2022-2023 Enrollment Form

Child's Information	(One form p	er child)						
CHILD'S FIRST and MIDDL				CHILD'S LAS	TNAME			
DATE OF BIRTH AGE		AGE	LAST MEDICAL E. the last 12 months)		AL EXAM / PHY	EXAM / PHYSICAL (Child required to have exam within		GENDER
HEIGHT	WEIGHT		EYE COLOR		HAIR COLOR		BLOOD TYP	Ē
OPERATIONS / CHRONIC	ILLNESSES		•		•		•	
LANGUAGES SPOKEN AT	HOME			INICITY/ RACE mericanAf		_		
ALLERGIES TO FOOD OR DR	UGS	NO	INITIAL					
YES	_INITIAL (List	t allergies and f	fill out CHILD I	HEALTH PLAN FO	OR FOOD ALLER	GY/INTOLERA	NCE)	
WHAT SCHOOL DOES YO	UR CHILD ATT	ΓEND	WHAT GRA	DE IS YOUR C	HILD IN	LAST TETAN	US SHOT	
PHSICAL, EMOTIONAL, PSYC	HOLOGICAL, O	R BEHAVORIA	AL NEEDS/COI	NSIDERATIONS_	NO	IN	NITIAL	
YES	INITIAL (Lis	t needs and co	nsiderations a	and fill out an IN	DIVDUAL PLAN	OF CARE)		
DOES YOUR CHILD TAKE AN	IY MEDICATIO	NS ON A REGU	JLAR BASIS?_	NO	INITIA	L		
YES	INITIAL (List	t medications	and dosages)					
WILL STAFF NEED TO ADMI	NISTERANYM	IEDICATION D	AILY?	NO	INITIAL			
YES	_INITIAL (Fil	l out medical a	uthorization f	orm at the cente	er and turn in w	ith medication	n in original	
prescription bottle and a do	octor's note)							
Medical Contact Inform	mation							
FAMILY PHYSICIAN					PRIMAR	Y PHONE NUN	1BER	
ADDRESS					I			
FAMILY DENTIST					PRIMAR	Y PHONE NUN	1BER	
ADDRESS					•			
HOSPITAL OF CHOICE					PRIMAR	Y PHONE NUN	1BER	
ADDRESS								
INSURANCE COMPANY					PRIMAR	Y PHONE NUN	1BER	
POLICY HOLDER			POL	ICY NUMBER	l			

2022-2023 Enrollment Form

PARENT / GUARDIAN INFORMAT	ION (One per fan	nily)			
PARENT / GUARDIAN FULL NAME			AUTHORIZ	ED TO PICK UP CHILI	D?
				YES	NO
FULL ADDRESS			PLACE OF E	EMPLOYMENT	
CELL NUMBER	WORK NUN	ADED		HOME NUMBER	
CELL NUMBER	WORK NUN	/IBER		HOME NOMBER	
EMAIL		RELATIONSHIP TO CH	ILD	SOCIAL SECURITY	NUMBER
PARENT / GUARDIAN FULL NAME			AUTHORIZ	 ED TO PICK UP CHILI	D?
				YES	NO
ADDRESS			PLACE OF E	EMPLOYMENT	
CELL NUMBER	WORK NUN	ИBER		HOME NUMBER	
EMAIL		RELATIONSHIP TO CH	ILD	SOCIAL SECURITY	NUMBER
IF APPLICABLE, WHO IS THE CUSTODIAL P	ARENT/GUARDIAN?				
IF APPLICABLE, WHO IS NOT AUTHORIZED	TO PICK UP YOUR CH	HILD(REN)? (Must provide	e legal documenta	ation to center director	·)
EMERGENCY CONTACTS (Local con and must be able to provide photo ident EMERGENCY CONTACT FULL NAME					
ADDRESS					
CONTACT PHONE NUMBER		AUTHO	RIZED TO PICK	UP CHILD?	
			_	YES	NO
EMERGENCY CONTACT FULL NAME					
ADDRESS					
CONTACT PHONE NUMBER		AUTHO	RIZED TO PICK	UP CHILD?	
			_	YES	NO
EMERGENCY CONTACT FULL NAME					
ADDRESS					
CONTACT PHONE NUMBER		AUTHO	RIZED TO PICK	UP CHILD?	
			_	YES	NO
PARENT/GUARDIAI	N SIGNATURE			DATE	

2022-2023 Enrollment Form

PARENT / GUARD	AN ACKNOWLEDGEMENT (read and initial each state	ement)						
Initial	By choosing to enroll at Liberty Learning Centers	Inc, I attest that I am havir	g my child brush their					
	teeth at home 2x per day.							
With my signature I understand and accept my responsibility to read and follow the procedur								
	policies stated in the Parent/Guardian Handbook	· · · · · · · · · · · · · · · · · · ·						
Initial	I understand Liberty Learning Centers Inc ways of communi							
IIIIII		procare app, postings / flyer, Facebook, calendar, website, & verbal. It is my responsibility to check and keep up with program communications. I am also responsible to communicate any messages with pertinent people in my child's life.						
	I understand and know that a copy of Liberty Learning of							
Initial	Policy is located online at www.libertylearningcenter	-	.y r iairaila ricaitileare					
	I understand that as the enrolling parent/guardian, it is		at any porcons picking up or					
Initial	dropping off my children are aware of, and follow all p		at any persons picking upor					
	I will talk with the center director, program supe		ing Centers Inc. office for					
Initial	assistance or if I have any questions.	i visor, or the Liberty Learning	ing centers mer office for					
PARENT/GAURDIAN	, ,	DATE						
,								
INDIVIDUAL PLAN	OF CARE							
There are times th	at every child may be in need of different classroom en	vironments to help encoura	ge his/her					
learning/emotion	al needs. This may include a smaller, quieter environme	nt or an environment with n	nore stimulation.					
	nave decided that it would be best for their child to hav	•						
	s needed each day that their child is in care. The staff w							
	daily basis. Special Materials/Equipment Needed: The a		ssroom or group as					
	The staff and parents will communicate verbally as we	ll as share						
documentation to	evaluate the progress of the child.							
PARENT/GAURDIA	N SIGNATURE	DATE						
	ES AND PROCEDURES							
	OLD INCOME (Please select from the following)							
Less than \$1		0Less than \$60,000	More than \$60,000					
MILITARY INFORN								
Is your child a mil								
•	litary affiliation?Active DutyRetired/Vet		ceReserve					
•	military affiliation, have you applied for NACCRR							
		ositePhone Book	FriendMailer					
	ry Mailer Store Posting Childcare A	AwareOther						
	RESPONSIBLE FOR PAYMENTS							
Name (First)	(Last)							
	ON RESPONSIBLE FOR PAYMENTS							
Name (First)	(Last)							

Completion of registration packet, immunization form, registration fee paid, and full payment for the month officially enrolls your child in Liberty Learning Centers Inc. program. Your child will begin care two business days following completed registration and payment processing. It is your responsibility to update all information in these forms as needed. Childcare contracts auto-renew every school year with the annual registration fee.

Liberty Learning Centers Inc. is open to all, regardless of gender, race, age background, income, or physical or mental ability.

2022-2023 Enrollment Form

IVILIVI OI	UNDERSTANDING, PERMISSION, AND COMPLIANCE (Read and initial each statement) My child(ren) has permission to participate in program based activities and assistance as requested by a teacher or designated.			
Initial	center personnel, including field trip for activities in the multi-purpose room.			
Initial	I am aware and I approve of my child(ren) having an opportunity to participate in program activities and hereby rel Liberty Learning Centers Inc. from any and all responsibility and liability of any nature resulting from my child's participation in Liberty Learning Centers Inc. activities and transportation as required.			
Initial	In the event that my child(ren) is injured, I give Liberty Learning Centers Inc. first-aid and CPR certified staff the autito provide basic first-aid and CPR as the situation requires including splinter removal, if necessary, and/or if they be seriously ill or injured and I cannot be reached.			
Initial	I authorize any emergency transportation, hospitalization, x-ray, medical, dental, and/or emergency surgical treatment advisable by the circumstances by any member of the medical staff or medical facility.			
Initial	I understand it is my responsibility to provide my own accident and health insurance while participating in all Liberty Lea Centers Inc. activities, and that Liberty Learning Centers Inc. do not provide any health or accident coverage for its participants.			
Initial	I grant permission for photographs / videos which include my child(ren) in Liberty Learning Centers Inc. records, progran projects, marketing, and public relations to be used in media releases and benefit the center to be taken.			
Initial	I recognize participants are expected to follow all safety instructions, remain in areas designated by staff, and refrain from behavior harmful to oneself or others. I understand that failure to adhere to the program and behavior policies could be cause for participant's dismissal without refund of program fees. Please see Parent/ Guardian Handbook for more information.			
Initial	I understand it is my responsibility to have someone available to pick up my child from care at Liberty Learning Centers In within 30 minutes of a phone call, email, text, or other means of communication.			
Initial	I understand that I must provide a one month written notice submitted to the center director for termination of contract, schedule change, or account information.			
Initial	I understand that Liberty Learning Centers Inc. does not use pesticides, and if they do, they will post notices about what pesticides will be used and when they will be used.			
Initial	With my signature below, I agree to the policies and procedures outlined in this form, and the Parent/Guardian Handbook Including but not limited to inclement weather policies, termination of care due to any reason listed above or in the parer handbook, behavior, and refund policies.			
Initial	I understand and agree that I am responsible for any/ all charges and fees that my child(ren) acquire while in care at Liber Learning Centers Inc., and understand that any costs required to collect my payments current or past due will be charged me the person signing up for care at Liberty Learning Centers Inc.			
Initial	I understand that I am fully responsible for the terms of this agreement as stipulated, and understand that Liberty Learn Centers Inc. reserves the right to change any of the above information including the rates, with no less than 10 business notice to our clients.			
IT/011455	IAN SIGNATURE DATE			

PANDEMIC AND COMMUNICABLE DISEASES RELEASE AND WAIVER OF CLAIMS ADDENDUM ("Release")

The undersigned, in my capacity as parent or legal guardian, hereby acknowledge the health risks and dangers associated with the transmission of the Pandemic virus, and other communicable diseases, and recognize that exposure to the Pandemic virus, or other communicable diseases, could occur while my child is in the care of Liberty Learning Centers Inc. As such, and in consideration for child care services to be provided by the Liberty Learning Centers Inc., the undersigned, for myself and my minor children enrolled in the Program fully assume all of the risks associated with participation in Liberty Learning Centers Inc, including the possibility of Pandemic and communicable disease community spread.

I, AS PARENT AND/OR LEGAL GUARDIAN, HAVE READ AND FULLY UNDERSTAND AND ACKNOWLEDGE THE CONTENTS OF THE RELEASE AND AGREE THAT I AM VOLUNTARILY WAIVING, RELEASING, INDEMNIFYING AND DISCHARGING LIBERTY LEARNING CENTERS INC AND ITS OWNERS, DIRECTORS, EMPLOYEES AND VOLUNTEERS FROM ANY AND ALL LIABILITY, DAMAGES, AND EACH AND EVERY ACTION (COLLECTIVELY, "CLAIMS") BY PARTICIPATION IN AND/OR ASSOCIATED WITH THE PROGRAM INCLUDING, BUT NOT LIMITED TO EXPOSURE OR TRANSMISSION OF THE PANDEMIC VIRUS. I represent that I have full authority to sign on behalf of my child(ren) and that my signature binds each other person having authority to make decisions on behalf of the child(ren). MY SIGNATURE BELOW IS CONFIRMATION THAT I HAVE READ AND FULLY UNDERSTAND AND ACKNOWLEDGE THE CONTENTS OF THE RELEASE AND AGREE THAT I AM VOLUNTARILY WAIVING, RELEASING, INDEMNIFYING AND DISCHARGING LIBERTY LEARNING CENTERS INC AND ITS OWNERS, DIRECTORS, EMPLOYEES AND VOLUNTEERS FROM THE CLAIMS.

Tuition Policy for covid incidents:

- 1.Liberty Learning Centers Inc. staff will continue to work and be paid during the times when we are closed. We will use the time to do additional cleaning before we reopen. Therefore, although we would prefer to adjust tuition, there will be no reduction in tuition during closures should they occur. We want to be sure our beloved team can be here for you as soon as we reopen.
- 2. Regular tuition is due in full for closures due to a child or parent testing positive for covid, or if a child quarantines because of a positive exposure in the family.
- 3.All other absences or closures are considered paid and part of the monthly tuition just as they have always been.

DADENIT	/CALIDDIANI	CICNIATURE
PAKENIA	GAUKDIAN	SIGNATURE

Child Physical Form

Pre-Participation Physical Evaluation Form

Please have the top portion completed by a Licensed Health Care Provider

Dear Health Care Provider,		
Your Patient		
participation Physical Evaluation. Please com	plete the following. Health Care Provi	der Information:
Office:	Physician:	
Address:		
Phone #:	Fax #:	
Child's Information:		
Child's Name:	D.O.B	Gender
() Cleared without restrictions.		
() Cleared with recommendations:		
() Not Cleared, reason:		
Allergies:		
Treatment / Preventative Plan:		
Immunizations: () Up to date () N		
Recreational Activities: The child may partic		
Recreational Activity Restrictions: () NONE		.5 () 110
,		
(Description of Restrictions)		
Physician Signature	D	ate
Parent(s) Lega	l Guardian(s) Please Complete the Fo	llowing
Name:	Name:	
Relationship to Child:	Relationship to Child:	
Address:	Address:	
Home Phone:	Home Phone:	
Cell Phone:	Cell Phone:	
Signature:	Signature:	

Emergency Information

e:
Phone:
Emergency
Emergency
Emergency
e is no time, Liberty Learning Centers Inc. w

I understand that any charges due to medical attention are my responsibility to pay.

Parent's Signature:_____ Date:_____



on this form is correct and verifiable.

Certificate of Immunization Status (CIS)

Reviewed by:	Date:	
Signed COE on File?	\square Yes \square No	

Date:

Child's Last Name:	First N	ame:			Middle Initi	al:	Birthdate (M	MM/DD/YYYY)):
I give permission to my child's school/child car Immunization Information System to help the so				conditional	status. For my	child to remain in	nt my child is ente n school, I must p See back for guid	provide required	documentation
X Brown 4/Compliant Simulation			Data	X	S1' S'	-4 D ' I	*f C4 4* * C	122 - 154	D. (c.
Parent/Guardian Signature			Date	Parent/C	Juardian Sign	ature Required	if Starting in Co	onditional Statu	s Date
▲ Required for School • Required Child Care/Preschool	Date MM/DD/YY	Date MM/DD/YY	Date MM/DD/YY	Date MM/DD/YY	Date MM/DD/YY	Date MM/DD/YY		n of Disease Im provider use onl	
Requir	red Vaccines f	or School or C	Child Care Ent	ry				ned in this CIS h	
◆▲ DTaP (Diphtheria, Tetanus, Pertussis)							varicella (chick	(enpox) disease (lood test (titer), i	or can show
▲ Tdap (Tetanus, Diphtheria, Pertussis) (grade 7+)							fied by a health		it must be ven-
◆▲ DT or Td (Tetanus, Diphtheria)							I certify that the child named on this CIS has:		
•▲ Hepatitis B							☐ A verified history of varicella (chickenpox) disease. ☐ Laboratory evidence of immunity (titer) to		
Hib (Haemophilus influenzae type b)									
◆ ▲ IPV (Polio) (any combination of IPV/OPV)							disease(s) marked below.		
◆▲ OPV (Polio)							□ Diphtheria	□ Hepatitis A	□ Hepatitis B
◆▲ MMR (Measles, Mumps, Rubella)							□ Hib	□ Measles	□ Mumps
PCV/PPSV (Pneumococcal)							□ Rubella	□ Tetanus	□ Varicella
•▲ Varicella (Chickenpox) ☐ History of disease verified by IIS							□Polio (all 3 so	erotypes must sh	ow immunity)
Recommended V	accines (Not F	Required for S	chool or Child	Care Entry)					
Flu (Influenza)							>		
Hepatitis A								1 G D '1	G' , D ,
HPV (Human Papillomavirus)						Licensed Healt	h Care Provider	Signature Date	
MCV/MPSV (Meningococcal Disease types A, C, W, Y)									
MenB (Meningococcal Disease type B)									
Rotavirus							Printed Name		
I certify that the information provided Health	Cana Duarida	n an Sahaal Off	iaial Nama			Signatura		Date	

If verified by school or child care staff the medical immunization records must be attached to this document.

Health Care Provider or School Official Name:



Emergency Comfort Kits

Natural hazards, disasters, and emergencies can happen at any time. Liberty Learning Centers Inc has an emergency plan in place in the case of an emergency occurring during the school day. As we plan for possible scenarios every child is required to have an **Emergency Comfort Kits** for your child. Comfort kits would be the first line of resources to be used in any scenario when students are sheltered at the school longer than the school day. The items in the comfort kits will provide them with foods that are familiar and palatable to them and items that would help them stay calm.

Comfort kit items should be sent in a **one-gallon, Ziploc bag** and clearly marked with your child's name. We are asking for a **2 day supply** with approximately **2400 calories** in each bag.

We ask that all students bring a "comfort kit" to school as part of their supplies for the school year. Please bring in your kits no later than **the 1**st **day of attendance.**



These are "suggested" items. Please tailor your child's comfort kit to their likes, dislikes and any specific needs.

Sample Comfort Letters – Write on the back of the form

Since you are reading this letter, there must have been an emergency while you were at school. Emergencies can be scary. The good thing is that they usually don't last very long. Things will get better. Please try to be brave, and even helpful if you can. We are trying to get to you as soon as we can. Please be patient and remember that we love you and are thinking of you. Love,	Dear
--	------

Child's Name:	Child's Birthdate:	
Allergies:		
Parent/Guardian Name:		
Parent/Guardian Name:	Phone #:	
Other contact:	Phone #:	
Anything Else?		

Child Health Plan For Food Allergy / Intolerance

Child'	s Name:	Date:						
If the	nere are no known allergies check box and sign below: NOT APPLICABLE							
Parer	arents Signature:							
	e completed by parent/guardian: hild is allergic to/has intolerance to (list all	foods):						
1	Diag	gnosed by a doctor? Yes No						
	Diag							
	Diag							
Which	of the following happens during a reaction ****Call parent immediately for any	on? (Check all that apply) reaction and refer the child to a doctor****						
0	Hives (describe)							
0	Rash (describe)							
0	Itching (describe)							
0	Swelling (describe)							
0	Swelling (describe)							
0	Redness (describe)							
	Tingling (describe)Stomach pain or cramps (describe)							
0								
0								
0	Diarrhea (describe)							
0	Gas or bloating (describe)							
0	Other (describe)							
^ A I I	. 911 THEN GUARDIAN FOR ANY OF T	HE FOLLOWING SYMPTOMS:						
	Two or more of the above signs	Passes out						
	Signs above spread or worsen	Becomes unconscious						
	Coughing or wheezing	Complains of "metal" taste						
	Very warm or very cold	Red, watery eyes						
	Trouble breathing	Congested, runny nose or sneezing						
	Weakness	Weakness Head ache						
	Trouble swallowing or talking Complains of chest hurting							
	Sweating Vomiting/diarrhea > twice							
	Hoarse Voice Turns blue or gray							
	Dizziness Becomes pale	After giving EpiPen® If you are not sure						
	Confusion	Other (describe)						
	Seems anxious or fearful							
•	How does your child describe the reaction	on when it happens?						

Child Health Plan For Food Allergy / Intolerance

What can we do to prevent the reaction at school/child care?					
What ingredients s	hould be avoided	? (if applicable	e)		
			/ingredient, staff should: note home with my child		
What medication(s Name:			Side Effects: Side Effects:	_	
What medication(s Name: Name:) will your child ne Dose: Dose:	eed at school/c Time: Time:	child care? (see MD Statement) Side Effects: Side Effects:	-	
Does your child ha	ve any of the follo		ld's allergy? YesNo ns? (Please circle all that apply) an food) Eczema		
What else should w	ve know about yo	our child's aller	gy/intolerance?		
Teacher/TA Signat Teacher/TA Signat	ure: ure: nature :		Date: Date: Date: Date: Date:		

Copies to file, classroom, and backpack



2022-2023 SCHOOL SUPPLY LISTS

Your child's school supplies are due before their first day of school

Too Busy? Let Us Help You! We know that life can get a little busy, and we would like to offer our help! If you would rather, you can pay a fee of \$100.00 per child, and we will do your shopping for you! Just sign and date below, place your children(s) name in the appropriate box, and return this form with your payment! And we will take care of the rest!

Parent signature:

Date:

Pare	nt signature:	 Date:
	INFANTS	TODDLERS
	Tissue x3	Tissue x3
	Roll paper towels	Roll paper towels x2
	2 black permanent markers	Watercolor paints
	2 dry erase markers	Fat Crayola crayons
	Gallon zip lock bags	2 glue sticks
	#2 quality pencils (24 ct)	1 pack of multi-colored construction paper
	Emergency kit	Gallon zip lock bags
	Gallon of water	Lysol spray
	PRESCHOOL / K-PREP	Disinfectant wipes
	Tissue x3	Emergency kit
	Roll paper towels x2	Gallon of water
	2 Black permanent markers	SCHOOL AGE
	4 Dry erase markers	Tissue x2
	24 Box of Crayola crayons	#2 Pencils (12ct)
	2 Glue sticks	Pack of lined paper
	2 Liquid glue	Pack of copy paper
	1 pack of multi-colored construction paper	10ct markers
	Quart zip lock bags	Disinfectant wipes
	Lysol spray	Lysol spray
	Disinfectant wipes	Gallon of water
	Child scissors	Emergency Kit
	#2 Pencils (12ct)	
	Gallon of water	
	Emergency kit	