **Review Emergency & Disaster Plan (1.9.2)**

**Motion 22-41:** Bonnie Hall moved to approve Emergency & Disaster Plan (1.9.2). Jodi Rogers seconded and the motion was carried.

1. **NEW BUSINESS**:
   1. **Election of New Officers:**

**Motion 22-42:** Jodi Rogers moved to approve the election of the following officers – President: Tina Johnson, Vice President: Bonnie Hall, Treasurer: Heidi Dates, Secretary: Jane Stevenson. Virginia Kachurack seconded and the motion was carried.

1. **Public Expression:** none
2. **NEXT MEETING** – August 9, 2022 at 6:00 p.m.
3. **ADJOURNMENT**

**Motion 22-43:** Bonnie Hall moved to adjourn the meeting. Jodi Rogers seconded and the motion carried unanimously. The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Jane M. Stevenson