

WHILTON PARISH COUNCIL
Website: <http://www.parish-council.com/whilton/>

Chairman: Mr Peter Wingrave

Clerk: Mrs Sue Porter
3 Packwood Close
Daventry
Northamptonshire
NN11 8AJ
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Email: clerk@whiltonpc.co.uk

To members of the Council:

You are hereby summoned to attend the full meeting of Whilton Parish Council.

Venue: Village Hall, Main Street, Whilton on Wednesday 9 September 2015.

Time: Time: 7pm for the purpose of transacting the following business:

Members of the public and press are invited to attend and may address the Council at its Open Forum.

AGENDA

1	Welcome Sue Porter as new clerk to the Council and to appoint her as Responsible Financial Officer.
2	To consider requests for dispensation, if any, as appropriate.
3	Public Open Forum – Will be conducted in terms of paragraphs 3d to 3k of our Standing Orders (available on the Council’s website), summarised briefly as follows: A member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The period of time for public participation, which is at the Chairman’s discretion, shall not exceed 10 minutes. In accordance with the above, a question asked by a member of the public during a public participation session, shall not require a response or debate. The Chairman may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to the Clerk for a written or oral response.
4	Resolution to approve apologies for absence.
5	To receive Members’ Declarations of Interest for items on the agenda.
6	Resolution to approve the minutes of the Annual Meeting of the Parish Council held on Wednesday 29 July 2015.
Finance	
1	To appoint a new Internal Control Councillor to replace Michael Thomas. The role involves overseeing accuracy of finances,
2	Resolution to approve the July and August 2015 bank reconciliations.
3	Resolution to approve the Income and Expenditure for July and August 2015.
4	To approve the bank mandate forms to remove the previous clerk as bank signatory and online banking administrator and to appoint the new clerk to these roles.
5	Resolution to approve payment of outstanding accounts below:

	Payment	Payee	Description	Amount £
	Online	Erica Fothergill PAYE / P45	August salary and expenses	377.92
7	Planning			
	Application No	Address	Details	
	DA/2015/0651	Homefields House Home Farm Grounds, Brington Lane, Whilton	Use of land for siting on manege	
8	Correspondence			
	1	Daventry District Council (DDC)		
	2	Letter from Jane Thomas – Whilton Local History Society re Captain Henry Reynolds memorial stone and footpath linking Whilton village to Whilton Locks		
	3	Letter from Anthea Hiscock - Roughmoor Spinney		
9	Any Other Business – for discussion only. No decisions may be taken.			
10	Date of next meeting – The next meeting of the Parish Council will be held at 7pm on Wednesday 11 November 2015.			

Sue Porter

Sue Porter
Clerk / Responsible Financial Officer
Whilton Parish Council

Issued: 03/09/2015