

ST. ANN SCHOOL EARLY LEARNING CENTER APPLICATION FORM

Child's Full Name: _____

Entering Grade Level: 2's ____ 3's ____ 4's ____ Kinder

Sex: M F

SSN: _____

Date of Birth: _____

Requesting: Full-Time (6:30a-5:30p)
 School Day (7:30a-2:30p)
 Part-time (7:30am to 12:00pm)

Earliest date child will be ready to start: _____

Child's preferred name: _____

Other siblings attending St. Ann's Schools: _____

Catholic Christian Other

YES NO

(if YES, please give names, ages or grades)

Members of St. Ann's Church: _____

YES NO

(if NO, please give name of your Church) _____

Mother's Name: _____

Home Phone: _____

Mother's Employer: _____

Bus. Phone: _____

Email: _____

Mother's SSN: X X X - X X - ____ ____ ____

Mother's Maiden Name: _____

Mother's Occupation: _____

Father's Name: _____

Home Phone: _____

Father's Employer: _____

Bus. Phone: _____

Email: _____

Father's SSN: X X X - X X - ____ ____ ____

Child lives with: ____ Mother ____ Father ____ Both Parents

Father's Occupation: _____

____ Other: _____

Residence Address:

Street

Apt #

City

Zip Code

Mailing Address, if different:

Street

Apt #

City

Zip Code

Terms of Application and Enrollment:

- Applications for admission are only accepted on the St. Ann School ELC application forms. Admissions are not accepted or granted verbally or through any other form of writing, email or messaging. Verbal or written inquiries and formal applications do not constitute a hold on estimated openings discussed. Estimates of the timeframe for availability may be provided only as a waitlist-length or waitlist-status update but do not constitute an offer or promise of admission.
- Application does not guarantee admission. Acceptance of application does not imply availability of admission.
- Notification of acceptance by the ELC is valid only in writing signed by the Principal.
- The confirmation and acceptance of the enrollment by the ELC and parent is not final until a tuition deposit payment is received.
- A non-refundable deposit of the first month’s tuition is required upon acceptance. This deposit guarantees a seat in the ELC for your child only.
- Tuition and Comprehensive fees are due before the first month a child is enrolled in the Early Learning Center and are non-refundable.
- St. Ann School Early Learning Center is mandated by the Diocese of Honolulu to utilize the FACTS Management Services. Therefore, all tuition payments must be made on-line using the FACTS Management Services.
- Immunization forms, acknowledgement of the Parent Handbook, Birth Certificate, First month’s tuition, and any other admission materials are required prior to attendance.
- Withdrawals of applications must be made in writing. Additional terms follow in Parent Handbook.
- Parents/Guardians are responsible for the full cost of tuition, fees and comprehensive fees.
- Parents/Guardians remain responsible indefinitely for any balance-due after last date of attendance.
- Parents/Guardians and the ELC child applicant are required to attend the new parent orientation and observation process. Please arrange for children care during this time.
- Catholic Teaching Curriculum Agreement – HCS
 “The mission of Catholic education in the Roman Catholic Diocese of Honolulu is to form children who are nourished spiritually, intellectually and liturgically to share the presence of Christ in the world. Our Catholic educational institutions are obligated by our faith to shape our youth by immersing students in curriculum and experiences rooted in Catholic teaching and doctrine with emphasis on morality and Christian character building. This formation paired with 21st century academics and teaching methods are critical for success at any Catholic educational institution in Hawaii. Each family has choices in the education and faith formation of their children. We expect all families who have chosen to enroll their children to share fully in the light of Christ and to cooperate and support the mission and activities of Catholic School education in the Diocese of Honolulu.”

I have read, understand and agree to the terms of application.

 Mother's Signature _____
date

 Father's Signature _____
date

OFFICE USE ONLY

Received:	Application Fee:	Tour: <input type="checkbox"/> YES <input type="checkbox"/> NO	Interview:	Deposit:
Check:	Cash	Receipt #:		Deposit:

