

# Mirasett HOA Board Meeting Minutes

March 11, 2024

## Attendance:

Paul Kramer, Gail Kramer, Saul Santory, Kathy McDonald, Jason Stapert, Chad Bennett

**Meeting called to order:** 6:39 PM

## Minutes Review

- Minutes for Annual Members meeting are in process

## Finance Update

Dues report:

- 6 dues currently outstanding
- Financial Reports will be sent with minutes for review

## Board Member Officer Election

- Proposed slate of officers
  - President - Paul Kramer
  - Vice Pres. - Saul Santory
  - Secretary - Kathy McDonald
  - Treasurer - Gail Kramer
- Motion to approve officers received Seconded, motion carried.
- Discussion regarding internal controls and protection of finances, since President and Treasurer are related, stipulations are agreed as below
  - President will not be a signer on the bank account
  - Gail Kramer, Treasurer and Saul Santory, Vice President will be authorized signers
  - Secretary will review monthly bank statement reconciliations
- Architectural Committee
  - Chad Bennett, chair
  - Saul Santory
  - Paul Kramer

## New Business:

Landscaping Contract

- Preparing to accept Bids from multiple businesses - Paul and Saul will work on this
  - Trees overhanging sidewalks
  - Request for tree evaluation in culdesac - Paul will work on this

- Chad will get a quote from True Green for fertilizing to consider along with landscaping bids.
- Discussion about homeowners wanting to work on the planter strips in front of their homes - concern was brought up regarding liability, the board will consider having homeowners that request permission to sign a waiver.

#### City Planning

- Fire hydrants - Chad is working with the city to get them repainted or replaced
- Curbs - discussion about the curb painting. Discussion about whether the board wants to clean the old yellow paint and/or repaint. Chad will get paint costs, would require two coats and likely primer to obtain a good result.

#### Communications

- Board would like to institute a quarterly newsletter, Kathy will lead, Gail will support
- More consistent website updates

#### **Next Meeting**

Not scheduled

#### **Meeting Adjourned**