



Hamilton City Community Services District  
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Hamilton City, California 95951**

**Board of Directors  
Minutes of Meeting Held March 12, 2026**

**CALL TO ORDER:**

The meeting was called to order by Roseanna Ocampo at **6:12** p.m.

**Board Members present:** Roseanna Ocampo, David Huntoon, Alejandra Caravez Ledezma,

**Board Members absent:** Chris Carrizales, Rosa Vargas

**District Employees:** Lewis Hall GM.

**Guests:** N/A

**FLAG SALUTE:** lead by David Huntoon

**PUBLIC COMMENT:** Public comment on items not listed on the agenda. The board may not discuss or consider non-agenized items during the public comment period but may ask questions or clarify information.

**Approval of MINUTES:** of January 12, 2026 (**No February Meeting**)

- a. Minutes of **January 12, 2026**, David Huntoon motion to accept the minutes as written Alejandra Caravez Ledezma second the motion, motion passed with all board members present.

**REVIEW OF CORRESPONDENCE:** N/A

**NEW BUSINESS:**

1. Discussion and possible action approving the Annual external Audit.
  - a. GM Lewis Hall presented at the meeting as well as emailing a copy of the external Audit to the board members 72 hours prior to the meeting. The external audit was completed by Matthews, Hutton & Warren certified Public Accountants. After the board reviewed the

Audit, Roseanna Ocampo motioned to except the findings. David Huntoon second the motion. Motion passed with all board members present.

2. Discussion only Fixing the display panel in the lift station.
  - a. GM Lewis Hall informed the board the display panel on the lift station control panel went out and was replaced by Huber technology cost came out to \$1742.41 this for total cost of the part. Labor was not charged due to the system was under warranty.
3. Discussion and possible action on progress of Edgewater Park's basketball court project board needed to consider bids.
  - a. GM Lewis Hall informed the Board that the Valley Mirror publicly advertised the basketball court project for bids. Despite proactively reaching out to multiple construction companies, the General Manager reported that only two competitive bids were ultimately received. The board accepted the two bids and chose to continue without a third bid. The two companies were Franklin Construction Inc. with a bid of **\$88,500.00** and JRC Cement. With a bid of **\$62,000.00 for concrete+ \$3500.00** for installing both backstop boards for a total of **\$65,500.00** After careful consideration, the board went unanimously with JRC Cement.
4. Discussion and possible action on collecting delinquent sewer charges for the purpose of collecting said charges on the Glenn County 2026-2027 Tax Roll with the possibility of a signed resolution 2026-1.
  - a. David Huntoon motioned to take the late payments that had accumulated and to put it on the 2026-2027 Glenn County tax roll. Alejandra Caravez Ledezma second the motion. Motion passed with all board members present.

#### **REPORTS:**

1. Board: Old minutes, and any reports
2. General Manager: GM report

**PAYMENT OF HCCSD BILLS:** Rosanna Ocampo motioned to pay January 2026 and February 2026 bills, Alejandra Caravez Ledezma, second the motion, motion carried with all board members present.

Adjournment: @ 7:12 PM Alejandra Caravez Ledezma motioned to Adjourn the meeting, David Huntoon second the motion, motion carried with all board members present.

Next Regular Board meeting scheduled for April 9, 2026.

Respectively submitted,  
Lewis Hall