HANOVER MEMORIAL
PARK CEMETERY

OUTSIDE MEMORIAL APPROVAL AND LIABILITY WAIVER

Outside-vendor memorials • Approval and delivery requirements

Memorial & Family Information

Family Name: _____ Date: _____

Grave Location: _____

Prior Written Approval Required

All memorials, markers, monuments, bases, inscriptions, designs, materials, finishes and dimensions must receive written approval from Hanover Memorial Park before the memorial is ordered.

The purchaser should provide photographs, drawings, dimensions, material specifications and a copy of the proposed design for review. Approval is based upon the information submitted. The memorial delivered must match the approved design, material and dimensions.

Approval of a design does not constitute a guarantee by Hanover Memorial Park regarding the workmanship, durability or quality of the memorial.

Size and Material Requirements

The memorial must be proportional to the grave location and compatible with other memorials within the applicable cemetery section.

- Minimum flat-marker size: 24 inches × 12 inches
- Minimum upright base size: 1 foot 8 inches × 1 foot
- The memorial must be made of the material permitted for the grave location, including bronze or granite, as applicable.

Hanover Memorial Park reserves the right to deny any memorial that does not comply with the cemetery's Rules and Regulations or does not match the previously approved specifications.

Delivery Requirements

The purchaser or an authorized family representative must be present at the time of delivery to inspect and accept the memorial.

Hanover Memorial Park will not accept delivery on behalf of the purchaser when the purchaser or authorized representative is not present.

The delivering company is responsible for unloading the memorial from its vehicle and placing it in the location designated by Hanover Memorial Park.

Memorials may not be delivered or left on cemetery property until all required foundation and installation charges have been paid.

The purchaser is responsible for inspecting the memorial at delivery for damage, defects, incorrect lettering, discoloration, chips, cracks or other flaws. Hanover Memorial Park is not responsible for defects, damage or errors caused by the manufacturer, seller, delivery company or other outside party.

Installation and Future Lettering

Only Hanover Memorial Park may construct the foundation and install a memorial within the cemetery.

Only Hanover Memorial Park or a contractor specifically authorized in writing by Hanover Memorial Park may perform future lettering, sandblasting or date-of-death inscriptions on memorials located within the cemetery.

All foundation, installation and lettering charges must be paid directly to Hanover Memorial Park at least three business days before the scheduled work.

The purchaser is responsible for all future lettering and date-of-death inscription charges.

Memorial Quality and Insurance

Hanover Memorial Park does not manufacture outside memorials and makes no warranty regarding their quality, workmanship, finish, durability, fading, discoloration or longevity.

Memorials, markers and monuments are not insured by Hanover Memorial Park. The purchaser is encouraged to ask an insurance provider whether the memorial can be covered under a homeowners or other applicable insurance policy.

If a memorial deteriorates, becomes unsafe or no longer complies with cemetery requirements, Hanover Memorial Park will provide notice to the owner or responsible family member when reasonably possible. The owner or family will be responsible for arranging and paying for any required repair, replacement or removal within the time stated in the notice.

Vendor Payment

The purchaser acknowledges that payment for the memorial itself is made directly to the outside vendor. Hanover Memorial Park is not a party to the purchase agreement between the purchaser and the outside vendor.

Memorial Charges & Vendor Details

Outside Memorial Administrative Fee: $_____	Foundation Fee: $_____
Installation Fee: $_____	Additional Services: $_____

All applicable charges will be calculated according to Hanover Memorial Park's current General Price List.

Memorial Company/Vendor: _____

Vendor Phone Number: _____

Invoice or Order Number: _____

A copy of the vendor invoice and approved memorial design must be provided for the cemetery's records.

Purchaser Acknowledgment

I have read and understand this Outside Memorial Approval and Liability Waiver. I agree to comply with Hanover Memorial Park's Rules and Regulations and acknowledge that the memorial must receive written approval before it is ordered or delivered.

Purchaser's Printed Name: _____

Purchaser's Signature: _____	Date: _____

Hanover Memorial Park Approval

Approved By: _____

Signature: _____	Approval Date: _____

OFFICE USE ONLY

Delivery Date: _____	Stone Size: _____
Memorial Type: _____	Balance Due: _____
Date Paid: _____	Installation Date: _____