



2025 Merry on the Square

Commercial Booth Application for Vendors

Hosted by Kerrville Christmas Lighting Corp.

Saturday, November 22, 2025
Kerr County Courthouse
700 Main St., Kerrville, TX 78028

*\$ 25 Regular Space (10' x 10')
*\$ 25 Food Truck/Trailer (20' x 30')
*20 vendor booth spaces and 5 food truck spaces available

Business Name:	Date of Application:
Primary Contact:	Email Address:
Cell Phone:	Alt. Phone:
Address:	City, State, Zip:
Space Requested*: ☐ 10' x 10' Regular ☐ Food Truck/Trailer	

*If you require a larger space, specialty activity space, or have setup questions before applying, please contact arlettemp@gmail.com.

What food, products, or information do you plan to sell or promote at the 2025 Merry on the Square event?

Important Notes

- Submitting this application does **not** guarantee participation.
- All vendors must be **self-contained**.
- No plug-ins available. Vendors requiring electricity must bring their own quiet generator.

Application Submission

Please return the completed and signed application to arlettemp@gmail.com. You will receive a response within 1–2 business days.

Vendor Agreement

By submitting and upon acceptance by Kerrville Christmas Lighting Corp. (KCLC), both Vendor and KCLC agree:

1. This application is subject to approval by KCLC. Booth spaces are assigned on a first-come, first-served basis.

2. Prepaid fee per space is required. No alcohol sales permitted. Refund requests must be received in writing by **October 23, 2025**. No refunds due to weather.
3. Setup must be completed by **4:30 PM** on Saturday, 11/22/2025. Vendors must be ready by **5:00 PM**. Vehicles must be removed by **4:30 PM**. No admittance after this time.
4. Vendors may not depart before **9:00 PM**. Vendor setup, operation, and teardown must not endanger guests, staff, or property.
5. Vendors are responsible for safeguarding all goods and equipment.
6. Vendors agree to indemnify and hold harmless KCLC, event organizers, and volunteers from any claims, injuries, or damages under Texas law.
7. No items bearing the festival name/logo may be sold or distributed without written consent from KCLC.
8. This event is organized by KCLC and community volunteers.
9. Vendors are responsible for leaving spaces clean. Trash must be placed in designated areas.
10. Food vendors must comply with Texas Dept. of State Health Services permitting requirements: [Temporary Food Permit Info](#).
11. Vendors and staff must use public parking.
12. No utilities provided.
13. Payment is required within 7 days of acceptance to hold your space.

Check or money order payable to: **Kerrville Christmas Lighting Corp.**

Memo line: "Vendor – [Business Name]"

Mail to:

Kerrville Christmas Lighting Corp.
Attn: Vendor Application – '
P.O. Box 293213
Kerrville, TX 78029

Drop-off:

Hair Junkie
Attn: Kinslee Owens
512 Sidney Baker
Kerrville, TX 78028

Online Payment (Donate tab):

SCAN HERE
for payment



14. Questions: Contact Arlette Gallego at 210-601-6747 or arlettemp@gmail.com.

Vendor Agreement

AGREED TO BY: _____ Printed Name: _____
Vendor's Signature

KCLC Acceptance

ACCEPTED BY: _____ Date of Acceptance: _____
Kerrville Christmas Lighting Corp.

For Office Use Only:
Payment Amount Due: _____

Date Application Received: _____
Payment Received: _____ / Check # _____

(KCLC is a 501(c)(3) nonprofit, & sponsorships also underwrite KCLC's ongoing maintenance expenses. Any excess funds will be used for future community Christmas projects)

Additional details online at **KERRVILLECHRISTMASLIGHTING.COM**

Checks & sponsorship forms can be mailed to P. O. Box 293213, Kerrville, TX 78029

(Please make checks payable to Kerrville Christmas Lighting Corp.) Questions? Contact us at 830.370.1663.

