



## EMPLOYMENT OPPORTUNITIES

### OPEN COMPETITION

The Lac La Ronge Indian Band's Woodland Wellness Centre is inviting applications for the following **2 – Permanent Full-Time** positions based out at **Operations & Maintenance Department La Ronge, SK:**

### SECURITY OFFICER

The suitable candidate will be able to perform the following duties:

- Guard the property against the fire, suspicious behavior, theft, vandalism and forced entry;
- Perform foot patrol on Woodland Wellness Centre's property;
- Observe and examine doors, windows, and gates to ensure that property is properly secured;
- Observe and report irregularities to supervisor and other agencies (RCMP or Fire Department)
- Work independently with minimal supervision;
- Provide written and verbal reports with attention to factual details;
- Observe building and systems during shifts for potential boiler failure, pump failure, water leaks, or any other abnormal building system failures and report it to the Operations & Maintenance supervisor or maintenance staff.
- Assist treatment staff in sudden cases of emergencies such as violent outbreaks of participants and/or urgent medical attention of participants.
- Other work-related duties as assigned by immediate supervisor;

The suitable candidate will possess the following qualifications:

- Minimum Grade 12 or equivalent.
- Security Guard training course or related;
- Previous experience in the security industry will be an asset.
- Ability to deal with public in a respectful and assertive manner;
- Ability to maintain confidentiality is essential;
- Punctual, honest and reliable;
- Ability to speak Cree is an asset;
- Valid Class 5 Driver's License is preferred;
- **Must** have a Valid Class 5 Driver's License and own a reliable vehicle;
- **Must** provide a satisfactory & recent; Criminal & Vulnerable Sector Check, SGI Driver's Abstract.

**Date of Posting: June 26<sup>th</sup>, 2024**

**Deadline: until suitable candidate is found.**

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors), one from your most recent/current employer**, to the following:

Human Resource Office  
Woodland Wellness Centre  
Box 850  
Air Ronge, SK. S0J 3G0

Phone: 306-425-9109  
Fax: (306) 425-9108  
E-mail: [hrinfo@woodlandwellness.ca](mailto:hrinfo@woodlandwellness.ca)  
Website : <https://llrib.com/llrib-jobs/>

**NOTE: Please be advised applications received without the proper documentation shall not be considered. In the cover letter, please indicate permission to contact references. Your references **MUST** be people who you reported to and had direct supervisory authority over you.**

- Telephone interviews will not be granted. However, an interview via Teams may be granted.
- LLRIB thanks all interested applicants; however, only those chosen for an interview will be contacted.
- Since this position is engaged primarily in serving the interests of Aboriginal people, Lac La Ronge Indian Band shall give preference to Aboriginal people who possess the requisite skill sets and experience