

# **AUDIO VISUAL MEDIA LTD HEALTH & SAFETY POLICY**

Company Number: 11923110

Registered Address: 64 Windermere Road, High Lane, Stockport, Cheshire, SK6 8AJ

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## **1. Statement of Intent**

Audio Visual Media Ltd is committed to ensuring the health, safety and welfare of all employees, freelancers, clients and the public. We comply with the Health and Safety at Work Act 1974 and all relevant legislation.

## **2. Responsibilities**

The Company provides safe systems of work, training and equipment. All personnel must take reasonable care and follow safety procedures.

## **3. Risk Assessments & RAMS**

Risk Assessments and Method Statements (RAMS) are completed for all projects. Control measures are implemented and communicated.

## **4. Client Responsibilities**

Clients must ensure venues are safe, structurally sound and provide adequate power. All hazards must be communicated.

## **5. Working at Height & Rigging**

All rigging complies with LOLER standards. Only trained personnel may perform work at height. Structures must be approved.

## **6. Electrical Safety**

All electrical systems must be safely installed. PAT tested equipment and proper distribution must be used.

## **7. Manual Handling**

Manual handling risks must be minimised through planning, training and mechanical aids.

## **8. Equipment Safety**

Equipment must be maintained and inspected. Faulty equipment must not be used.

## **9. Working Hours & Fatigue**

Working hours must be managed to avoid fatigue. Adequate breaks are required.

## **10. Transport & Driving**

Drivers must be licensed and vehicles maintained. Safe driving practices are mandatory.

## **11. Incident Reporting**

All incidents, near misses and hazards must be reported immediately.

## **12. Emergency Procedures**

Emergency procedures must be communicated including evacuation and first aid arrangements.

## **13. Stop Work Authority**

The Company reserves the right to stop work immediately if unsafe conditions arise.

## **14. Contractors & Freelancers**

All freelancers must comply with this policy and site-specific safety rules.

## **15. Monitoring & Review**

This policy is reviewed regularly and updated where necessary.