

Grade 2 - Friendly Letter Rubric

Criteria or Component	Levels of Performance				Scoring
	1 (No)	2 (Yes, but . . .)	3 (Yes!)	4 (Yes and more!)	
<u>Composing</u> Features	The writer did not include any parts of a friendly letter and there is no correct formatting.	The writer includes a few parts of a friendly letter with some correct formatting.	The writer includes most parts of a friendly letter with correct formatting.	The writer includes all parts of a friendly letter with correct formatting.	
<u>Composing</u> Organization	The writer's ideas are not organized.	The writer's ideas have limited organization.	The writer's ideas are clear and organized.	The writer's ideas are clear, organized, and well-developed.	
<u>Usage & Mechanics</u> Sentence Structure, Capitalization, and Punctuation	The writing does not include complete sentences, correct capitalization, and ending punctuation.	The writing includes limited use of complete sentences, correct capitalization, and ending punctuation.	The writing includes mostly complete sentences, correct capitalization, and ending punctuation.	The writing includes complete sentences, correct capitalization, correct use of a comma, and ending punctuation.	
<u>Usage & Mechanics</u> Spelling	Most high frequency words and familiar vocabulary are misspelled.	Multiple high frequency words and familiar vocabulary are misspelled.	Most high frequency words and familiar vocabulary are spelled correctly.	All high frequency words and familiar vocabulary are spelled correctly.	
Comments/Feedback:					Total Score: _____
Grading Scheme: <ul style="list-style-type: none"> ● 4 - 8 points - <i>Beginning</i> (25-50%) ● 9 - 11 points - <i>Emerging</i> (56-69%) ● 12 - 14 points - <i>Proficient</i> (75-88%) ● 15 - 16 points - <i>Advanced</i> (94-100%) 					Overall Grade: _____