

WEST SUSSEX ALC LIMITED

2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ

Company No. 08500937 Registered in England

**Minutes of the Annual General Meeting of the West Sussex Association of Local Councils Limited held on** **Friday 29th October 2021 via Zoom**

**Commencing at 2.30pm**

**Attendance:**

**Directors:**

Cllr Douglas Denham St. Pinnock (Chairman)

Cllr Martin Beaton (Vice Chair)

Cllr Alison Cooper

Cllr Malcolm Eastwood

Cllr Jon Millbanks

Cllr Tim Russell

Cllr Donald Mahon

Cllr Charles Britton

**Officials:**

Mark Mulberry: Company Secretary

Trevor Leggo: CEO

Anna Beams: Clerk

**Members –** There were 32 representatives present and 28 appointed voting representatives (full list available on request)

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**1(a) Election of Joint Presidents**

The Rt.Hon. Earl of Lytton, DL and Dr John Godfrey DL were proposed and duly **ELECTED** as Joint Presidents.

Total votes were 94% in favour with 6% abstentions (by number: for – 32; against – 0; abstain - 2)

Of the 28 appointed voting representatives the votes cast were: for – 28; against – 0; abstain – 0

**1(b) Welcome by the Joint Presidents**

In the absence of both The Rt.Hon. Earl of Lytton, DL and Dr John Godfrey DL, the Chairman of WSALC, Cllr Douglas Denham St. Pinnock took the Chair and welcomed Members to the meeting. He noted that he was delighted to see so many Council representatives in attendance.

**2. Apologies –** were received and accepted fromDr John Godfrey DL, Cllr Philip Baxter (Shipley Parish Council) and Cllr Susie Fischel (Ashurst Parish Council)

**3. Minutes of the Annual General Meeting held on 25th February 2021 to be approved and signed.**

The Minutes were proposed for approval and signature by Cllr Alison Cooper (Rustington Parish Council and Director WSALC) and seconded by Cllr Nikki Hamilton-Street (Angmering Parish Council).

After voting, Members **APPROVED** the minutes and that the Chairman sign them.

Total votes were 94% in favour with 6% abstentions (by number: for – 32; against – 0; abstain - 2)

Of the 28 appointed voting representatives the votes cast were: for – 28; against – 0; abstain – 0

**4. Report from the Chairman of West Sussex ALC Limited on the Annual Report for 2020/2021.**

The Chairman presented his report and added that he is pleased that everything is proceeding smoothly within the West Sussex Association, he added that the service provision and training are being well received.

The Chairman noted that the District Associations within the county are undergoing rejuvenation and that the Horsham Association should particularly be commended for the dialogue the Chair and Vice Chair have developed with the District Council.

**5. To Adopt the Accounts for the Year Ended 31 March 2021.**

The Company Secretary presented the accounts and moved that they be accepted. The Chairman requested that a profit and loss summary is included in future reports for Members to view.

The adoption of the accounts was proposed by Cllr Martin Beaton (Aldingbourne Parish Council and WSALC Vice Chair) and seconded by Cllr Tim Russell (North Mundham Parish Council and Director WSALC).

After voting, Members **APPROVED** the accounts.

Total votes were 94% in favour with 6% abstentions (by number: for – 32; against – 0; abstain - 2)

Of the 28 appointed voting representatives the votes cast were: for – 28; against – 0; abstain – 0

**6. To note the current Directors appointed by the District Associations.**

The Chairman referred to the list of WSALC Directors, circulated with the agenda and noted that the current Directors are:

|  |  |
| --- | --- |
| Tony Nicklen | Adur District Association |
| Alison Cooper | Arun District Association |
| Martin Beaton | Arun District Association |
| Tim Russell | Chichester District Association |
| Charles Britton | Chichester District Association |
| Malcolm Eastwood | Horsham District Association |
| Donald Mahon | Horsham District Association |
| Douglas Denham St Pinnock | Mid Sussex District Association |
| Jon Millbanks | Mid Sussex District Association |
| Mark Mulberry | Company Secretary |
| Roger Taylor | Honorary Solicitor |

**7. Election of Representatives to the National Association 2021/2022** will be proposed as follows:

1. To elect a representative on the Council of NALC:

The Chairman advised that the Chairman and Vice Chair of WSALC, namely Cllr Douglas Denham St. Pinnock and Cllr Martin Beaton as substitute representative, will be the nominated representatives to the Council of NALC.

1. Cllr Douglas Denham St. Pinnock, Cllr Martin Beaton and Cllr Malcolm Eastwood were proposed as voting representatives at the Annual General Meeting of NALC.

A vote was taken for agenda items 7(i) and 7(ii) together and both were **APPROVED.**

The votes were as follows:

Agenda item 7(i)

Total votes were 94% in favour with 6% abstentions (by number: for – 32; against – 0; abstain - 2)

Of the 28 appointed voting representatives the votes cast were: for – 28; against – 0; abstain – 0

Agenda item 7(ii)

Total votes were 94% in favour with 6% abstentions (by number: for – 31; against – 0; abstain - 3)

Of the 28 appointed voting representatives the votes cast were: for – 27; against – 0; abstain – 1

**8.** **Any other matters:**

No other matters were raised

The meeting closed at 2:52pm.

Signed

Name

Date