



WEST SUSSEX ALC LIMITED

2nd Floor Sackville House, Brooks Close, Lewes, East Sussex, BN7 2FZ
Company No. 8500914 Registered in England

Minutes of the Annual General Meeting of the West Sussex Association of Local Councils Limited Held on Thursday 4th October 2018 At the Lodge Hill Centre, Watersfield, Nr Pulborough, West Sussex, RH20 1LZ

Present: There were 30 representatives and 28 member council/appointed representatives present.

1. **(a) Election of President** – Cllr Terry Oliver, Chairman, proposed that Michael Chater OBE be recommended to continue as President of the West Sussex Association of Local Councils. This was seconded and Michael Chater OBE was elected unanimously.
(b) Welcome by the President – The President welcomed everyone to the meeting.
2. **Apologies** – Apologies were received from Alan Grant (Vice President) and Henry Potter (Boxgrove).
3. **Minutes of the Annual General Meeting held on 4 October 2017 to be approved and signed.**
There being comments, the minutes were signed as a correct record of the meeting.
4. **Report from the Chairman of West Sussex ALC Limited on the Annual Report for 2017/2018** – The Chairman presented the Annual Report to members. The Document included a report from the three County Chairmen.
The Chairman recognised the excellent work associated with the Health & Wellbeing Project that the WSALC Board had commissioned. He thanked Liz Leggo for her excellent work on this project and for gaining national recognition from MPs in Parliament and NALC.
The Chairman also thanked colleagues on the WSALC Board and District Associations for their contribution, help and support over the past 12 months. He also recognised the first-rate work that the SSALC staff perform and thanked them and Trevor Leggo for their efforts.
The Report item on Gatwick expansion proposals was referred to by the Chairman who advised that the new Chair of the Gatwick Airport Consultative Committee (GATCOM) is Tom Crowley, formally CEO of Horsham District Council. Forthcoming issues for GATCOM to consider include a new airport master plan, impact of the London air space flight plans and potential movement of the ownership of the airport.
Finally, the Chairman thanked all member councils of the West Sussex Association for their ongoing support.
5. **To Adopt the Accounts for the Year Ended 31 March 2018** – Mark Mulberry, the Company Secretary, reported that he had received no questions in advance of the meeting. Members were informed that the annual accounts had been audited and signed off. He advised that the external auditors had drawn attention to the deficit accruing in each District Association due to the current cross charging

apportionment by SSALC. He reminded Members that SSALC is a not for profit organisation and that the Board was aware and mindful of the issue. He reported that the Board will reduce 2018/19 & 2019/20 cross charges until the District Associations achieve a small surplus. The Board will review future cross charges and subscription rates for future years.

A Member question relating to the position on reserves was addressed by the Company Secretary who advised that any new services would be provided by SSALC who have reserves at circa 50% of income (in line with best practice advice).

There being no further questions, the adoption of the reports and accounts were duly proposed and seconded and carried unanimously.

- 6. Appointment of the Directors** – The President received approval to take nomination for consideration en bloc. It was duly proposed, seconded and unanimously agreed that the Directors listed below be appointed and it was carried unanimously.

Tony Nicklen	Adur District Association
Tony Gardiner	Arun District Association
Vacancy	Arun District Association
Mike Beal	Chichester District Association
Laurie Pocock	Chichester District Association
Valerie Court	Horsham District Association
Terry Oliver	Horsham District Association
Rodney Jackson	Mid Sussex District Association
Ian Gibson	Mid Sussex District Association
Mark Mulberry	Company Secretary
Roger Taylor	Company Solicitor

- 7. Election of Vice Presidents** – The President received approval to take the proposal that Lord Lytton DL, Alan Grant and Dr John Godfrey be invited to continue as Vice Presidents en bloc. It was duly proposed, seconded and unanimously agreed that the Vice Presidents continue in office.

- 8. Election of Representatives to the National Association 2018/2019** The President received approval to take nominations for consideration en bloc. It was duly proposed, seconded and unanimously agreed that:

- (i) Cllr T Oliver as representative on the Council of NALC
- (ii) Cllr T Oliver, Cllr M Beal & Cllr R Jackson as voting representatives at the Annual General Meeting of NALC.

- 9. Any other matters** – No advance questions.

The President closed the meeting at 10.19am.

Signed: _____

Dated: _____