#### SAFE Program Help

#### Created on 11-01-2023

# SENDING INSPECTIONS TO MONTGOMERY COUNTY

## **BACKGROUND INFORMATION**

Montgomery County EHD is going with the Inspect2Go Program for their permitting, etc. Several years ago, they (Inspect2Go) contact me to see about working together to add a permitting section to their program. They are an online program and SAFE is a PC-based program, so I thought the "partnership" would be a good idea.

We worked together to develop a permitting side for Montgomery County so they could move out of their old system and into the Inspect2Go platform. Inspect2Go only provides a software platform for health departments – not private Service Companies or Installers. I wanted to make sure that their system would be able to IMPORT data from Inspection Results entered by Service Companies working in their county. We developed a system very similar to the current way that companies can send their completed inspections through a "txt" file to an Agency using SAFE. The file, however, is in an Excel format. It was easier for the Inspect2Go developers to create the import process using Excel, so we created a separate location in the SAFE Export menu for specifically that. The next few pages will explain the process

- 1. Inspections Tab
- 2. Import/Export button

SAFE Main Menu						
-:	ABC Septic	ny Name				-EXIT-
SAFE SOFTWARE		× .		<b>2</b>	all ))	x
Last Back Up 11/05/2023	CUSTOMERS		CIALS SUMMARIES	MAPPING ORGANIZER	MARKETING	EXPORTS CALENDAR
Overview	Installs	1	Inspections	Pumping	Rentals	Autodialers
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Jon Denney						🧿 Master Files
Support Ends: 07/0 <sup>4</sup>	1/2024					Networking
Support						Backup SAFE

- 3. Select the button that says "To Your Agencies" in the "Exports Inspections" Tab
- 4. Select Montgomery County (or however you have them listed) in the Agency box
- 5. Select the date range the inspections were ENTERED into SAFE
- 6. Click the button that says "Export for Agencies using Inspect2Go"





- 7. Click "OK" to the help box
- Click "NO" to the box asking you about sending Duplicates. Their program should be able to bypass any duplicates that were in a previous export/import.
- Click "OK" to the statement about "Flagging all selected Inspections as sent to agency".
- You will see all the inspections on a report that you can print if desired.





TO: MONTGOMERY COUNTY E ABC Septic	NVIRONMENTAL	Inspect	ion s Between: 08/01/2022 and 08/3
Khan, Sameer & Rakhshanda	1467	Date Due: 12/31/2022	Inspections per year: 3
27603 W Balsam Fir Circle		Contract Explines: 10/01/2024	Date Entered:
SPRING TX 77386		Pirmit Number:	
Date Tested: 12080022	Rediculation Pumps: NA	FecalColibres 0	Skulge Levels Squit Height o
Time in: Out 0 Type: Scheduled impection	Chiefedion Device: NA Chiefed Supply: NA	Water Meter: 0 PSt 0.0	Tank 1: 0 Hallwy NA Tank 2: 0 Photosel Test: NA
inspection 1 of 6 for the contract	Added Chlorine	CFM 0.0	Tank 3: 0 Spiniter Drip® W NUA
Test Method: Grab	Amount: 0	PH: 0.0	LID: Secured OKSylemLight Co.
TechLic	Nitroperc 0	Filters N/A	InspPort NA Cholmator NA
Provider: Jeff Beetz NP Lic: NP 002:05 0205	Electric Circuite: NiA	Ir Pumpis NIA	Diffuser: NA Timer rater Danit NA Floats
Emailed To Cust on	Alam: NA	Effuert Filter N/A	Air Filter: NA
Contract -	Diffusers Changed	Turbility N/A	Direct Pursued Gavity Pres
Entered By: To Approximate NONTS ONE BY COUNTY	Changed D	Suge Weir Seat NTA	Lab: N/A
ENVIRONMENTAL	apagement of the	ETURE LINGUES, NEW INC.	AC 0
Submitted to Agency Orc	Elagging Inspectio	ons	×
Comments: No Power to system. System	ragging inspectic	er næ	~
Date Tested: 04/17/2023			
Time In: Out 0 TVDK Schedulermaction			
Inspection 2 of 6 for the contract			
Test Method: Grab	Flagging all seled	ted inspections as	s sent to agency.
Techlic MOOD-CO			
Provider: Jeff Geetz			
Enaled To Cust on			
Contract -			
Entered By: To be any back to call the country		OK	Cancel
INVECTION NUMBER			
Submitted to Agency On:		Union Good 13	a: 0
Comments: Signed Needs 2-16in/66in rise	rs Technician Secured the Tank Lid or R	iser prior to leaving location	
Allen, Debra - 553		Date Due: 11/30/2022	Inspections per year. 3
3862 HIGHLAND OAKS WEST		Contract Expires: 08/01/2024	Date Entered:
CONROL TX 77306 936444-6689		Piemit Number: 100309-0	/
	Redicuted on Pumps: NA	Fecal Coliforn: 0	Skudge Levels Squit Height o
Date Tested: 11/152022		Water Meter D	Taok 1: 04% Batery, NA
Date Tested: 11/152022 Time In: Out 0	Disinfection Device: Op	PSR o o	Tank 2: Anno Descel Test and
Date Tested: <u>11150002</u> Time in: Type: <u>Scheduled Impection</u> Inspection 2 of 3 for the contract	Disinfection Device: Op Chlorine Supply: Op	PSt 0.0 CFMt 0.0	Tank 2: 25% Photocell Test: Nuk. Tank 3: 3in Spinister DripBW Nuk.
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S Email Repor

- 11. If you have Microsoft Excel installed on your PC or Cloud Platform, the Excel Spreadsheet of Completed Inspections will appear called "Inspect2Go Export"
- 12. Open your desired email program and click NEW to create a new email to Montgomery County EHD. Compose a new email and enter information in the Subject and Body of the email.
- Click the "Attach File" button (most likely a paperclip icon).



- 14. Click "Browse this computer" or something like this.
- 15. Click on the location called"Windows (C:) or "This PC" then "Windows (C:)"
- 16. Double-click on the "SAFE Excel" folder and it will open.
- 17. Double-click on the file called
  "Inspect2GoExport.xlsx" or it may only say
  "Inspect2GoExport". This will attach the file to the email.



#### **CONTACT US FOR MORE ASSISTANCE**



#### SAFE PROGRAM LLC

JON DENNEY

OWNER

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