



## WEST SUSSEX ALC LIMITED

2<sup>nd</sup> Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ  
Company No. 8500914 Registered in England

### **Minutes of the Annual General Meeting of the West Sussex Association of Local Councils Limited**

**Held at 10.00 on Wednesday 4<sup>th</sup> October 2017**

**At the Lodge Hill Centre, Watersfield, Nr Pulborough, West Sussex, RH20 1LZ**

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**Present: There were 52 representatives and 39 member council/appointed representatives present.**

- (a) Election of President** – Cllr Terry Oliver, Chairman, proposed that Michael Chater OBE be recommended to continue as President of the West Sussex Association of Local Councils. This was seconded and Michael Chater OBE was elected unanimously.

**(b) Welcome by the President** – The President welcomed everyone to the meeting.

- Apologies – Apologies were received from Lord Lytton.**

- Minutes of the Annual General Meeting held on 17 October 2016 to be approved and signed.**

Cllr Shaxson from Harting Parish Council raised that there was an omission in the minutes relating to the questions about the South Downs National Park which had been brought up under any other matters. Trevor Leggo, CEO of SSALC, advised that two parish councillors from parishes within the National Park are elected to the National Park Board. These representatives will be invited to the January Board Meeting of the West Sussex Association of Local Councils.

There being no further comments, the minutes were signed as a correct record of the meeting.

- Report from the Chairman of West Sussex ALC Limited on the Annual Report for 2016/2017** – The Chairman presented the Annual Report to members, inviting them to read the Report if they not have already done so. The Document includes a report from the three County Chairmen.

The Chairman recognised the excellent work that the SSALC staff perform, and thanked them and Trevor Leggo for their efforts.

The Chairman also thanked colleagues on the WSALC Board for their contribution, help and support over the past 12 months. In addition, he thanked Cllr Rodney Jackson as representative for NALC, and as Chair of Policy for NALC.

Anna Beams was thanked for her hard work on the Training Programme and the Chairman emphasised the importance of training and development for councillors and clerks.

The Health & Wellbeing Project that the WSALC Board had commissioned was highlighted as one of the positive ways that the Board is moving forward, and gives local councils an opportunity to better support their communities on this topical issue.

Finally, the Chairman thanked all member councils of the West Sussex Association for their ongoing support.

5. **To Adopt the Accounts for the Year Ended 31 March 2017** – Mark Mulberry, the Company Secretary, reported that he had received no questions in advance of the meeting. Members were informed that the annual accounts had been audited and signed off, and that year-end had been as expected.

There being no further questions, the adoption of the reports and accounts were duly proposed and seconded and carried unanimously.

6. **Appointment of the Directors** – The President received approval to take nomination for consideration en bloc.

It was duly proposed, seconded and unanimously agreed that the Directors listed below be appointed and it was carried unanimously.

Tony Nicklen	Adur District Association
Tony Gardiner	Arun District Association
Vacancy	Arun District Association
Mike Beal	Chichester District Association
Laurie Pocock	Chichester District Association
Valerie Court	Horsham District Association
Terry Oliver	Horsham District Association
Rodney Jackson	Mid Sussex District Association
Rex Whittaker	Mid Sussex District Association
Mark Mulberry	Company Secretary
Roger Taylor	Company Solicitor

7. **Election of Vice Presidents** – The President received approval to take the proposal that Lord Lytton DL, Alan Grant and Dr John Godfrey be invited to continue as Vice Presidents en bloc. It was duly proposed, seconded and unanimously agreed that the Vice Presidents continue in office.

8. **Election of Representatives to the National Association 2017/2018** The President received approval to take nominations for consideration en bloc.

It was duly proposed, seconded and unanimously agreed that:

- (i) Cllr R Jackson as representative on the Council of NALC
- (ii) Cllr T Oliver, Cllr M Beal & Cllr R Jackson as voting representatives at the Annual General Meeting of NALC.

9. **Any other matters** – It was queried that the agendas and invitations for additional comments were not received in sufficient time to put questions in advance. The President noted that the documentation had in fact been sent to all member councils in August, but that the time frame in which questions should be submitted in advance was simply to enable research to be carried out if necessary.

The President closed the meeting at 10.33am.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_