



Farm Market Covid-19 Requirements that will be followed:

Market Modifications:

- Limit the sale of food to whole, uncut produce and packaged food items. No on-site food preparation will be allowed.
- All ready-to-eat foods must be pre-packaged before arriving at market.
- No sampling of any food is permitted.
- Limit crowds by staggering entry to provide for social distancing of customers.
- Require space between vendor stands of at least 6 feet.
- Provide hand washing stations for customers and vendors where possible. At a minimum, provide alcohol-based hand sanitizer with at least 60% alcohol for customers to use prior to entering market space and throughout.
- Cancel all extracurricular activities including music, children's activities, cooking demos, etc.
- Group like items together (ie. all produce, all bread and baked goods, etc.) to reduce the amount of time searching the market for particular products.
- Ensure that aisles are at least 12 feet wide to provide for ample distancing around vendor spaces.
- Promote alternative sales outlets and methods such as online ordering and delivery, pre-order for pick up, etc.
- Consider using tape or chalk to indicate 6 foot distances in and throughout the market space.
- When possible, offer separate operating hours for vulnerable shopping populations.
- Require Face-coverings/masks to enter

Volunteers, Vendors, and Staff policies:

- Sick employees, volunteers and vendors must stay home and not return until they are free of fever for at least 72 hours without fever-reducing medication and improvement in respiratory symptoms (e.g., cough, shortness of breath) and, at least 7 days have passed since symptoms first appeared.
- Those who appear to be ill upon arrival to market or become sick during the day should be sent home immediately.
- Recommend all vendors wear mask and gloves regardless of whether or not they handle food.
- Designate one person to handle food and another person to handle payment transactions when possible.
- Take the temperature of all employees, volunteers and vendors upon arrival, confirming that no person has a temperature of more than 100.4°F [38° C]. If an employee, volunteer or vendor should register a temperature of 100.4°F [38° C], he/she/they will be sent home immediately. (See following execution procedures)

Vendor policies:

- All vendors must sanitize their stands regularly, primarily wiping down tables, terminals, cash boxes, etc.
- Discontinue use of tablecloths and other porous materials such as baskets.
- Recommend using only materials that can be immediately washed and sanitized after use.
- Clean your hands frequently, ideally between each customer transaction. Follow CDC recommendations for cleaning your hands.



- Use only new plastic bags for the packaging and sale of goods.
- Promote alternative sales outlets and methods such as online ordering and delivery, pre-order for pick up, etc.
- Encourage online pre-order as much as possible for quick order pick-ups.

Customer Guidelines:

- If customers are sick, encourage them to stay home. Otherwise entrance will be conducted as in the grocery store on the honor system.
- Encourage shoppers to prioritize only essential food purchasing and discontinue social gatherings.
- Encourage shoppers to send only one member from each household to the market in order to curtail crowds.
- Encourage shoppers to practice the recommended 6' social distancing from one another while at the market.
- Discourage shoppers from touching any products, rather allowing the vendor to select and bag products customers wish to purchase.
- Clean your hands frequently. Follow CDC recommendations for cleaning your hands.
- Accept only new plastic bags from your farmers and food producers. Reusable bags that are brought from home are able to be used.
- When possible, order directly from farmers and food producers for delivery or pick-up.
- High-risk individuals are encouraged to attend the beginning of the market, when everything is the most sanitized and clean.

Flow of the Market:

There will be one entrance that is monitored but a volunteer, allowing a certain number of people in the market at a time. Once a person leaves, they will allow another person in. There will be markers along the rope, 6ft apart for people to wait on to enter the market. Then there will be signs indicating the direction of traffic flow moving in one direction as much as possible. In front of vendors there will be lines 6ft apart indicating where they should wait to conduct their business with the vendor. The same will be indicated for both food trucks.

Vendor/Volunteer Temperature check Procedure:

On entrance of the Hilliard Farm Market, volunteers and vendors will report to the Farm Market Manager. She will be located in a central location (church office or entrance of Farm Market). She will then take their temperature using a hand held forehead thermometer. If their temperature is 100.4°F or greater they will be sent home. If they do not have a temperature they will be allowed to attend the Farm market. Before they attend their tasks, the manager will first make sure that all volunteers have masks and that all vendors have the required masks, gloves and cleaning supplies (PPE). If they do not have required PPE, they will be given it (while supplies last). If vendors continue to not have required PPE after the second occurrence, they will be asked to leave and not attend the market until they do have the proper PPE. NO refund will be given on vendor fee for being sent home due to fault of vendor. Both the volunteer and vendor will sign a Waiver of Liability, that will remain on file for the remainder of their participation in the Farm Market.