

MINUTES OF THE BOARD OF DIRECTORS
D. A. Hurd Library
December 8, 2025

The meeting commenced at 6:00 p.m. with the following trustees present: Emilie Missud, Eric Smith, Marcia Miller, Cheryl Hoffman, Margaret Allaire, Amber Fournier, Ben Philbrook, Lincoln Harrison, Meleta Baker and Library Director, Jennifer Traynor. Members absent were Nancy Cotty and Tara O'Connor.

The **Secretary's Minutes** for the November 10, 2025 meeting were approved.

The **Treasurer's Report** was approved as presented.

The **Advocacy Committee** items discussed:

1. The committee is hoping to enlist three patron members to join.
2. Since the student photographer leads fell through, it was discussed that staff take pictures at events or ask patrons to share pictures they have taken.
3. A tablet has been purchased to aid in displaying pictures at town events.
4. It was decided to celebrate the 100th anniversary of the library starting January 1, 2027 and to run throughout the year.

The **Director's Report** acknowledged the Noble High School Honor Society for its service project and donation of \$113.00 and also thanked the community for their donations for this year's holiday raffle. The Congregational Church donated greens to make decorations/wreaths for the library.

The Privacy Policy was discussed. The Director also noted that since we allow non-residents to have library cards, identification is not required for filling out library card applications.

Still waiting for electrician estimate to replace the heat cable.

Old Business: The budget was discussed in its final format. There will not be a facility contingency fund/capital improvement fund. We have been asked to plan a budget for the library covering normal yearly expenses, but we should try to identify potential future building expenses.

The budget salary increases – trying to raise salaries to line up with Maine State Library wage study rates. Jen prepared a Budget Proposal Supplemental with information to be sent along with our budget request to the Budget Committee explaining the reasons for each line-item increase.

A motion was made to accept the budget in its final format.

Our next meeting will be on January 12, 2026 at 6:00 p.m.

Meeting adjourned at 7:15 pm.

Respectfully submitted,
Amber Fournier, Secretary