



EMPLOYMENT OPPORTUNITIES

OPEN COMPETITION

The Lac La Ronge Indian Band's Woodland Wellness Centre is now accepting applications to fill the following positions based out of the **Operations & Maintenance** Department in **La Ronge, SK**:

Cook

2 – Full-Time

2 – Casual

The suitable candidates will be able to perform the following duties:

- Preparation of nutritious meals and snacks for staff and participants;
- Maintain and sanitize cooking facility and equipment;
- Monitor and maintain the inventory of food and supplies;
- Order food/supplies for weekly meals in an efficient and cost-effective manner;
- Schedule, train and supervise Cook's Helpers;
- Works closely with all staff to ensure special diets (allergies, religious) are being addressed;
- Ensure strict adherence to food safety regulations, sanitation protocols and maintain high standards of safe kitchen environment to minimize any potential health risks.
- Assist Head cook in harvesting, planting and growing of garden and greenhouse to produce fresh food.
- Maintain proper safety standards throughout all food preparation and storage;
- Other duties as assigned from Supervisor.

The suitable candidate will possess the following qualifications:

- Grade 10 or equivalent preferred;
- 1-2 years Cooking experience preferred;
- Experience in preparing food and snacks;
- Good communication skills;
- **Must** have Saskatchewan Safe Food Handling Certificate;
- **Must** provide a satisfactory Criminal Record Check/Vulnerable Sector Check, & SGI Driver Abstract.

Date of Posting: June 26th 2024

Deadline: Until Suitable Candidate is Found

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **one from your most recent/current employer**, to the following:

Human Resource Office
Woodland Wellness Centre
Box 850
Air Ronge, SK. S0J 3G0

Phone: 306-425-9109
Fax: (306) 425-9108
E-mail: hrinfo@woodlandwellness.ca
Website : <https://llrib.com/llrib-jobs/>

NOTE: Please be advised applications received without the proper documentation shall not be considered. In the cover letter, please indicate permission to contact references. Your references **MUST be people who you reported to and had direct supervisory authority over you. Also, please provide your **Criminal Record/Vulnerable Sector Check and Driver's Abstract** with your application.**

- Telephone interviews will not be granted. However, an interview via Teams may be granted.
- LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted.
- Since this position is engaged primarily in serving the interests of Aboriginal people, Lac La Ronge Indian Band shall give preference to Aboriginal people who possess the requisite skill sets and experience