**Stepping Stones Learning Center LLC**

Pre-Enrollment Registration Form

Thank you for your interest with Stepping Stones Learning Center LLC. Choosing a quality childcare/pre-school program is one of the most important decisions you will make. We take your decision seriously and are committed to living up to the important responsibility of caring for your child (ren).

To register, please return this completed form to Stepping Stones Learning Center with by mail 2205 2nd Ave. Muscatine, IA 52761, email – daycare97@machlink.com, or fax – 563-288-4098.

When your registration form is received with the $35 registration fee (1) child, $65 registration fee (2 or more children), you will be placed on a waiting list. You will be contacted regarding the availability of space and the enrollment process. Prior to enrollment, the center director will schedule a time for you and your child (ren) to tour the center to learn more information about the program.

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

Child’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

**Parent/Guardian Information:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Information:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employment:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The following are the days & hours of care needed:

 Drop off time Pick up time

Monday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_

 Tuesday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_

 Wednesday: \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_

 Thursday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_

 Friday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_

What date would you like enrollment to begin \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear about Stepping Stones Learning Center \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We will do everything possible to meet your needs, but we are unable to guarantee state dates. Enrollment is based upon availability and is subject to priority enrollment rules of the center.

**Notice of decision for state funded families**

For families who are state funded. We must have a notice of decision received before the first day that the child is scheduled to start at the center.

**Parent/Guardian Signature: Date**

**PAYMENT FEES**

Enrollment Fee $35.00 (non-refundable at time of enrollment)

**FULL-TIME RATES**  full-time consists of more than 26 hours per week

Front Infant room (6 weeks to 12 months) $180.00 per week

Back Infant room (12 months to 2 years) $180.00 per week

Toddler room (2 to 3 years) $170.00 per week

Pre-school room (3 to 4 years old) $165.00 per week

Pre-school room (4 to 5 years old) $160.00 per week

School age (Kindergarten – 10 yrs. old) Breaks & Summer $130.00 per week

**If 2 or more children are enrolled full time there is a 10 % sibling discount off the oldest child.**

**If 3 or more children are enrolled full time there is an additional 5 % discount off the middle child.**

**PART-TIME RATES**  part-time consists of less than 25 hours per week and if available. (Two part-time children have to share one full-time spot)

**Part-time not offered in our Infant Rooms**

Toddler room (2 to 3 years) $130.00 per week

Pre-school room (3 to 4 years old) $130.00 per week

Pre-school room (4 to 5 years old) $120.00 per week

Both before & after school age (Kindergarten – 10 yrs. old) $ 80.00 per week

Before School (Kindergarten – 10 yrs. old) $ 65.00 per week

After School (Kindergarten – 10 yrs. old) $ 65.00 per week

No School Days (Kindergarten – 10 yrs. old) $ 20.00 per day additional