

Example UK sponsor letter for use in UK family visa applications

This is an example letter for ideas on letter structure. Sponsor letters MUST be personal to your individual circumstances.

From: Mr. John Doe
33 Deauville Street
London W2
Email: XXX
Tel: XXX

To: To UKVI

(INSERT: DATE)

Dear Sirs,

RE: Spouse visa application for Mrs. Jane Doe

I am writing in support of my wife, Mrs. Jane Doe, and her spouse visa application for the UK.

(Para 2) Jane and I first met in June 2018, in Moscow, Russia. I was on holiday with my friends, attending the World Cup. Jane was staying at the same hotel as me and my friends. She had come to Russia to follow her team, Brazil. Jane and I first started talking to each other in the hotel lobby one morning, after breakfast. We were waiting for our friends, before heading out into the city.

(Para 3) Jane speaks excellent English, having studied English in York during her gap year. We found we had a shared love of football, and Jane is also extremely knowledgeable about English literature. Shakespeare in particular! I studied English literature at university, so we found we had many interests in common.

(Paras 4-6) We saw each other many times during that holiday, and we felt increasingly comfortable in each other's company. Towards the end of our trip, I invited her to visit me in London, and she agreed she would come.

Jane then visited me at my home in London in December 2018, and I took her to watch a football match (Chelsea vs. Arsenal). She visited me again in March 2019, and this time, we visited my parents in Cornwall, where we stayed for 1 week, and got to know my family. We also spent a few days in York, as Jane was keen to see the city that she lived in, many years ago.

I knew Jane was the right person for me to spend the rest of my life with, and things just fell into place on our trip to York. After a wonderful meal at an Italian restaurant, we were walking back to our hotel, and I proposed to Jane outside York Minster. Fortunately for me, she accepted!

(Para 7) We later arranged to marry in Brazil, as her elderly parents were too frail to make the journey to London. So, we married in Jane's home city of Salvador, on 17 April 2019.

We decided that we would like to live together permanently in the UK. Mainly because I do not speak Portuguese, and because Jane speaks English well, and is already comfortable in the UK, having lived here before.

(Para 8) Since I returned to the UK, Jane and I have been in contact every day, by email, WhatsApp, and Skype. We are of course desperate to be re-united, so we can continue our married lives together.

I would therefore be grateful if you would consider our application favourably.

Yours sincerely
Mr. John Doe

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Commented [RM1]: Can be for the attention of UKVI, the Home Office, the caseworker, the Entry Clearance Officer (ECO). It doesn't matter, so don't get hung up on this point.

Commented [RM2]: Not necessary to include any more identifying details here, other than the name of the visa applicant. This letter would be uploaded amongst the other supporting documents for the application, so it will be clear who the letter relates to.

Commented [RM3]: Para 2: How and when you first met

Commented [RM4]: Para 3: How the relationship works. What you have in common with each other.

Commented [RM5]: Paras 4-6: How the relationship developed over time.

Commented [RM6]: Paras 7-8: Practical arrangements, and also state that you intend to live permanently together in the UK. This is a requirement of the immigration rules in Appendix FM, para E-ECP3.1 for entry clearance, or E-LTRP1.10 for further leave to remain.

Commented [RM7]: Para 8: How you have maintained your relationship since being apart