

**Minute 199**

**MINUTES OF THE ANNUAL MEETING OF WHILTON PARISH COUNCIL**

held in the Village Hall on Wednesday 13 May 2015 at 7pm

**Present:**

Peter Wingrave (Chairman) Ken Bowers (Vice-Chairman) and Councillors, Jonathan Hanslip, Greg Lye, Nora Swinford, Michael Thomas, Sue Wingrave and Erica Fothergill (Clerk).

1	Cllr Peter Wingrave was unanimously re-elected to the position of Chairman to the Council and signed his Declaration of Acceptance of Office in the presence of the Proper Officer.
2	Cllr Ken Bowers was unanimously re-elected to the position of Vice-Chairman to the Council and signed his Declaration of Acceptance of Office in the presence of the Proper Officer.
3	<b>Resolved to approve and sign the minutes</b> of the statutory meeting of the Parish Council held on 15 April 2015 as a true record of proceedings.
4	<b>Public Participation</b> – None
5	<b>Resolved to accept Apologies</b> – None.
6	To receive Members' Declarations of Interest for items on the agenda – None
7	The Standing Orders adopted by the Council in November 2013 were reviewed and approved, without change.
8	The Council's procedure for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 was updated and approved.
9	The Council's Complaints Procedure was reviewed and approved.
10	The Council's policy for Dealing with the Press/media was updated in accordance with the 'Openness of Local Government Bodies Regulations 2014' legislation, and approved.
11	The Council's / Clerk's 2015/16 subscriptions to other bodies were reviewed and approved.
12	Members' Declarations of Interest were reviewed and found to be up to date.
13	<b>Finance</b>
1	Resolved to approve and sign the bank reconciliation for April 2015.
2	Resolved to approve and sign the Income and Expenditure for April 2015.
3	Section 4 of the Annual Return was reviewed in conjunction with the 2014/15 Internal Audit Report and approved. The issue regarding the 1p discrepancy was noted and in future invoices will be annotated accordingly. The auditor's recommendations were noted.
4	Resolved to continue using Northants CALC's internal auditors to carry out all the Council's internal audits, but to request a change of auditor from 2015/16.
5	Resolved to revert to a one-year church clock service agreement with Smith of Derby. It is understood that the clock belongs to St. Andrew's Church and that payment of the service agreement will be at the discretion of the parish council.

6	Resolved to renew the Council's 3-year insurance contract with Came & Company. The renewal quotation of £308.91 includes market-related replacement values contained in the recently updated Asset Register.			
7	Resolved to approve payment of outstanding accounts below:			
	<b>Payment</b>	<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
	Online	E-On UK plc	Maintenance, Quarter 4 2014/15	54.37
	Online	E Fothergill	April Salary and Expenses	258.03
	N/A	E-On UK plc	Credit Note – Change in estimated annual consumption	-£33.12
14	<b>Correspondence – Noted</b>			
15	The free first Aid training arranged by Northamptonshire Emergency Response will be advertised in the village.			
16	It was agreed to await the outcome of NCALC's investigation into alternative electricity providers and review the situation at the July meeting.			
17	The Clerk advised that she has completed the online nominations, as required by the Pensions Regulator, in terms of which the Clerk was nominated as the point of contact. There is nothing further to do at this stage as the Council's staging date is 01/02/2017.			
18	Cllrs Peter Wingrave and Michael Thomas agreed to attend DDC's Parish and Town Councils' Liaison Meeting on Thursday 11 June 2015 at 6:30pm in the Council Chamber, Daventry District Council offices and to consider any items for their agenda.			PW MT
19	It was agreed that the Clerk should continue liaising with Highways regarding the repair of the damaged pavement outside 2 South View.			EF
20	Only new evidence is considered at appeal and, as the Council had nothing new to add to their original response in respect of DA/2014/0975, Holly House, Main Street, Whilton, no further action is required.			
21	<b>Date of next meeting</b> – the meeting closed at 8:15pm. The next meeting of the Parish Council will be held on Wednesday 8 July 2015 at 7pm.			

