

WISECARE TRANSFER REQUEST FORM



PROCEDURES:

- 1. Complete the Transfer Registration Information below and mail to: Vehicle Service Administrator LLC, 1670 Fenpark Drive, Fenton, MO 63026
2. Attach a Transfer Fee of \$50 made payable to Vehicle Service Administrator LLC.
3. Submit a copy of a cancelled check or finance contract as proof of the vehicle purchase.
4. The previous owner's signature, the new owner's signature and the date of transfer are all required to consider the transfer request.

(Please PRINT)

TRANSFERRED FROM

Form fields for 'TRANSFERRED FROM' including NAME, ADDRESS, CITY, STATE, ZIP, PHONE, and SIGNATURE OF PREVIOUS OWNER.

TRANSFERRED TO

Form fields for 'TRANSFERRED TO' including NAME, ADDRESS, CITY, STATE, ZIP, PHONE, and SIGNATURE OF NEW OWNER.

VEHICLE/ADDENDUM INFORMATION

Form fields for 'VEHICLE/ADDENDUM INFORMATION' including CONTRACT NUMBER, EFFECTIVE DATE, DATE OF TRANSFER, YEAR, MAKE, MODEL, and VEHICLE IDENTIFICATION NUMBER.

NOTE: Transfer Request MUST be made within thirty (30) days from date of sale to a private party.

Return signed document to:
ATTN: WiseCARE Transfer Request
Vehicle Service Administrator LLC, 1670 Fenpark Drive, Fenton, MO 63026
Phone: 888-205-0200 Fax: 636-680-0484 Email: clientservices@wisefandi.com