



Health and Safety Guidelines for a Pandemic

Liberty Learning Centers Inc. will continue to perform all measures to keep everyone healthy and safe, however we cannot guarantee with any certainty that there will not be another pandemic or pandemic related illnesses in our program. With that in mind, we want to communicate with you what will happen if we do have a positive pandemic illness in one of our programs. There is no “one answer fits all” but these are the possibilities depending on a number of factors:

- A positive test result of either a child or a staff member could result in either: a total closure, closure of half the center or closure of a specific room for 72 hours to 14 days. Or whatever time frame may be directed.
- It is possible for instance, for a staff member or child in one room to test positive for a pandemic related illness, but that does not mean we have to close the entire program. For example: If that teacher has only been in the infant room and with that group of children, it is possible that we would have to only close the infant room.
- We will contact any families affected by any cases by email. Please be sure you have an email on file that you check often.
- PLEASE keep your child at home if they, or you, or any of your family members are sick. (Fever, cough, vomiting, diarrhea, body aches and fever). Children are to stay home for 72 hours after they are fever free, without fever reducing medicine.
- *After your child receives any vaccinations (or shots), they are required to stay home for a minimum of 48 hours not including the day they received the vaccination (or shot). **
- *If your child comes into contact with someone who is diagnosed with a pandemic related or other illness, or your child is diagnosed with a pandemic related or other illness; email your child's center ASAP. The staff are not able to give any guidance on requirements for including or excluding children from the program. Staff will not be able to respond to any illness related questions: in person, through BAND, emails, or other messaging apps. With ever changing guidance from the health departments, this is not something we ask the staff to keep up with or manage. **
- *Children wearing masks must be sent with an additional 2-3 clean masks per day in case the mask gets dirty or breaks. Dirty or broken masks will be re-moved from children at the discretion of the teachers. **
- *By enrolling your child into our program you are agreeing to the terms and conditions of our pandemic policy.*

We are confident that we are the safest place for your children. Thank you so much for your continued faith and support of Liberty Learning Centers Inc.

You are part of our family, and we are doing everything we can to keep your little ones safe, healthy, and happy!



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1. We support families and employees from all walks of life. We value families and employees' rights to not divulge medical conditions per HIPPA. Your mutual respect for every family, child, and employee enrolled or working with us is greatly appreciated.
2. Children 5 and under are not required to wear masks per WA state. Per governors' guidance: *Those with medical condition, mental health condition, developmental or cognitive condition, or disability that prevents wearing a face covering. This includes but is not limited to people with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance. Those who are deaf or hard of hearing and use facial and mouth movements as part of communication.*
3. Child temperatures will be taken upon arrival or if child displays symptoms anytime throughout the day. Any children with irregular temperatures will not be allowed to stay for the day or must be picked up within 30 minutes of phone call. If your child has allergies that may present as illness, we will need a current doctor's note confirming this diagnosis. Health checks will be conducted upon drop off and throughout the day.
4. Children and staff will be required to wash their hands upon arrival and multiple times throughout the day.
5. Childcare families dropping off and picking up children will be asked to drop and pick up their children at the designated entrance to minimize how many people enter each classroom. The teachers for these classrooms will keep attendance, and temporarily the parents may not be signing their children in/out on a daily basis. You may be asked to verify your child's attendance monthly.
6. Scouts, Pathfinders, Trail Blazers, Scholars, Kindergarten, and Co-op families will drop children off at the designated door and will not be allowed to enter the building. The teachers for these classrooms will keep attendance, and temporarily the parents may not be signing their children in/out on a daily basis. You may be asked to verify your child's attendance monthly.
7. Classrooms and materials are sanitized frequently throughout the day.
8. If an adult (licensor, fire marshal, school photographer, etc.) should need to enter the building they will have their temperatures taken by a center staff member and will answer pandemic related questions pertaining to their own health status. If cleared to enter program, they will be immediately directed to a sink to wash their hands. If they are determined to be at risk, they will be turned away to conduct their business away from the children and staff in the program.
9. If your child is directly exposed to any pandemic related illness, we may require a negative pandemic test and or up to a 14-day quarantine period for re-admission. (Timelines may change per health department guidelines)

Tuition Policy for pandemic related incidents:

1. Liberty Learning Centers Inc. staff will continue to work and be paid during the times when we are closed. We will use the time to do additional cleaning before we reopen. Therefore, although we would prefer to adjust tuition, there will be no reduction in tuition during closures should they occur. We want to be sure our beloved team is able to be here for you as soon as we reopen.
2. Regular tuition is due in full for closures due to a child or parent testing positive for a pandemic related illness, or if a child quarantines because of a positive exposure in the family.
3. All other absences or closures are considered paid and part of the monthly tuition just as they have always been.