**Board Commitment Form**

**I will:**

* Attend at least 90% of all Board meetings by phone or in person
* I will attend all LET TUM EAT! events. If I am unable to attend an LET TUM EAT! event I will disclose why I am unable to attend.
* Call and explain why late to an LET TUM EAT! event;
* Review the agenda and supporting materials prior to Board and committee meetings.
* Serve on committees and take on special assignments as needed.
* Personally, contribute to LET TUM EAT!. This is due each month.
* Assist in raising funds, as agreed upon annually by the Board.
* Remain informed about LET TUM EAT! mission, services, and policies and promote LET TUM EAT!, as agreed annually by the Board.
* Provide support and advice to the staff but avoid interfering in management activities.
* Suggest nominees and participate in board recruitment.

**I will act in concert with the following principles:**

As a board member I understand that I have duties of care, loyalty, and obedience to the LET TUM EAT!.

* The duty of care is the duty to pay attention to the LET TUM EAT!—to monitor its activities, see that its mission is being accomplished, and guard its financial resources.
* The duty of loyalty is the duty to avoid conflicts of interest, and
* The duty of obedience is to carry out the purposes of the LET TUM EAT! and to comply with the law.

**I commit that I will uphold these duties and that I shall do my utmost to ensure that the board performs its mission and achieves its goals. As a board member I agree to:**

* Act with honesty and integrity
* Support in a positive manner all actions taken by the board of coordinators even when I am in a minority position on such actions. I recognize that decisions of the board can be made only by a majority vote at a board meeting and respect the majority decisions of the board, while retaining the right to seek changes through ethical and constructive channels;
* Participate in (1) the annual strategic planning retreat, (2) board self-evaluation programs, and (3) board development workshops, seminars, and other educational events that enhance my skills as a board member.
* Keep confidential information confidential.
* Exercise my authority as a board member only when acting in a meeting with the full board or as I am delegated by the board.
* Work with and respect the opinions of my peers who serve this board, and leave my personal prejudices out of all board discussions.
* Always act for the good of the LET TUM EAT! and represent the interests of all people served by LET TUM EAT!.
* Represent LET TUM EAT! in a positive and supportive manner at all times.
* Observe the parliamentary procedures and display courteous conduct in all board and committee meetings.
* Refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results of LET TUM EAT!.
* Accept my responsibility for providing oversight of the financial condition of the LET TUM EAT!.
* Avoid acting in a way that represents a conflict of interest between my position as a board member and my personal or professional life, even if those actions appear to provide a benefit for LET TUM EAT!. This includes using my position for the advantage of my friends and business associates. If such a conflict does arise, I will declare that conflict before the board and refrain from voting on matters in which I have conflict.
* Abide by these board operating procedures.
* Understand my job roles and perform them to the best of my abilities;
* Understand that “just good enough” is not enough when performing my duties and obligations.
* Understand the time commitment required to perform my duties and responsibilities;
* Make being a member of LET TUM EAT! a priority.

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Printed Name

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Signature Date