

Hanover Memorial Park

CEMETERY

4447 Mechanicsville Turnpike Mechanicsville, Virginia 23111

Park is open Dawn until Dusk, 7 days a week

Office hours are by appointment only.

804-779-1003

Cemetery Rules & Regulations

UPDATED April 2026

In order to keep the park attractive for you and your family we ask that you adhere to the following regulations. Hanover Memorial Park is not liable for any items or flowers left on graves that become damaged or removed.

- Ownership: Title to a cemetery plot/gravesite is not sold or conveyed by deed. Rather, the “purchaser” of each cemetery plot/gravesite is granted an easement for use. Families DO NOT own the land. A certificate of ownership is issued.
- Burial lots are 3.5’ X 8’ you are only allowed for a memorial that fits on your lot.
- In the absence of the following the death or incapacitation of the “owner(s)” of a plot/gravesite, Hanover Memorial Park Cemetery shall be entitled to rely on the written instructions of persons who present an authentic certificate of ownership issued to the “owner” of the plot/gravesite in which interment is desired. If Cemetery paperwork is not presented Hanover Memorial Park Cemetery shall be entitled to rely on Cemetery records. In either case HMP may also rely on any written instructions of the “owner(s)” filed within the cemetery records, or written instructions of the nearest surviving relative, executor, trustee, guardian, committee, receiver, or other duly qualified legal or personal representative of the “owner(s)”. These written instructions shall be in a form acceptable by HMP and must include an agreement by such persons to indemnify and hold HMP harmless for good faith actions taken by HMP in connection with the foregoing.
- Pre-need Opening & Closing unless specified only trusted for Monday - Friday before 2p service, additional chargers if later or weekend service.
- No grass cutting, seeding, mulching, tree/bush trimming, decorating or planting of any kind is allowed by anyone other than park employees.
- NO DIGGING or enclosure of any kind, such as a fence, hedges, curbing, or ditch, shall be installed around any plot/gravesite.
- When a gravesite has thoroughly settled and stone has been installed it will be seeded at no cost to the “owner(s)”. In the process, the site will be made level with the surrounding terrain. HMP does not have a water source in the park.
- NO weed/grass killer at ANY TIME!
- Picking flowers, breaking shrubs, trees, and plants or damaging any monument, marker, vault, ornament or other structure or property within the

cemetery is strictly prohibited, and offenders may be prosecuted according to law.

- Hanover Memorial Park Cemetery in its sole discretion, shall have the right, but not the obligation, to remove, maintain, remark, or replace markers, monuments, withered or similar unsightly flowers, plants, wreaths, decorations, or other objects placed on the gravesites or other places at the Cemetery. NO repairs, maintenance, replacements, removal, or other work shall be performed with prior written approval from Hanover Memorial Park Cemetery in its sole discretion, may grant or deny approval. All approved work of this nature shall be performed by or under the the direction of HMP.
- Entry to the cemetery after dark is prohibited. Any person found on cemetery grounds during hours of darkness will be considered a trespasser and subject to possible prosecution under applicable laws.
- All interments, disinterments and re-interments in the cemetery shall be under the supervision of a properly licensed funeral director and in full compliance with all governmental requirements. Only human remains, including cremated human remains, may be interred. Up to three (3) urns may be placed in a gravesite.
- In the scattering garden, loose ashes must be interred directly in to the earth in a grassed area only.
- A vault/grave liner is required for EVERY burial.
- Hanover Memorial Park reserves sole discretion over the date and time of all interments, including prepaid arrangements, subject to weather, staffing, equipment, grounds conditions, legal requirements, and operational safety.
- Total payment is due 72 hours before interment can be performed. IF payment is made less than 72 hours only cash, card with 3.5% fee, or money order/ cashiers check will be accepted.
- Markers are expected to be ordered within 60 days of a burial. If not, the family may not purchase any other lots or services until the marker is ordered and paid in full.
- If stone proof is given and no payment is made within 30 days a \$75.00 charge and new proof will have to be designed.
- Stone payments are due in full before setting; if on payment plan at least half is required for deposit.
- Families may place ONE arrangement on the burial right until the marker arrives and is installed. If no marker has been ordered then any arrangements and all memorabilia will be removed after 60 days.
- Hanover Memorial Park is under no obligation to repurchase burial rights. In limited circumstances and at the sole discretion of the Cemetery, HMP may agree to accept a voluntary surrender of unused burial rights. Any approved surrender or repurchase amount shall be determined in accordance with the Cemetery's current pricing, administrative, transfer, and cancellation policies.
- You may sell or donate your lot(s) Transfer fees and paperwork is needed for the transaction.
- Memorials will not be placed at the gravesite until the memorial and installation are paid in full.

- When memorial is installed all temporary arrangements will be removed and shall not be placed back.
- The Cemetery reserves the right to temporarily remove, relocate, or reset memorials when reasonably necessary for interments, grounds maintenance, safety, repairs, or adjacent services.
- Upright cemetery sprays are only allowed during funeral service.
- Flowers must be placed in a vase (bronze and granite only). Plastic/ glass vases are not permitted. Potted plants/flowers are not allowed to be placed on grave and will be removed.
- ALL memorial items must be approved prior to placement. Placement is only permitted on the purchased lot(s). Not on bushes, trees, light poles. ITEMS WILL BE REMOVED.
- Please no statues or upright mementos of any kind. Upright memorials/ headstones and benches must be approved by Hanover Memorial Park Cemetery.
- Vases may not be placed around the grave. They WILL be removed. Vases for mausoleum/niche must be purchased & installed by Hanover Memorial Park Cemetery.
- NO glass containers, potted plants, tin cans, or baskets are permitted and will be removed.
- ONE temporary set of flowers may be placed for birthdays and holidays for five days prior to the event and five days after. After 10 days the items must be removed or will be removed by cemetery personnel.
- You may upgrade your products/services at any time. Paying the price difference of the product/service that you have pre-needed.
- Hanover Memorial Park does not have a yearly clean up day at this time, if artificial flowers start to fade they will be removed. Items will also be removed & disposed of if not taken up by family in a timely manner after a holiday.
- Artificial flowers are permitted, but may be removed at our discretion when they become weathered or are damaging the memorial.
- Flowers should be securely anchored in the vase. If flowers are blown away, we are NOT RESPONSIBLE to return them to the correct grave or to provide compensation for their loss.
- We are not responsible for flowers or plants left on graves. Plants will be removed and disposed of.
- Balloons of any type are not permitted per Virginia Law 29.1-556.1.
- Hanover Memorial Park shall not be liable for loss or damage caused by an act of nature, common enemy, thieves, vandals, strikers, malicious mischief makers, unavoidable accidents (including grass cutting and weed trimming around memorial), riot or order of any military or civil authority. The family is advised to insure their memorial as it's the family's personal property (Homeowner's policy). Any items in violation of the regulations, will be removed from the gravesite and discarded.
- Hanover Memorial Park reserves the right to refuse future sales, services, or access privileges for violations of Cemetery rules, unsafe conduct,

nonpayment, harassment of staff, or other conduct inconsistent with Cemetery operations.

- Families wanting to move their unused gravesite(s) will have to pay the difference in price from when purchased to today's pricing. Families are only allowed to move sites one (1) time. Unless otherwise approved by HMP.
- Hanover Memorial Park Cemetery expressly reserves the right at any time, with or without notice to adopt new regulations or amend, alter, or repeal any of these regulations.
- Hanover Memorial Park has the right to take up any unapproved markers & decorations around stones (includes flowers not in an approved vase and items that are not on the base of the stone).
- Groundskeepers reserve the right to reposition or remove objects that do not conform to the Cemetery Rules and Regulations or interfere with the performance of their duties.
- Headstones and Date of Death are required to be paid 60 days after service if not on stone at purchase. Payment plans available.
- Outside vault vendors must be approved in advance, comply with cemetery scheduling requirements, and are subject to the current Outside Vault Vendor Oversight Access Fee.
- Outside monument companies and memorial vendors may not enter cemetery grounds or perform work without prior written approval and compliance with HMP inspection, installation, and placement policies.
- All pricing, fees, administrative charges, transfer charges, cancellation fees, and scheduling fees are governed by the Cemetery's current effective General Price List.

You have read, understand and will abide by these regulations. Please take the time to read the signed contract.

Sign_____ DATE_____

Sign_____ DATE_____

Sign_____ DATE_____

Hanover Memorial Park Cemetery has given a copy to family.