

**Sylvan Ranch Community Garden Board of Directors
Minutes**

Thursday, December 11, 2025, at 6:30 pm
Sylvan Ranch Community Garden

1. Call to Order, Introductions: 6:34

- Board Members: Ted, Nilgun, Laura, Patrick, Steve, Dan, Alex
- Garden Members: Chuck, Alice, Carrie, Gene

2. 8 minutes Public Comment Session regarding Agenda items or General Garden Comments:

- Gene showing prototypes of bird houses that have been made so far with input from Carrie who has been providing guidance based on bird specific needs.



3. Approval of the November 2025 meeting minutes: approved

4. Treasurer's Reports: approved with amendments (below)

- Will update the "general maintenance" heading to "materials" and rely on the description column for more detail
- Expense reports will transition to a paper form:

- i. Once an expense is approved, the submitting member will fill out a paper form (located in the tool shed) and submit in an envelope with the respective receipts into a marked box that will be located in the shed.

5. Stewardship Reports

- Tree Spraying: Peach trees pruned and first application of Liquid Copp applied
- Food Bank

- i. Food bank – Winter growing is slow

1. June 2025 – 151 lbs.
2. July 2025 – 434 lbs.
3. Aug 2025 – 136 lbs.
4. Sept 2025 – 122 lbs.
5. Oct 2025 – 19 lbs.
6. Nov 2025 - 8lbs.

6. Administrative Issues

- Garden Application Docs for New Garden Year: revisions completed.
 - i. Most revisions are minor with primary notable amendments are community work/ contribution requirements and harvesting of fruit trees
 - ii. Laura emailed out copies to membership and will have paper copies in the tool shed as well.
 - iii. Laura requests using only her board email (membership@sylvanranchgarden.org) for board related community communications

7. Membership Issues

- Two applications already received for next year

8. Garden Work Day

- December Garden Workday cancelled

9. Accomplishments

- Board successfully updated membership documents for next membership year and launched them live.

10. Unfinished and New Business

- Board to do review to determine how to better manage board responsibilities to allow for “board/ life balance”, collaboration, efficiency
 - i. E.g. setting up garden community events
- Future discussion on Sylvan Community Facility use fee in December & potential transition to Zoom
 - i. Community center undergoing renovations in Jan-March 2026; will transition to zoom and also look into other physical locations. Updates will be communicated to membership as soon as we have updates.

11. Announcements

- Tentative date for 2026 plant sale: considering 4/10-12 based on holiday dates, growing schedules, etc.

12. Adjournment 7:40