

# <u>General Guidelines and Terms for applying for Research Internship/ Training/ Project</u> <u>Work at Cytxon Biosolutions Pvt Ltd</u>

**For academic internship** candidates need to apply through the prescribed Application Forms based on your eligibility UG/PG and forward through Head of the Department with Institute letter.

**Personal Internship** can be applied by any candidate with UG/ PG/PhD pursuing candidates without recommendation from the Institute.

## **Selection Procedure**

After receiving the dully filled application it will be shortlisted through company screening committee. The selected candidate will be informed through e-mail for joining.

## **General Guidelines**

- 1. Candidates can apply throughout the year
- 2. The selected candidate will have to strictly and mandatorily follow all the norms and guidelines issued by the company.
- 3. Upon completion of the duration only certificate will be issued and no project report will be provided.
- 4. Without the consent from the company Trainee/ parent institute will not claim any authorship in any publications/patents/IPR arising out of work being conducted at our company during internship or training.

Note: In case of Ph.D/M.tech/UG as co-author / mutual publication can be done along with company by following the defined guidelines of the company.

- 5. Trainee/ intern student will not publish upload or circulate any information related project work or part or whole work in any form (electronic/print/social etc). The data generated/information received during training at our company will be used exclusively for compiling project reports towards fulfillment of requirements for the degree.
- 6. Cytxon Biosolutions Pvt ltd is the sole custodian of all the data/ information generated during training/ internship period and the company is fully authorized to use the information as deem fit.
- 7. Trainee will be solely responsible for the safe conduct of experiments in the company and shall be abide to the guidelines/ norms of the Cytxon Biosolutions Pvt Ltd.
- 8. The selection of the candidates for the intern/ trainee is purely decision by the company.

## Cytxon Biosolutions Pvt. Ltd.

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# **DECLARATION /UNDERTAKING**

I, Mr. /Ms applied for the Internship/Trainee Programme

Institute address

Phone No:

Permanent address:

Do hereby undertake on this the...... (Day), of...... (Month)...... (Year)

- 1. I, hereby, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
- 2. I, hereby, undertake to present the original documents immediately upon demand by the concerned authorities of the Institute.
- 3. I, hereby, promise to abide by the admissible rules and regulations, concerning discipline, attendance, etc. of the Cytxon Biosolutions Pvt Ltd, and also to follow the Code of Conduct prescribed for the Students.
- 4. I, hereby declare that, I shall be solely responsible for my involvement in any kind of undesirable / indisciplinary activities outside/inside the company, and shall be liable for disqualification from the Programme as per the rules. I, further understand that, the Institute shall in no way provide any support to me and will not be held responsible for my any such action.

## Date:

## Signature of the candidate

## Cytxon Biosolutions Pvt. Ltd.

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