



West Sussex Association of Local Councils Ltd

ANNUAL REPORT

REGISTERED NUMBER:

08500937
(England and Wales)



JOINT PRESIDENT
Dr JOHN GODFREY DL

JOINT PRESIDENT
THE EARL OF LYTTON DL

CHAIR
DOUGLAS DENHAM ST. PINNOCK

VICE CHAIR
ANDREW SHAXSON

CEO
TREVOR LEGGO
trevor.leggo@wsalc.co.uk

CEO REPORT

Membership of SALC and NALC is at the discretion of a Council and I am pleased to report that in East Sussex there is only one parish council that chooses not to subscribe out of the 100 councils; in West Sussex there are five non members out of 140.

It is a sad indictment on society today that a larger proportion of my time is being spent seeking to resolve conflict of one kind or another. One can only speculate on the causes of such unrest but it is tempting to lay the blame at the door of social media. Parish councils are easy targets and if a resident makes an incorrect statement on Facebook, obtains a dozen ticks in the 'like' box, they immediately feel empowered; unless the PC has a robust communications and media strategy they are likely to be in difficulty. We have examples of some parish councillors feeling threatened, do not suffer in silence, Sussex Police has assigned an Inspector to look at the safety and security of elected officials at all levels.

As an employer, towns and parishes will need to be aware of the Employment Rights Bill when it becomes enacted. It may well be amended as it passes through Parliament but current provisions include abolition of zero hours contracts, unfair dismissal will exist from the first day of employment rather than the two years as at present, the right to sick pay and parental leave will accrue from the first day of employment. There are also proposed changes to maternity provision and the creation of a Fair Work Agency. On a similar theme there will be a statutory duty on employers to prevent workplace sexual harassment from October 2024. This applies to the workplace or any social situation connected to it.

SALC is fortunate to have a working relationship with Worknest to offer guidance on contentious employment matters.

Another piece of legislation to monitor is 'Martyn's Law', named after Martyn Hett who was killed in the Manchester Arena terrorist attack. The likely effect of the legislation is that in planning events, a thorough risk assessment will need to be produced although details are not yet finalised. This will undoubtedly have an impact on local councils.

Town and Parish Councils will be aware of the extreme pressure on County and District Council budgets for the coming year and the impact on some local services. No doubt this will be taken into account when local council budgets are being considered. It will be recalled that in the winter of 2023 a number of towns and parishes facilitated 'warm hubs' in their communities; with the removal of the winter fuel allowance for most pensioners it might be argued that the need this year is greater.

We are tracking changes to the National Planning Policy Framework with the extremely valuable support of Steve Tilbury, SALC's Planning Consultant and SALC members will be kept informed as information emerges.

Across Sussex there are some 60,000 armed forces veterans and in many towns and larger villages an Armed Forces Veterans Breakfast Club has been established. These tend to meet on a monthly basis with the support of the District or Borough Council's Armed Forces Champion. It is a sad fact that many of our veterans are lonely and look forward to a couple of hours of 'banter' with those who understand service life. SALC fully supports the setting up of such clubs and the CEO is a point of contact if you wish to know more.

Trevor Leggo
CEO, WSALC



West Sussex Association of Local Councils Ltd

ANNUAL ACCOUNTS

YEAR ENDING 31ST MARCH 2024

**Prepared by Mark Mulberry, Mulberry & Co
Accountants**

Report of the Directors and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
West Sussex Alc Limited

Contents of the Financial Statements
for the Year Ended 31 March 2024

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Company Information
for the Year Ended 31 March 2024

DIRECTORS:

Mr C T Britton
Mr D Denham St Pinnock
Mrs A Cooper
Mr M J Sheldon
Mr M J Tu
Mr A M Shaxson
Miss A Tait
Mr G Watkins

REGISTERED OFFICE:

C/O Mulberry & Co
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD

REGISTERED NUMBER:

08500937 (England and Wales)

ACCOUNTANTS:

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
C/O Mulberry & Co
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD

SOLICITORS:

Hedleys Solicitors LLP
6 Bishopsmead Parade
East Horsely
Surrey
KT24 6SR

Report of the Directors
for the Year Ended 31 March 2024

The directors present their report with the financial statements of the company for the year ended 31 March 2024.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a membership organisation for Town and Parish Councils in West Sussex.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 April 2023 to the date of this report.

Mr C T Britton
Mr D Denham St Pinnock
Mrs A Cooper
Mr M J Sheldon
Mr M J Tu

Other changes in directors holding office are as follows:

Mr T J Russell - resigned 21 April 2023
Mr D Mahon - resigned 16 June 2023
Mr M G Eastwood - resigned 31 December 2023
Mr A M Shaxson - appointed 29 June 2023
Miss A Tait - appointed 29 June 2023
Mr G Watkins - appointed 21 February 2024

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Mr D Denham St Pinnock - Director

7 June 2024

Income Statement
for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
TURNOVER	134,579	129,929
Cost of sales	<u>(36,008)</u>	<u>(44,924)</u>
GROSS SURPLUS	98,571	85,005
Administrative expenses	<u>(65,345)</u>	<u>(59,216)</u>
OPERATING SURPLUS	33,226	25,789
Interest receivable and similar income	<u>716</u>	<u>177</u>
SURPLUS BEFORE TAXATION	33,942	25,966
Tax on surplus	<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR	<u><u>33,942</u></u>	<u><u>25,966</u></u>

The notes form part of these financial statements

Balance Sheet
31 March 2024

	Notes	31.3.24 £	31.3.23 £
CURRENT ASSETS			
Debtors	3	3,525	9,663
Cash at bank		115,068	72,884
		<u>118,593</u>	<u>82,547</u>
CREDITORS			
Amounts falling due within one year	4	(2,566)	(462)
NET CURRENT ASSETS		<u>116,027</u>	<u>82,085</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>116,027</u>	<u>82,085</u>
RESERVES			
Income and expenditure account		<u>116,027</u>	<u>82,085</u>
		<u>116,027</u>	<u>82,085</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 7 June 2024 and were signed on its behalf by:

Mr D Denham St Pinnock - Director

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover represents membership subscriptions and NALC affiliation fees.

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to surplus or deficit on a straight line basis over the period of the lease.

2. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 1 (2023 - 1).

3. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade debtors	2,033	5,402
Other debtors	1,492	4,261
	<u>3,525</u>	<u>9,663</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Payments on account	2,565	-
Trade creditors	1	462
	<u>2,566</u>	<u>462</u>

Chartered Accountants' Report to the Board of Directors
on the Unaudited Financial Statements of
West Sussex Alc Limited

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of West Sussex Alc Limited for the year ended 31 March 2024 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Directors of West Sussex Alc Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of West Sussex Alc Limited and state those matters that we have agreed to state to the Board of Directors of West Sussex Alc Limited, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than West Sussex Alc Limited and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that West Sussex Alc Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of West Sussex Alc Limited. You consider that West Sussex Alc Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of West Sussex Alc Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
C/O Mulberry & Co
Eastgate House
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Surrey
GU9 7UD

7 June 2024

This page does not form part of the statutory financial statements

Detailed Income and Expenditure Account
for the Year Ended 31 March 2024

	31.3.24		31.3.23	
	£	£	£	£
Turnover				
Membership subscriptions	95,543		97,865	
NALC affiliation fees	33,163		32,064	
Training income	4,015		-	
Room Hire	1,858		-	
	<u> </u>	134,579	<u> </u>	129,929
Cost of sales				
Affiliation fees	33,080		31,734	
Grants paid	2,928		1,000	
Sub contractors	-		12,190	
	<u> </u>	36,008	<u> </u>	44,924
GROSS SURPLUS		98,571		85,005
Other income				
Deposit account interest		716		177
		<u> </u>		<u> </u>
		99,287		85,182
Expenditure				
Rent	4,264		-	
Insurance	564		505	
Wages	25,268		25,112	
Telephone	617		-	
Post and stationery	43		-	
Travelling	572		1,708	
DALC Costs	1,528		-	
Computer costs	356		617	
Sundry expenses	250		685	
Accountancy	5,333		4,730	
Management charges	22,520		21,448	
Legal fees	3,942		4,313	
	<u> </u>	65,257	<u> </u>	59,118
		34,030		26,064
Finance costs				
Bank charges		88		98
		<u> </u>		<u> </u>
NET SURPLUS		<u>33,942</u>		<u>25,966</u>

This page does not form part of the statutory financial statements



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