

# How to Pay for a Warranty:

### **Step 1**: Go to "Billing" $\rightarrow$ "Pay Pending"

| Home | Quotes | Agreements | Reports | <u>Billing</u> | Users       | Contests | Misc. | Logout   |
|------|--------|------------|---------|----------------|-------------|----------|-------|----------|
|      |        |            |         | Pay Per        | Pay Pending |          |       |          |
|      |        |            |         |                |             |          |       | <b>i</b> |

### Step 2: Select "View Agreements"

View Agreements

#### **Step 3:** Select the Agreement to pay



## Step 4: Enter Payment Method and Signature then SUBMIT

| Payment Method: | ACH 🗸  | Account:   | Checking 🗸 |  |  |  |
|-----------------|--|------------|------------|--|--|--|
| Routing #:      | Routing number must be 9 digits and begin with a 0,1,2 or 3.   | Account #: |            |  |  |  |
|                 | Store Account Info?  |            |            |  |  |  |
|                 | <ul> <li>"ASC Warranty is going GREEN!"<br/>Thank you for paying online! If you no longer wish to receive<br/>a faxed or emailed billing statement, please check here!</li> <li>* If at any time your account becomes 30 days or more past due,<br/>faxed or emailed statements will be reinstated.</li> </ul> |            |            |  |  |  |
|                 | By clicking Submit Payment, you authorize Auto Services Company to initiate an electronic payment for the amount listed above, from the bank account s<br>above. You also authorize your financial institution to honor this payment.  |            |            |  |  |  |
| Signature:      |  |            |            |  |  |  |
|                 | Submit Reset   |            |            |  |  |  |
|                 | You can also setup an auto billing once or twice a month.<br>To enroll in our auto billing program please review <b>Our Auto Billin</b><br>and fax to 870-508-6659 or email us at sales@ascwarranty.com.   | g Form     |            |  |  |  |