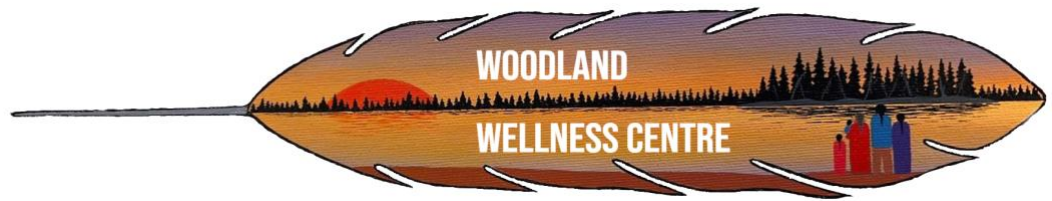


WOODLAND WELLNESS CENTRE
BOX 850, AIR RONGE
SASK. S0J 3G0
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FAX: (306) 425-9108
1-877-425-3450
hrinfo@woodlandwellness.ca



DIRECTOR WOODLAND WELLNESS CENTRE

Permanent, Full-Time Executive Position

Woodland Wellness Centre, an incorporated affiliate of the Lac La Ronge Indian Band, is seeking an experienced, mission-driven leader to direct its holistic addictions treatment, prevention, and aftercare program. This senior executive role carries full accountability for program quality, clinical and cultural integrity, a budget in excess of \$2 million, and the supervision of all program staff and supervisors, reporting directly to the Board of Directors.

Key Responsibilities

- Responsible for monitoring and assessing the Wellness Centre program and service quality to promote a health addiction-free lifestyle.
- Enhance the well-being of communities by providing holistic (physical, emotional, mental and spiritual) counselling in the area of prevention, treatment and aftercare;
- Direct day-to-day management of all Wellness Centre programs, services, including oversight of 60+ employees and day-to-day facility operations.
- Set program strategy in alignment with organizational objectives and accreditation standards
- Own the program budget: planning, management, and reporting (>\$2M)
- Oversee Addictions Management Information System (AMIS) reporting
- Prepare and deliver quarterly and annual reports to the Board of Directors
- Direct delivery of holistic (physical, emotional, mental, spiritual) counselling across prevention, treatment, and aftercare
- Develop and maintain operational and program policy and procedures manuals
- Develop and enhance service delivery models in consultation with ISC, FNIHB, and SHA.
- Development and implementation of Annual Reports, and Quarterly Reports.
- Oversee and provide direction and support to the Nurse Practitioner and nursing staff on client health care needs.
- Serve as senior executive liaison to the Board of Directors and community/partner agencies.

Requirements

- Undergraduate degree in Addictions or Health related field;
- Certified by a recognized Canadian alcohol and drug certification body;
- Minimum five (5) years' experience in a senior Leadership role;
- Experience in administration and addictions fields and counselling programs;
- Knowledge and understanding of the links between addictions treatment and health issues at the First Nations community level;
- Experience working with budget maintenance and reporting in excess of \$2M;
- Experience in facilitating groups, public speaking, presentations; and writing reports;
- Advanced computer skills including Microsoft Office;
- Must possess valid CPR & First Aid Training.
- Knowledge of Woodland Cree culture & traditions;
- The ability to speak/understand the Cree language.
- As a role model for the communities served, a personal commitment to holistic wellness and a sober, addiction-free lifestyle is expected.

Conditions of Employment

- Valid Class 5 driver's license
- Satisfactory Criminal Record Check
- Satisfactory Vulnerable Sector Check
- Satisfactory Child Abuse Registry Check
- Satisfactory Driver's Abstract

Compensation: Base pay \$123,869 – \$159,884 per annum, plus Northern Allowance, Housing Subsidy, Extended Health Care plan, and Group Pension.

How to Apply: <https://lrib.bamboohr.com/hiring/jobs/1382> | Posted: August 6, 2026 | Deadline: Until a suitable candidate is found.

Indicate permission to contact references in your cover letter.

For any inquiry, please contact phone: 306-425-9109 or email: hrinfo@woodlandwellness.ca.