

STANDARD CHECKLIST

Kitchen

- Remove cobwebs
- Sweep & Mop floor
- Spot clean outside of cabinets
- Clean baseboards (as needed)
- Clean Stove Hood
- Vacuum or Sweep kitchen rug
- Clean outside/on top of refrigerator
- Clean and polish sink & faucet
- Clean the outside of all appliances
- Empty Trash Can
- Clean in/outside of microwave
- Wipe down all windowsills
- Clean counter tops
- Wipe down ceiling fans
- Clean exterior of stove
- Wipe down all lights switches

Bathrooms

- Clean mirrors
- Clean exterior of all vanities
- Clean sinks
- Polish faucet
- Spot clean the outside of cabinets
- Spot clean the door on both sides
- Clean soap, toothbrush holder
- Clean toilet (behind as well)
- Clean tub & shower
- Remove cobwebs
- Clean baseboards & Floors
- Organize bath towels
- Folded tip toilet paper
- Wipe down all windowsills

Living Areas/Dining Room

- Dust all corners (high/low)
- Dust all horizontal surfaces
- Dust mop wood floors
- Sweep/Mop tile (if applicable)
- Remove cobwebs
- Wipe down all windowsills
- Clean sliding glass doors
- Straighten up / pick-up
- Clean all glass & mirrors
- Wipe down ceiling fans

Bedrooms

- Dust all horizontal surfaces
- Straighten up / pick-up
- Wipe down ceiling fans
- Dust mop wood floors (if needed)
- Vacuum and/or Mop tile
- Dust all corners (high/low)
- Make all beds
- Clean all glass and mirrors