

Hanover Memorial Park

CEMETERY

Cemetery Grounds: Open daily from dawn to dusk

Office Hours: By appointment only

Hanover Memorial Park Cemetery has established the following Rules & Regulations to preserve the beauty, safety, dignity, and peaceful character of the cemetery for all families and visitors. We appreciate your cooperation in helping us care for the grounds and honor those entrusted to our care.

Burial Rights & Cemetery Records

- The purchase of a grave provides a **right of interment** in the designated burial space. The underlying cemetery land remains the property of Hanover Memorial Park Cemetery.
- A Certificate of Ownership/Interment Right will be issued and should be retained with the family's important records.
- Standard burial spaces are approximately **3.5 feet by 8 feet**. Memorials must comply with the size, location, and placement requirements applicable to the burial space or spaces purchased.
- Hanover Memorial Park maintains permanent cemetery records identifying burial rights and interment locations.

Authorization Following the Death or Incapacity of an Owner

When the recorded owner of an interment right is deceased or unable to provide instructions, Hanover Memorial Park may rely upon its cemetery records, an authentic Certificate of Ownership, written instructions previously placed in the cemetery file, or documentation provided by the legally authorized representative or appropriate surviving family member.

Hanover Memorial Park may require documentation establishing the person's authority to provide instructions and may require an appropriate written authorization or indemnification before proceeding.

Care of Cemetery Grounds

To protect the cemetery grounds and maintain a consistent appearance:

- Grass cutting, seeding, mulching, landscaping, planting, tree or shrub trimming, and similar grounds work may be performed only by Hanover Memorial Park personnel unless specifically authorized in writing.
- Digging is not permitted.
- Fences, curbing, edging, hedges, ditches, borders, or other enclosures may not be installed around a burial space.
- Weed killer, herbicides, or other unauthorized lawn-treatment products may not be applied anywhere on cemetery property.
- Flowers, trees, shrubs, landscaping, memorials, markers, vaults, ornaments, and other cemetery property may not be damaged, removed, altered, or disturbed.
- No repairs, maintenance, removal, replacement, or alteration of a memorial may be performed without prior written approval from Hanover Memorial Park.
- Approved cemetery work must be performed by Hanover Memorial Park or under its direction unless otherwise specifically authorized.

After a grave has sufficiently settled and the approved memorial has been installed, Hanover Memorial Park will level and seed the grave area as appropriate.

Please note: Hanover Memorial Park does not have an on-site irrigation or water source. Establishment of grass is dependent on natural rainfall and seasonal growing conditions.

Cemetery Hours & Visitor Conduct

Hanover Memorial Park is open to visitors **from dawn to dusk, 365 days a year**, unless the cemetery is temporarily closed or access is restricted for safety, weather, maintenance, or operational reasons.

Entry after dark is prohibited unless specifically authorized by Hanover Memorial Park.

Visitors are asked to:

- Remain respectful of other families and the peaceful nature of the cemetery.
- Drive slowly and remain on designated roadways.
- Avoid active work areas, open graves, equipment, and restricted areas.
- Supervise children at all times.
- Respect cemetery landscaping, memorials, wildlife, and natural surroundings.

Unauthorized entry after cemetery hours may be treated as trespassing.

Interments, Cremated Remains & Vault Requirements

- Hanover Memorial Park coordinates all interments, disinterments, and reinterments in accordance with applicable laws, cemetery procedures, and scheduling requirements.
- Hanover Memorial Park requires appropriate coordination with the funeral home and licensed funeral-service professionals involved in the service.
- Only human remains, including cremated human remains, may be interred unless otherwise specifically permitted by applicable law and cemetery policy.
- Up to **three cremation urns** may be permitted within one standard burial space, subject to cemetery approval and available space.
- In designated scattering areas, cremated remains must be placed in accordance with Hanover Memorial Park's approved procedures and designated locations.
- An approved **outer burial container or grave liner is required for applicable in-ground burials.**

Scheduling of Cemetery Services

Hanover Memorial Park reserves the right to approve the date and time of all cemetery services and interments.

Scheduling may be affected by:

- Weather conditions
- Ground conditions
- Staffing
- Equipment availability
- Funeral-home coordination
- Legal requirements
- Operational or safety concerns

Prepaid or prearranged services remain subject to cemetery scheduling and conditions existing at the time the service is needed.

Payment Prior to Interment

Unless other arrangements have been approved in writing, all amounts required for an interment must be paid in full at least **72 hours prior to the scheduled service**.

When payment is made less than 72 hours before the service, Hanover Memorial Park may require payment by:

- Cash
- Cashier's check
- Money order
- Credit or debit card, subject to the applicable processing fee disclosed on the current General Price List

All fees and payment requirements are governed by Hanover Memorial Park's current General Price List and applicable contract.

Memorial Requirements

Each interment at Hanover Memorial Park requires an approved headstone or memorial that complies with the cemetery's current Rules & Regulations.

Families are asked to begin the memorial-selection process within **60 days following the burial**.

To help preserve the beauty and consistency of our cemetery, each family is asked to select an approved memorial for their loved one. Memorials should follow Hanover Memorial Park's current guidelines so that each grave is respectfully honored while maintaining the character and appearance of the cemetery for families today and for generations to come.

Additional burial-right or memorial purchases within the same family area may be delayed until the required memorial-selection process has been initiated.

- Memorials will not be installed until the memorial and applicable installation charges have been paid in full or otherwise handled under an approved written agreement.
- When the permanent memorial is installed, temporary grave arrangements will be removed and should not be returned to the grave.
- Hanover Memorial Park may temporarily remove, relocate, or reset memorials when reasonably necessary for an interment, maintenance, repairs, safety, or work involving an adjacent burial space.
- Upright funeral sprays are permitted during the funeral or graveside service but must be removed afterward.
- Date-of-death inscriptions required under the applicable memorial arrangement should be ordered and paid in accordance with the cemetery's current policy. Payment arrangements may be available.

Memorial Care

Memorials are exposed to weather, lawn maintenance, natural elements, and ordinary aging and may change in appearance over time.

Families are encouraged to insure memorials through their homeowner's or other appropriate insurance policy because memorials are personal property and are not insured by Hanover Memorial Park.

No person or outside company may clean, repair, alter, sandblast, remove, reset, or otherwise perform work on a memorial without prior authorization from Hanover Memorial Park.

Flowers & Grave Decorations

We understand that flowers and appropriate decorations are an important way for families to remember loved ones. To maintain safe and attractive cemetery grounds, the following rules apply:

- Flowers must be placed in an **approved bronze or granite vase**.
- Plastic and glass vases are not permitted.
- Potted plants and potted flowers may not be placed on graves.

- Glass containers, tin cans, baskets, fencing, wire, and other unsafe items are prohibited.
- Vases may not be placed directly in the ground or around the perimeter of a grave.
- Vases used at mausoleums or niches must be approved, supplied, or installed in accordance with Hanover Memorial Park requirements.
- Statues and freestanding upright mementos are not permitted unless specifically approved.
- Upright headstones, monuments, benches, and other permanent memorial items require prior cemetery approval.
- Memorial items may be placed only within the family's purchased burial space and approved memorial area. Items may not be attached to or placed on trees, shrubs, light poles, roadways, or other cemetery property.
- All permanent or nontraditional memorial items require prior approval.

Birthdays & Holidays

One temporary flower arrangement or approved tribute may be placed for a birthday or recognized holiday beginning up to **five days before the occasion and remaining for up to five days afterward**.

Items remaining after that period may be removed and discarded by cemetery personnel.

Hanover Memorial Park does not conduct one designated annual cleanup day. Artificial flowers may remain as long as they are maintained in an acceptable condition and do not interfere with cemetery maintenance.

Artificial flowers that become faded, weathered, damaged, unsightly, or interfere with maintenance may be removed.

Flowers should be securely anchored in an approved vase. Hanover Memorial Park cannot guarantee the return of flowers or decorations displaced by wind, weather, wildlife, mowing, maintenance, or other conditions.

Hanover Memorial Park is not responsible for the loss, theft, deterioration, or damage of flowers, decorations, or other personal items left on cemetery property, except as otherwise required by law.

Balloons are not permitted on Hanover Memorial Park Cemetery grounds.

This cemetery rule is intended to protect wildlife, prevent litter, and maintain the appearance of the cemetery. Intentional outdoor release of certain balloons is also prohibited under Virginia law.

Removal of Unauthorized or Unsafe Items

Hanover Memorial Park reserves the right to remove, relocate, maintain, or dispose of:

- Withered or deteriorated flowers
- Unauthorized decorations
- Items placed outside the approved burial space
- Items interfering with mowing or cemetery maintenance
- Unsafe or prohibited items
- Decorations that do not comply with current cemetery Rules & Regulations

Grounds personnel may reposition or remove objects when necessary to safely perform their duties.

Hanover Memorial Park is not responsible for retaining or storing items removed because they violate cemetery Rules & Regulations.

Loss or Damage

Hanover Memorial Park is not responsible for loss or damage to flowers, decorations, memorials, or personal property resulting from weather, natural conditions, wildlife, theft, vandalism, necessary grounds maintenance, accidents, acts of civil or military authority, or other circumstances beyond the cemetery's reasonable control, except to the extent otherwise required by applicable law.

Families are encouraged to insure memorials and other valuable personal property through an appropriate insurance policy.

Unused Burial Rights, Transfers & Resales

Hanover Memorial Park is **not obligated to repurchase unused interment rights**.

In limited circumstances, and at the cemetery's discretion, Hanover Memorial Park may agree to accept a voluntary surrender or repurchase of an unused interment right. Any approved amount will be determined in accordance with the applicable contract, current cemetery policies, and law.

An interment right may be transferred or resold only in accordance with Virginia law and Hanover Memorial Park's current transfer procedures.

All required:

- Transfer documentation
- Cemetery approval
- Applicable transfer fees
- Ownership documentation

must be completed before Hanover Memorial Park's records will be changed.

Moving to a Different Burial Location

A family requesting to exchange an unused burial location for another available location within Hanover Memorial Park may be required to pay the difference between the original purchase price and the current price of the newly selected burial right, together with any applicable fees.

Generally, a burial-right location may be changed **one time**, unless Hanover Memorial Park approves an exception in writing.

Outside Vault Vendors

Outside vault vendors must receive prior approval from Hanover Memorial Park and comply with all cemetery:

- Scheduling requirements
- Delivery procedures
- Safety requirements
- Placement standards
- Grounds-protection requirements

The applicable **Outside Vault Vendor Oversight & Access Fee** is set forth on Hanover Memorial Park's current General Price List.

Outside Memorial & Monument Companies

Outside monument companies, memorial vendors, contractors, or other service providers may not enter cemetery grounds for delivery, measurement, work, installation, repair, or alteration without prior authorization from Hanover Memorial Park.

All outside memorials must comply with current cemetery design, size, material, foundation, installation, inspection, and placement requirements.

Applicable outside memorial and installation fees are listed on Hanover Memorial Park's current General Price List.

Pricing & Fees

All cemetery prices, administrative fees, transfer fees, cancellation fees, installation charges, scheduling fees, outside-vendor fees, and other charges are governed by the **current effective Hanover Memorial Park General Price List**.

Families will be provided applicable pricing and an itemized statement of selected cemetery goods and services in accordance with cemetery procedures and applicable Virginia requirements.

Compliance With Cemetery Rules

Hanover Memorial Park may take appropriate action when cemetery Rules & Regulations are violated, including removal of unauthorized items, restriction of unauthorized activities, and other reasonable measures necessary to protect cemetery property, staff, visitors, and cemetery operations.

Repeated violations, unsafe conduct, harassment of staff, nonpayment, unauthorized work, or other conduct materially interfering with cemetery operations may result in restrictions consistent with applicable law and existing contractual or interment rights.

Changes to Rules & Regulations

Hanover Memorial Park Cemetery reserves the right to update, amend, or adopt Rules & Regulations from time to time as reasonably necessary for cemetery operations, safety, maintenance, regulatory compliance, and the protection of families and cemetery property.

Any revision will be applied consistent with applicable law and existing contractual rights.

Acknowledgment

I/We acknowledge that we have received, read, and understand the Hanover Memorial Park Cemetery Rules & Regulations and agree to comply with them.

Purchaser/Owner: _____

Signature: _____

Date: _____

Purchaser/Owner: _____

Signature: _____

Date: _____

Hanover Memorial Park Representative: _____

Date: _____

A copy of these Rules & Regulations has been provided to the family.