

## **Introduction**

Keser Torah Mayan Hatalmud has developed its Institutional Plan for Restart based on the standards for Restart published by the Office of the Secretary of Higher Education of New Jersey and on the Governor of New Jersey's Executive Orders pertaining to Institutions of Higher Education. The Plan for Restart is posted on the institution's website.

Keser Torah Mayan Hatalmud included members of its community in the development of the plan, including members of the administration, members of the administrative staff, members of the faculty and student representatives.

## **General Safeguarding**

Keser Torah Mayan Hatalmud has instituted the following general safeguarding guidelines regarding sanitation and social distancing to protect the health and safety of all students, faculty, staff and visitors.

Keser Torah Mayan Hatalmud has developed a cleaning and sanitation protocol as follows: Entrance halls and common areas will be cleaned twice a day, classrooms will be cleaned daily, restrooms will be cleaned and sanitized 3-4 times a day, and food preparation and service areas will be sanitized before and after each meal service.

The school will keep an adequate supply of personal protective equipment and supplies such as cleaning spray, wipes, soap, hand sanitizer, and paper towels and gloves. The main office will be stocked with a supply of face masks. The maintenance manager, Moshe Gutman, will be responsible for keeping an adequate stock of supplies and restocking on a regular basis.

**All students, faculty, staff and visitors will be required to adhere to the face coverings in public and social distancing requirements, promulgated by the State of New Jersey and the federal CDC.** Chairs and desks will be set up apart. Moshe Gutman will check and adjust the setup of all furniture every morning, to ensure that it is properly distanced.

Gatherings and assemblies will be limited to whenever absolutely necessary. **All participants will adhere to social distancing and wear masks at any such gatherings.**

Keser Torah Mayan Hatalmud has developed a program to train students, faculty and staff regarding COVID-19 sanitation and social distancing practices, as follows: We will distribute pamphlets which detail sanitation and social distancing protocols and describe how to recognize symptoms and get tested if COVID-19 infection is suspected. Signage will be prominently displayed. The school's website, [mayanhatalmud.org](http://mayanhatalmud.org), will also provide a link to websites offering training on COVID-19 safety protocols and procedures.

## **Screening, Testing, and Contact Tracing Protocols**

Keser Torah Mayan Hatalmud has implemented protocols for COVID-19 testing, contact tracing, and safe handling of any positive or suspected cases of COVID-19. We will be following all

State and CDC guidelines for safe COVID-19 handling and will be working with the Ocean County Health Department. All testing and contact tracing will be executed in a manner that will protect the privacy of those tested or confirmed to be infected. All confirmed cases of COVID-19 will be reported to the local health department in a timely manner to ensure that proper measures and contact tracing can be put into effect.

All students and personnel will be required to be tested and have a negative test result before returning to campus. Testing is available at the following nearby locations:

CHEMED Health Center  
1771 Madison Avenue, Lakewood, NJ 08701  
732-364-6666 (Appointments may be required)

Chai Urgent Care  
400 New Hampshire Avenue, Lakewood, NJ 08701  
732-994-2424 (Appointments may be required)

My Care  
108 Hillside Blvd, Lakewood, NJ 08701  
Walk In

Due to our limited staff, we will not be offering on-campus testing. However, non-contact infrared thermometers will be available at the entrance with signage requesting a temperature check when entering the campus, and to then be repeated daily.

Once returned to campus, any person displaying COVID-19 symptoms such as fever, difficulty breathing, and lack of taste and smell will be required to be re-tested. Should any person on campus test positive, we will notify the Ocean County Board of Health and follow their protocol. Should a student become sick with COVID-19, the school will make arrangements to safely transport the student home. If transport is not safe or practicable, the student will be able to quarantine in a safe area which has been designated for this purpose. If the situation requires more serious and immediate attention, we will contact an appropriate local urgent care provider.

Keser Torah Mayan Hatalmud will keep a log of all students, faculty, and staff who have returned to campus, in order to trace contact, should someone on campus develop COVID-19. Visitors will be discouraged and will only be allowed entry for urgent and essential reasons. Should someone need to visit, they will be required to sign in and provide contact information. Persons who had returned to campus prior to reopening, such as administrative and janitorial staff, will also be recorded.

## **Instruction**

### Stage 1

All instruction will be performed through distance education.

## Stage 2

In person instruction will resume with compliance as outlined below in Stage 3.

## Stage 3

Safety protocols will be put in place to ensure that Keser Torah Mayan Hatalmud is complying with general safeguarding measures as set by the State. Students and staff will be required to wear masks and social distance in all classrooms and study halls. Furniture will be strategically placed to allow for social distancing. Signs will be prominently displayed, reminding all to wear masks and social distance. Classrooms and study halls will be cleaned and sanitized daily. Cleaning spray bottles and disinfectant wipes will be placed in every room so that high touch areas and shared surfaces can be sanitized regularly.

The school will accommodate faculty and students who cannot attend in-person classes either because they are immune-compromised and at high risk for catching COVID-19, or because they are sick with COVID-19. Students will be able to continue learning via distance education. Faculty members will be accommodated to give classes over the phone or through Zoom if necessary.

## **On-Campus Residential Housing**

### Phase 1

No students will be allowed to reside on campus. Exceptions will be made only if a student has no home to return to or cannot return home due to extenuating circumstances.

### Phase 2

A limited number of students will be permitted to reside in the dormitory. The dormitory will be filled to a maximum of 35% capacity. Students with the greatest need will take priority to be allowed to reside in the dormitory. All common areas will be closed. Hallways will be cleaned and sanitized daily. Visitors will not be allowed in the dormitory unless absolutely necessary. Students will be encouraged to minimize visits to rooms other than their own.

### Phase 3

On-campus residential housing will be operating at a reduced capacity. Our regular occupancy rate is 100% and our reduced occupancy rate will be 50%. Students with greatest need, such as students from out of town, or students coming from emotionally or financially challenged homes will take priority in being admitted to the dormitory. All common areas will be sanitized by the maintenance staff daily, and bathrooms will be sanitized three times per day. **Common areas will be open with clear signage reminding all to wear masks and to social distance.** Spray bottles and

disinfectant wipes will be placed in strategic locations throughout common areas so that shared space and equipment can be sanitized as needed.

**M8 and attached bathroom have been designated for students sick with COVID-19 to isolate in, should the need arise. The space can accommodate three students. Additionally, we have secured premises adjacent to the school which has the capacity for three additional students. These designated spaces are to be used as temporary isolating areas. Students who display symptoms or test positive for COVID-19 will be safely transported home as we are limited with such accommodations.**

### **Libraries and Computer Labs**

Keser Torah Mayan Hatalmud does not have a separate library facility. All books are stored on open stacks in the main study hall. Anyone using the books will be required to follow the protocol set in place for the study hall.

### **Research**

Keser Torah Mayan Hatalmud does not have a designated research lab.

### **Student Services**

**Keser Torah Mayan Hatalmud offers student services such as financial aid services, recordkeeping services (registration, transcripts, etc.) and individual tutoring and counseling. These services will continue to be available to students by phone/Zoom and we will encourage students to avail themselves of the services in this manner. When in-person services become necessary, appointments will be made in advance. As the office has no waiting area available, appointment times will be strictly adhered to and confirmed with the student before his arrival to eliminate any students congregating in this area.**

### **Transportation**

The Keser Torah Mayan Hatalmud campus is small, and all buildings on campus are easily accessible by foot. Shared rides are discouraged. The school will provide transportation for students sick with or displaying COVID-19 symptoms.

### **Dining**

Stage 1

All indoor dining facilities will be closed. Grab and go meals will be available to any students residing on campus.

### Stage 2

Grab and go meals will be available to all students on campus. Outdoor dining options may be available. Outdoor diners will sit apart and engage in social distancing. Outdoor dining and food service areas will be cleaned and sanitized before and after each meal service.

### Stage 3

All dining and food service will follow the Governor's Executive Orders. **The dining room employee will be trained on appropriate sanitization practices and social distancing practices and protocols.** When indoor dining is allowed, mealtimes will be staggered for different grade levels, to ensure that the dining room will be filled to lower capacity and that all students will be able to maintain distance during meals. Chairs will be placed apart, and tape markings on the floor will indicate proper distance. All surfaces will be wiped down and disinfected before and after food service, and in between shifts. The percentage of capacity and number of students allowed in the dining room will be adjusted as necessary to comply with the Governor's Executive Orders. Moshe Gutman will be responsible to deliver food to quarantined students in a safe manner. Grab and go meal options will be available to any student who prefers not to eat in the dining room. If the Governor's Order does not allow for indoor dining at the time of reopening, adjustments will be made to accommodate outdoor dining or provide grab-and-go meals available for pickup.

### **Study Abroad**

Keser Torah Mayan Hatalmud does not currently offer any study abroad option.

### **Athletics**

Keser Torah Mayan Hatalmud does not have any organized athletic activity. Students will be allowed in the gym; however, direct contact sports will be discouraged. Disinfectant spray and wipes will be available to wash off equipment before and after use.