



EMPLOYMENT OPPORTUNITIES

OPEN COMPETITION

The Lac La Ronge Indian Band's Woodland Wellness Centre is inviting applications for the following positions based out of the **Treatment** Department in **La Ronge, SK**:

Support Worker - Treatment

**2 – Permanent Full-Time
Casuals**

The suitable candidate will be able to perform the following duties:

- Welcome participants to the Centre, conduct admission process and provide initial orientation;
- Supervise and direct participants as required, following the WWC policy and procedures;
- Supervise and support participant in their homework and activities;
- Coordinate fire drills and facilitate evacuation drills as needed;
- Maintain sidewalks in the absence of maintenance worker (shoveling and/or snow blowing);
- Be open to supporting participants in First Nations cultural and non-cultural activities which support healing session objectives (eg: smudging, crafts, recreation, videos, cultural activities, drumming);
- Monitor and Document participant administered medications and personal belongings;
- Transport participants to appointments, activities, and meetings in a CVA (sometimes under dangerous road conditions, eg: snow and ice);
- Report and record critical incidents according to Centre policies and procedures;
- Maintain daily activity log, communication book and shift-change reporting;
- Prepare participant related forms and ensure all participant related forms are completed;
- All other work-related duties as assigned by Immediate Supervisor.

The suitable candidate will possess the following qualifications:

- Grade 12 diploma or equivalent;
- Minimum of 2 years' experience in similar position;
- Knowledge, willingness and understanding of First Nations customs and traditions is an asset;
- Lifestyle choices including sobriety and abstinence from drugs and gaming consistent to the role will be a strong asset;
- Previous experience working in a First Nations health or treatment center environment considered an asset;
- Effective verbal and writing communication skills;
- A positive and professional approach towards participants, fellow staff and public;
- Problem solving/critical thinking skills and Excellent interpersonal skills;
- Must have a Valid Class 5 Driver's License and own a reliable vehicle;
- Must provide a satisfactory and recent; Criminal Record Check, Vulnerable Sector Check, SGI Driver's Abstract

Date of Posting: May 12th 2025

Deadline: Until Suitable Candidate is Found

To apply, please submit a **cover letter** and **resume** including **three (3) references (excluding Chief and Councilors)**, **one from your most recent/current employer**, to the following:

Human Resource Office
Woodland Wellness Centre
Box 850
Air Ronge, SK. S0J 3G0

Phone: 306-425-9109
Fax: (306) 425-9108
E-mail: hrinfo@woodlandwellness.ca
Website : <https://llrib.com/llrib-jobs/>

NOTE: Please be advised applications received without the proper documentation shall **not** be considered. In the cover letter, please indicate permission to contact references. Your references **MUST** be people who you reported to and had direct supervisory authority over you. Also, please provide your **Criminal Record/Vulnerable Sector Check and Driver's Abstract** with your application.

- Telephone interviews will not be granted. However, an interview via Teams may be granted.
- Since this position is engaged primarily in serving the interests of Aboriginal people, Lac La Ronge Indian Band shall give preference to Aboriginal people who possess the requisite skill sets and experience