



November 14, 2021

10 a.m. Bilingual Worship Service and Annual Meeting



Agenda:

Budget Discussion; Vestry Configuration 2022
Worship and COVID; 2022-Anniversary Year
Calendar



Blessed Lord, who caused all holy Scriptures to be written for our learning: Grant us so to hear them, read, mark, learn, and inwardly digest them, that we may embrace and ever hold fast the blessed hope of everlasting life, which you have given us in our Savior Jesus Christ; who lives and reigns with you and the Holy Spirit, one God, for ever and ever. Amen.

Dear friends in Christ,

May the grace and peace of God be with you! It is hard to believe that this is our second Annual meeting while we continue to live amid a world-wide pandemic. We can appreciate that we are in a better place than last year, and this is largely due to the wide availability of vaccine. Gratefully, we have been offering uninterrupted in-person worship since Palm Sunday 2021 and within reason expect to continue to do so. Our major outreach programs—Angels and the Sunday Meals Program—are going strong. For the Sunday Meals Program, we have now combined the best of our sit-down meal experience with the best of our ToGo know-how.

We continue to hold in prayer all those in our community who have been directly affected by Covid and those who continue to mourn the death of loved ones. I am grateful that we have been able to hold in-person funerals. It has become normative, now, to offer worship, programs, and meetings in a hybrid format. We continue to learn about technology and improve our knowledge on how to best offer our various offerings. We are now offering coffee/tea after Sunday worship.

I am optimistic about our congregation's future and the finances of the church. We have been blessed and I trust we will continue to be a blessing to the community and for all those we encounter along the way.

Following is our presentation of the 2022 Budget, as approved by the vestry on November 7, 2021. Below is also a presentation on the vestry composition for 2022, worship the next few weeks and months, as well as some opportunities we are currently working on.

Budget – A ~~three~~four-year journey.

In 2018, it became very clear that as attendance and giving were decreasing, that we were financially living beyond our means. The primary way this was reflected was in using the principal of the endowment to cover the deficit in the budget, regardless of whether it exceeded the responsible amount of 4.5 to 5%. In 2018, we projected a 3-year tightening of the budget, which required very intentional responsible use of our resources. Because of the time of Covid this 3-year journey has turned into a four-year plan. Here is a summary of where we have been and where we expect to be in 2022.

2019 Budget

When preparing the 2019 budget some major changes were made from prior years:

- We decided to draw no more than 4.5% from the endowment principal for at least 3 years.
- To achieve this:
 - Mother Carla's time and cash compensation was reduced by 40%
 - We would not pay our Apportioned Share to the Diocese
 - Other expenses were eliminated or reduced.
 - We aimed to function without a full-time sexton.
 - We invested in Evangelism and opening a new pre-school.
- This meant that comparing 2018 to 2019 income and expenses we reduced the budget by 14% (from 611K to 525K).
- In 2019, many things happened that changed/shifted the budget. For example,
 - The Finger-Painted Hands School left unexpectedly leaving a \$40,000 loss in income.
 - Unexpected building costs – façade (\$6,000+), cooling tower compliance (extra \$5,000), hot water heaters (\$5,000+).
 - The retirement of Lila and related staffing changes.
 - For part of the year we rented the basement office to a therapist - \$1,000/month
 - We transferred \$20,000 from the liquidity of the property on West 83rd St.; this has helped since June.
 - We paid \$5,000 of our apportioned shared (instead of the \$22,000 reduced amount).

2020 Budget

In preparing for the 2020 budget, we adjusted even further

- The Approved 2020 Budget was under \$493,565, a further 6% reduction (or 19.3% since 2018).
 - Complete changes in staff configuration. The only full-time person is the Sexton.
 - Apportioned Share to the Diocese – none
 - Increased West 83rd contribution by \$500/month to \$108,000/year
 - Assumed that both 3rd floor apartments were rented.
 - We increase other rentals by \$10-15,000

It will not surprise you to know that the 2020 budget did not go according to plan. Here are some examples of some positives and negatives:

- Positives:
 - We received a PPP Loan for about \$48,895
 - After the PPP loan, we reduced payroll
 - We reduced consumption of electricity, gas, and water
 - We did not run the Cooling Tower.
 - We minimized expenses whenever possible.
 - We received an unexpected refund from ConEd (from their own audit)
 - We contributed \$5,000 to the diocese
- Negatives:
 - We had less income from pledges, rentals, and endowments
 - We did not rent the 3rd floor apartments

2021 Budget

With all of this, it should be no surprise that it was difficult to approve a budget for 2021. The budget was further reduced by another 8.5% (or 27% since 2018)

- The 2021 budget had the following assumptions and was at \$22,500 deficit:
 - No salary/wage increases, only health insurance adjustments.
 - We could rent the 3rd floor apartments.
 - We could manage the cooling tower with more affordable contracts.
 - We would not return to in-person programming until September 2021.
 - We receive less money from the congregation. (\$34,000 instead of \$62,000).
 - That we do not lose any more rental income.
 - That we draw only a responsible amount from the endowments. (Only \$105,000).
- Actual (highlights)
 - We received a second PPP loan \$37,500.
 - We did not turn on the cooling tower.
 - We have received all the possible ConEd adjustments from the actual reading of meters.
 - We have paid all our bills and caught up on many building projects.
 - We have had full rentals, especially the gym.
 - The 3rd floor apartments are now rented. Although the basement office is not.
 - We reduced the contribution from West 83rd (this helps the building with their own increasing expenses.)

2022 Budget

The 2021 budget was about as lean a budget as we could carry. The 2022 budget is closer to the original 2020 budget.

- Income:
 - The 3rd floor apartments are rented.
 - We have had success in renting the Gym long-term.
 - Unknown – renegotiating the CRS lease.
 - Reducing the contribution from West 83rd Street from \$9,000 to \$7,000/month. This will match the actual amount from 2021.
 - Maximizing “other rentals.”
 - Modest increase in investment income given the improved market conditions.
- Expenses:
 - COLA adjustments for hourly maintenance employees, Music Director, and rector.
 - Payroll adjustments for Choir, Admin., Sexton, Evangelist positions.
 - ConEd adjustments – we currently have a credit in one of the accounts.
 - Increased expenses for Cooling Tower.
 - Increased Apportioned Share for the Diocese. Expected to be \$22,000 from the \$5,000 we’ve contributed the last two years.

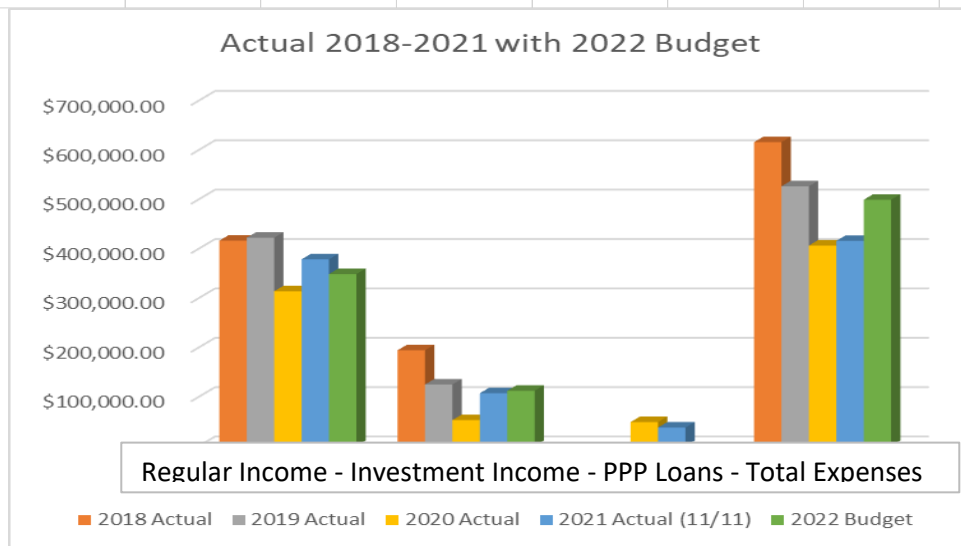
We have two large capital projects for which we have the cash-on-hand to pay for: one is **Backflow prevention** – this is required by NYC and we have \$17,000 pending to pay; and, second, we will tackle

the **outside work (façade)** necessary to make it possible to remove the scaffolding from the front of the building.

The approved 2022 budget is a \$25,000 deficit budget. If CRS renews their leave for the whole year, this deficit goes away. If we rent more space we can significantly cut into this deficit. The budget will be revisited in June 2022, and adjusted as necessary.

Here is a summary table on the income and expenses since 2018. The accompanying chart is a visual representation of the same numbers.

| | 2018 Budget | 2018 Actual | 2019 Budget | 2019 Actual | 2020 Budget | 2020 Actual | 2021 Budget | 2021 Actual (11/11) | 2022 Budget |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|-------------------------|----------------|
| Regular Income | \$ 405,238.00 | \$ 416,326.00 | \$ 418,005.00 | \$ 422,287.00 | \$ 389,639.00 | \$ 313,860.00 | \$ 322,539.00 | \$ 378,535.00 | \$ 348,600.00 |
| Investment Income | \$ 197,924.00 | \$ 194,349.00 | \$ 105,000.00 | \$ 125,000.00 | \$ 105,000.00 | \$ 52,829.00 | \$ 105,000.00 | \$ 107,313.00 | \$ 112,300.00 |
| PPP Loan | | | | | | \$ 48,895.00 | | \$ 37,762.00 | |
| Expenses | \$ 611,882.00 | \$ 615,861.00 | \$ 525,527.00 | \$ 526,396.00 | \$ 493,565.00 | \$ 406,362.00 | \$ 449,990.00 | \$ 415,847.00 | \$ 499,142.00 |
| Net | \$ (8,720.00) | \$ (5,186.00) | \$ (2,522.00) | \$ 20,891.00 | \$ 1,074.00 | \$ 9,222.00 | \$ (22,451.00) | \$ 107,763.00 | \$ (38,242.00) |
| | | | | | | | | Cash on Hand | \$ 130,000.00 |
| | | | | | | | | Capital Projects | \$(117,000.00) |
| | | | | | | | | | \$ (25,242.00) |



In the last 2 years, as has always been true, we have been reminded (again and again!!!) that **ALL** pledges, regardless of amount, make a difference. We rely on them for paying bills and cash flow. If you are able to keep your pledge for 2021 please do so or make a contribution that matches your ability at this time. We need your contributions. The pledge card for 2022 is Blue.

Vestry Configuration – The 2021 vestry and 2022 vestries are quite lean. Do you feel called to being part of the vestry?

Wardens: Carol Kornfield & Pam Soden

Class of 2021: Jim Roberts, Dilma Lobo, Silvia Moreira

Class of 2022: Tony Cooper, Carlos Mena, Nancy Ortiz

Class of 2023: Marisol de la Cruz, _____, _____

Class of 2024: _____, _____, _____

VACANT, Treasurer

Our life as worshiping community and in this neighborhood community.

The **2021-2022 (September – June) Programmatic Year is about Celebration and Gathering.** So far, we have celebrated grandparents, back-to-school, Meal Program Captains and Volunteers, the vestry and wardens. We had our first quarterly community event with comedian Bill Santiago and had a lovely October Evensong focused on mental health.

Coming up, we have:

- November 14: Annual Meeting and Ingathering of 2022 Pledges, and parish workday.
- Church facilities closed on November 25-27 – Happy Thanksgiving!
- November 28: First Sunday of Advent—Episcopal Visit from Bp. Shin with Confirmations and Baptisms.
- December 5: Angels Celebration and Acknowledgement of Coach Tony and all the volunteers.
- December 19: Staff Appreciation Sunday during worship.
- December 24: Bilingual Christmas Eve Service at 7 p.m.
 - Limited church office hours from 12-24 through Jan. 2nd (regular hours resume on Jan. 3rd) – Facility Hours remain the same.
- January 2: Christmas/Epiphany Pageant
- January 23: St. Timothy's Day

Stay tuned for other Sunday celebrations and special events including:

- Winter Community Gathering with a concert by Elaine Romanelli.
- God's Freedom Evensong for Black History Month.
- Opportunities of baptism: January 9th, Easter Vigil, and Pentecost.
- Ash Wednesday on March 2nd.
- Lenten Retreat – TBD.

In 2022 we will finally celebrate the 100th anniversary of SMST.

Although the genealogy of our congregation goes back to the end of the 18th c., in 2021, we celebrate the **Centennial Anniversary of SMST**, the new name of the congregation that came from the merger of the Church of Zion and St. Timothy and the Church of St. Matthew. We are beginning to plan a large event for **October 2022**. This event will be an intentional, intergenerational, inclusive, interfaith event. There will be many other opportunities to participate. We will have an **100th Anniversary Souvenir Booklet**: with the ideas of *Honoring the Past—Embracing the Present—Sowing for the Future*. Honrando el pasado – abrazando el presente – sembrando para el futuro.

Worship, Coffee hour and COVID

For worship, we continue to require the use of masks and social distancing whenever possible. We will continue to offer communion in one-kind (bread) and to collect the offering in a single-stationary location. We ask that everyone wash hands frequently or use hand sanitizer and to not come to church if they are not feeling well. We recommend, as you consult with your own doctor, to receive the Covid and Flu vaccines or boosters as indicated. Starting on November 28, coffee hour will move back to the Parish Hall.

Our regular schedule is:

Weekly schedule:

- Sunday at 10 a.m. – hybrid worship (in-person, zoom and streamed)
 - Sunday at 2 p.m. – Sunday Meals Program (in-person)
 - Thursday at 1 p.m. – Bible Study (zoom)
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Friends,

We have lived through an extraordinary period in our own personal lives and as a community and nation. With faith we have kept on going and supported each other. In many ways 2021 has been a good year, and yet, we know more keenly than ever that anything we plan for in the future is just that—a *plan*—and will likely need adjustment. In the meantime, we are taking this time to catch up on many projects and use the abundant times to make future lean times easier to manage.

I am looking forward to living into the dreams God's has for this community and all of its members. I am grateful for each one of you and you are all in my prayers.

In Christ, *Mo. Carla*

