

MINUTES OF THE BOARD OF DIRECTORS
D.A. HURD LIBRARY – JUNE 8, 2026

Present were Emilie Missud, Ryan Gosser, Amber Fournier, Cheryl Hoffman, Tara O'Connor (via speaker phone) and Jennifer Traynor, the Library Director. Absent were Nancy Cotty, Marcia Miller, Meleta Baker, Eric Smith and Ben Philbrook. Guests present were Joe Phillips and Ellen Yost.

Since we did not have a quorum, the Minutes of the Board of Directors for May were not approved.

There was no Treasurer's Report. We need an interim treasurer to relieve Ben until our meeting in March when a new treasurer will be elected.

The Advocacy Committee meets again on Monday, June 15th. The May 4th report was reviewed, mentioning the Welcome Packets and the upcoming 100th year anniversary. It was suggested using the phrase "Have You Hurd" for displays throughout the library.

The Director's Report contained:

April Statistics, June Programs, and school related events including an information table at the Noble Intermediate School and Pre-K and Grade 2 library tours.

The annual plant/bake sale that was held on June 6th raised $1,424.

Hackmatack Playhouse invited the library to have a presence at their Open Farm Day on Sunday, June 21st from 10-3. We need volunteers to "work" the table.

A draft job description for the Technical Services/Cataloger was presented. We need a board vote to approve this position and salary.

Under our Personnel Policy, Section IX. Harassment – the current personnel policy refers to a separate sexual harassment document that is unfound or does not exist. We need to find a suitable policy to use or create one.

Old Business:

(a) The book sale has a tentative date of September 12th depending on volunteers.

(b) Under our By-Laws, Article IV. Benefits – the language regarding PTO (Paid Time Off) has been edited to state any hours over 144 will be forfeited if not used in the fiscal year of eligibility. We need a Board vote to approve this edit.

New Business:

(a) New Board Members – Joe Phillips and Ellen Yost have been asked to consider joining the Board.
(b) Year End Budget Review – Jennifer reported that everything is on target.
(c) The library will receive a bequest as a partial distribution from the estate of Bruce Esposito in the amount of $18,000. It was discussed to hold onto the gift for a period of time to decide what to do with it. A Board vote is needed on where to deposit the money.
(d) A Brainstorming/Goal meeting will be scheduled at a later date.

We usually don't meet in July or August, but we may meet to discuss the book sale.

The meeting adjourned at 7:15 pm

Respectfully submitted,
Amber Fournier, Secretary