**WHILTON PARISH COUNCIL**

**LONE WORKER RISK ASSESSMENT – PARISH CLERK**

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| **Issue** | **Existing Controls**  **(or proposed controls in the case of a new activity)** | **Are risks adequately controlled Yes/No** | **Any further action required?** |
| Safe access and exit | Clerk works from home which has lighting to front and rear. No access issues notified. | Yes | None |
| Risk of Violence | Low risk from members of public- Phone access for emergency use. | Yes | None |
| Safety of equipment for individual use | Ongoing visual assessment of safety. | Yes | None |
| Channels of communication in an emergency. | Phone, personal mobile phone and email | Yes | None |
| Site Security | Clerk’s home is alarmed | Yes | None |
| Level and adequacy of supervision. | Regular email contact from Councillors | Yes | None |

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| **Issue** | **Existing Controls**  **(or proposed controls in the case of a new activity)** | **Are risks adequately controlled Yes/No** | **Any further action required?** |
| Manual Handling | N/A | Yes | None |
| Risk of Violence | Low risk from members of public | Yes | None |
| Safety of equipment for individual use | Parish Councillors in regular contact with the Clerk and reports any faults with equipment where a replacement or repairs are needed. | Yes | None |
| Channels of communication in an emergency. | Personal phone available | Yes | None |
| Outdoor Safety | N/A | Yes | None |
| Level and adequacy of supervision. | Regular contact with the Clerk. | Yes | None |