

Sylvan Ranch Community Garden Board of Directors Meeting

Minutes - Thursday, January 8th, at 6:30 pm via Zoom

1. Call to Order, 6:33 pm

Board: Ted, Steve, Nilgun, Patrick, Laura, Dan, Alex

Members: Debbie, Sandi, Alice, Bray, Daniel, Steven, Niki, Ema, Sandra

2. 8 minutes Public Comment Session regarding Agenda items or General Garden Comments:

- Ted - Paul Odgen's passing: Paul passed away on December 27. Celebration of Life to be held on 2/6 at Elks Lodge in Carmichael. All are welcome.
- Alex - Memorial Garden: would like to restart discussion on creating a memorial garden
- Debbie - Pots under tarps: Pots were donated by Judy for the plant sale. Signs have been posted so people who are curious/ looking know that they are not free/ available for general use. Please do not disturb/ take the pots.

3. Approval of the December 2025 meeting minutes - See attached - approved unanimously

4. Treasurer's Reports - See attached report for further details - approved unanimously

- Under general maintenance, remove sub columns/ categories and define details by the description column.
- What is the format for processing Year End reporting? Nilgun has an example from Dan and she will work with that as a template but there will be some extra work as there are variances in the headings/ more detailed.
- Did get a debit card from Safe CU for the account.

5. Stewardship Reports - See attached report for further details

- All trees have been pruned except for the cherry tree. Looking to do second spraying of Liquid Copp in the next couple of days if wind cooperates
- Dan reached out to local and state reps with flag replacements, per Patrick's suggestion. We typically have to replace the flags at least once, often twice a year.
- Debbie is working on eradicating the rats in the storage shed and could use some extra help moving the totes to temp storage to access the full shed.
- Judy Thorton funding herself to put in drip irrigation for the flowers along the fence; need key for the gentlemen who will be installing the irrigation. Will simplify work for the stewards (only need to focus on care, not as much on watering).

6. Administrative Items

- Calendar for Board Meetings and Garden Days: Alex to coordinate with the city on dates for meetings and will follow up with dates.
- Calendar for 2026 Garden Events: Ted to work on putting together calendar dates for note, including membership deadlines, elections, etc

7. Membership

- Add membership deadlines to chalkboard
- If membership renewals due by 2/6, will community work done between 2/6-3/31 need to be logged/ how is that taken into account?

8. Garden Improvement Day

- January work day on 1/17, 9-11am but can certainly stay later and continue to contribute :)
 - Work on drainage around plot #0 and fill plot #13

9. Accomplishments

- Zoom for meetings: much more attendance to meeting in January; quality of audio/ video is better + screen sharing
- Google workspace for non profits
- New budget format and reimbursement process

10. Unfinished and New Business

- Update on Board organization structure: finding that some positions continue to expand and have more work and want to make sure we are running efficiently and are balanced.
- Update on Facility use fee: Alex to follow up with city on the fee
 - Need to make sure things like fees for things like meeting space, zoom, etc are included in annual budget projections
- Plant sale updates from Patrick - **See attachment for further details**
 - Greenhouse needs to be cleared out
 - Need to get volunteers to sanitize some pots and create labels for the seed pods before planting
 - April 10-12 is planned date for sale

11. Announcements

12. Adjourn- 7:50 PM