



St. Ann Church and School

Congregation of the Sacred Hearts of Jesus and Mary
Phone: 808-247-3092 Fax: 808-235-0717 www.saintannahawaii.org

Aloha!

Thank you for your interest in St. Ann School. Please find enclosed our application packet which includes:

- **Registration Form** – to be completed and returned to the school office
- **Teacher Reference Form** (purple sheet – for students entering grades 1-8; yellow sheet – for students entering Kinder) – to be given to your child’s current teacher to complete and return to St. Ann School. We encourage you provide your child’s current teacher with a self-addressed stamped envelope so that it can be forwarded to us expediently.
- **Consent for Release of Information** (blue sheet) – St. Ann School requires a copy of your child’s first semester grades and current standardized test scores. If you are in possession of personal copies, simply forward them directly to us. If you do not have copies of these items, please forward this form to your child’s current School Office. This form will give your child’s current school permission to send this information directly to St. Ann School. Students applying for kindergarten may submit most current progress report, if applicable.
- **Kindergarten Parent Registration Questionnaire** – Parents of students applying for **kindergarten only** must answer all questions on the questionnaire. Please attach additional sheets if more space is needed.
- **Student Questionnaire** – Students applying for Grade 3-8 must answer all questions on the questionnaire sheet. Students may use the back of the sheet if more space is needed.

Along with the application packet, you are also asked to provide a copy of your child’s birth certificate, verification of your child’s social security number and a baptism certificate (if Catholic).

Following receipt of the necessary paperwork, your child will be scheduled to take an entrance test. The test takes approximately two hours for students in grades 2 through 8 and one hour for students in grade 1. Parent interviews are another important part of the application process. Parent interviews are normally scheduled during your child’s testing.

There is a non-refundable testing and application fee of \$40.00. Checks may be made payable to “St. Ann School” and should accompany your application packet.

If you have any questions or need further information, please feel free to contact the school office at 247-3092; ext. 102. Our office hours are Monday through Friday from 7:00am to 3:30pm. Once again, thank you very much for your interest in St. Ann School and for considering us as an educational choice for your child.

Mandy A. Thomas-Brace

School Principal