



FOOD TRUCK HANDBOOK

NEW DUNDEE COMMUNITY PARK
SATURDAY JUNE 20, 2026



Application:

Each food truck owner (herein referred to as “Vendor” or “Applicant”) acknowledges that they have read and agrees to comply with the Food Truck Vendor Rules and Regulations Agreement by signing the last page (page 4) of the Food Truck Handbook and emailing it to: Dundeeartisanfestival@gmail.com.

Insurance:

All Vendors must have updated business insurance and liability insurance for their trucks. **Vendors are responsible for ensuring their insurance is accurate, up to date, and a copy will need to be emailed to DundeeArtisanFestival@gmail.com** Dundee Artisan Festival bears no responsibility for any Vendor property at the event.

Permit:

Vendors are responsible to ensure that their food truck is licensed in Wilmot Township. The proof of permit from the Township will need to be emailed to dundeeartisanfestival@gmail.com

Link to [Wilmot Township Refreshment Cart and Vehicle Application](#).

This form must be sent directly to the Township. (Day rate is \$50)

Vendor Fees:

The food truck vendor fee to participate in the 2026 Dundee Artisan Festival is \$125. Please e-transfer the amount to dundeeartisanfestival@gmail.com no later than Monday, June 1, 2026.

Vendor Terminating Status:

Should a Vendor wish to withdraw their truck from the Dundee Artisan Festival, then such Vendor shall notify Festival Management via email DundeeArtisanFestival@gmail.com at least 14 days prior to the festival day (Saturday, June 20, 2026) and any deposit or fees paid will be forfeited.

In an emergency, please contact Festival Management as soon as possible to notify the team that you are unable to attend.

Governmental Compliance:

Each Vendor shall comply with all municipal, provincial and federal legislation, regulations, and by-laws regarding labelling, measures, health and safety, food handling, etc., for all products offered for sale at the event. It is the Vendor's responsibility to ensure compliance with all federal and provincial taxes.

Set-Up:

More information will be provided regarding set-up for food trucks closer to the event. All food trucks must be set up 30 minutes before the start of the event.

Equipment:

Each Vendor is responsible for providing all necessary equipment required to run their food truck. Access to a power source will not be provided.

WIFI:

Vendors are responsible for their POS system. There is no WIFI provided on site.

Good Repair:

Each Vendor agrees to maintain the perimeter of their food truck in a safe, neat, clean, and orderly fashion.

Garbage/Waste Water:

Each Vendor is responsible for taking their garbage and recycling with them. Failures to remove garbage and recycling will not be tolerated and will be considered in the approval process for subsequent events.

All waste water (collected from handwashing and dishwashing) will be disposed of in a clean manner. Vendors will not dispose of waste water on the park ground.

Damaged Goods:

The Festival is not responsible for a Vendor's lost, stolen, or damaged products. A Vendor assumes complete responsibility for products and potential product losses if and when they leave any product at the Festival at any time.

Weather:

In the event of extreme weather (lightning, heavy rain, etc.), the event will not run. In the event of rain and mud, we will consult vendors for opinions on how to approach. Communication will be made by 5am to notify cancellation of the event. Should the organization committee decide to cancel, vendors will receive their vendor fee, **minus** the unrecoverable costs (i.e. insurance, toilets, signs). Those costs will be divided equally between vendors (Artisans & Food Trucks); the remainder will be returned to each vendor. In an effort to be as transparent as possible a financial statement is always available on our website.

Parking:

A map of the Festival site and parking will be distributed to vendors in advance of the event.

No Smoking:

Smoking anywhere within the boundaries of the event is not permitted. Smoke at least 10 metres from any event entrance.

Professional Conduct:

Vendors and their employees will professionally conduct themselves at the Dundee Artisan Festival and will under no circumstances cause a disturbance for any reason.

Social Media:

Food Trucks will be featured on the Dundee Artisan Festival website & social media platforms.



**NEW DUNDEE COMMUNITY PARK
SATURDAY JUNE 20, 2026**



Food Truck Vendor Rules and Regulations Agreement

In considering permission to participate in the 2026 Dundee Artisan Festival, I have read the Agreement carefully and understand, accept and agree to comply with all its terms.

Signed this _____ day of _____, 2026.

Signature: _____

Print Name: _____