

# WEDDING

Wedding Stationery  
Timeline & Tracker

TIMELINES	ACTION	PAID
13-14 MONTHS BEFORE	SOURCE INSPIRATION AND DECIDE ON STYLE FOR STATIONERY SUITE.	<input type="radio"/>
12-13 MONTHS BEFORE	ORDER SAVE-THE-DATES	<input type="radio"/>
12 MONTHS BEFORE	SEND OUT YOUR SAVE-THE-DATES	<input type="radio"/>
11-12 MONTHS BEFORE	PLAN INVITATION WORDING AND FINALIZE ALL DETAILS YOU WANT TO INCLUDE	<input type="radio"/> <input type="radio"/>
11 MONTHS BEFORE	ORDER INVITATIONS, RSVPs, ANY ENCLOSURE CARDS, ETC.	<input type="radio"/> <input type="radio"/>
10 MONTHS BEFORE	ASSEMBLE INVITATIONS	<input type="radio"/>
9 MONTHS BEFORE	MAIL INVITATIONS	<input type="radio"/>
2 - 3 MONTHS BEFORE	ENSURE ALL REPLIES HAVE BEEN COLLECTED	<input type="radio"/>
2 MONTHS BEFORE	ORDER OF THE DAY AND THANK YOU CARDS (PLACE CARDS, MENUS, ETC.)	<input type="radio"/>

# WEDDING

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## Wedding Stationary Guide

A **"SAVE THE DATE"** IS A NOTICE SENT OUT TO GUESTS WELL IN ADVANCE OF A WEDDING OR OTHER EVENT, INFORMING THEM OF THE DATE AND LOCATION, ALLOWING THEM TO MARK THEIR CALENDARS AND MAKE TRAVEL OR ACCOMMODATION ARRANGEMENTS. IT'S ESSENTIALLY A PRELIMINARY ANNOUNCEMENT TO ENSURE POTENTIAL ATTENDEES CAN MAKE THE DATE AVAILABLE BEFORE RECEIVING THE FORMAL INVITATION.

A WEDDING **INVITATION** IS A FORMAL REQUEST FOR GUESTS TO ATTEND A MARRIAGE CEREMONY AND RECEPTION. IT PROVIDES DETAILS ABOUT THE COUPLE, THE WEDDING DATE, TIME, LOCATION, AND ANY OTHER RELEVANT INFORMATION LIKE RECEPTION DETAILS, DRESS CODE, AND RSVP INSTRUCTIONS.

AN **ORDER OF THE DAY** FOR A WEDDING IS A SCHEDULE THAT OUTLINES THE DAY'S EVENTS FOR GUESTS, HELPING THEM UNDERSTAND THE FLOW OF THE WEDDING DAY. IT'S A HELPFUL WAY TO COMMUNICATE THE TIMING OF KEY EVENTS LIKE THE CEREMONY, RECEPTION, SPEECHES, AND DANCES.

### HERE'S A TYPICAL ORDER OF THE DAY, INCLUDING COMMON ELEMENTS:-

- CEREMONY: THIS SECTION LISTS THE TIME, LOCATION, AND ANY SPECIFIC INSTRUCTIONS FOR THE CEREMONY, SUCH AS SEATING ARRANGEMENTS OR IF GUESTS SHOULD BRING ANYTHING SPECIFIC.
- RECEPTION: THIS SECTION DETAILS THE TIMING OF THE RECEPTION, INCLUDING THE COCKTAIL HOUR, DINNER, SPEECHES, AND THE EVENING RECEPTION.
- SPEECHES: THIS MIGHT INCLUDE THE TIME FOR SPEECHES FROM THE FATHER OF THE BRIDE, GROOM, AND BEST MAN.
- CUTTING THE CAKE: THIS SECTION CAN INDICATE WHEN THE CAKE CUTTING WILL TAKE PLACE.
- FIRST DANCE: THIS INDICATES WHEN THE FIRST DANCE WILL BE HELD.
- EVENING GUESTS: THIS MIGHT SPECIFY THE TIME FOR THE EVENING GUESTS TO ARRIVE IF THERE ARE DIFFERENT GUEST LISTS FOR THE CEREMONY AND RECEPTION.
- OTHER EVENTS: ADDITIONAL DETAILS LIKE THE TIME FOR PHOTOGRAPHS, THE START OF THE DANCE FLOOR, OR ANY SPECIAL EVENTS CAN ALSO BE INCLUDED.

### WHERE TO PRESENT THE ORDER OF THE DAY:-

- WEDDING INVITATIONS: YOU CAN INCLUDE A BASIC TIMELINE IN YOUR WEDDING INVITATIONS.
- WEDDING WEBSITE: A DETAILED TIMELINE CAN BE ADDED TO YOUR WEDDING WEBSITE FOR GUESTS TO REFER TO.
- PRINT MATERIALS: A PRINTED COPY OF THE ORDER OF THE DAY CAN BE INCLUDED IN THE CEREMONY BOOKLET OR DISPLAYED AS A LARGE SIGN AT THE VENUE.
- WELCOME CARDS: INCLUDE A SIMPLE TIMELINE ON WELCOME CARDS FOR EACH GUEST.