

Resort Village of Pasqua Lake Council Meeting  
Minutes  
Regular Council Meeting  
January 14, 2025 2:00 pm

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**Present**

Mayor Larry Bedel	Councillor Tina Svedahl
Deputy Mayor Darrell Neu	CAO Caroline MacMurchy

**Absent**

Councillor Scott Kerr

**Call to Order**

A quorum being present, Mayor Bedel called the meeting to order at 2:00 pm.

**Agenda**

25.01 *Svedahl* - THAT the agenda be approved CARRIED

**Minutes**

25.02 *Neu* - THAT the minutes of the regular meeting held December 17, 2024 be approved. CARRIED

**Financial Reports**

25.03 *Svedahl* - THAT the Financial Report for December 2024 be accepted and attached hereto and formed part of these minutes. CARRIED

**Bank Reconciliation**

25.04 *Neu* - THAT the Bank Reconciliation for December 2024 be accepted. CARRIED

**Accounts Payable**

25.05 *Svedahl* - THAT accounts payable cheques 215 – 225, 226, 227-229, and online payments 2024-049 – 2025-006 be approved. CARRIED

**Old Business**

25.06 **Declaration of Eligibility**

1. *Neu* - THAT the Council of the Resort Village of Pasqua Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:
  - Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations as the Hamlet of Pasqua Lake through the RM of North Qu'Appelle;
  - In good standing with respect to the reporting and remittance of Education Property Taxes;
  - Adoption of a Council Procedures Bylaw;
  - Adoption of an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required.

And further, THAT the Chief Administrative Officer be authorized to advise the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing grant. CARRIED

25.07 **Solid Waste Collection**

*Svedahl* - THAT the Resort Village authorize the CAO to sign the agreement for solid waste collection services from Valley Lawn & Tree Services for a one year term starting January 2025 for the amount of \$52,000 plus GST. CARRIED

25.08 **Banking - Savings Account**

*Neu* - THAT the Resort Village open a CIBC Business Investment Growth savings account at CIBC Fort Qu'Appelle branch and transfer \$150,000 to the account from the chequing account. CARRIED

25.09 **Emergency Management Plan Committees**

*Svedahl* - THAT the Resort Village appoint the following to committees for the purpose of emergency planning:

- Municipal Emergency Planning Committee – all members of council;
- Emergency Management Organization (EMO) – all members of council;
- Emergency Coordinator – CAO Caroline MacMurchy

CARRIED

**New Business**

**SAMA Service Charter 2025-2028**

25.10 *Neu* – THAT the Resort Village accept the SAMA Service Charter 2025-2028 and direct the Chief Administrative Officer to sign on behalf of the municipality. CARRIED

25.11 **Road Agreements**

*Neu* – THAT the Resort Village request a meeting with the Council of the RM of North Qu'Appelle No 187 to discuss a lagoon road maintenance agreement and Pasqua Lake Road sharing and maintenance. CARRIED

25.12 **Memberships 2025**

*Svedahl* - THAT the Resort Village renew their membership for 2025 to Federation of Canadian Municipalities for a cost of \$213.55 plus tax. CARRIED

25.13 **Fidelity Bond**

*Neu* - Pursuant to section 113(3) of the Municipalities Act, THAT the Resort Village review and accept the SUMAssure Premium Summary confirming the Administrator's bond included in the Crime coverage for a \$500,000 limit, and FURTHER THAT the Chief Administrative Officer be bonded. CARRIED

25.14 **Fees and Charges Schedule Policy**

*Neu* - THAT the Resort Village adopt the Fees and Charges Schedule Policy with the fees and charges below, and review the policy periodically at Council's discretion:

Office Services			
black and white		\$ .25 @ page	
colour		\$ .50 @ page	
fax/scan		\$1.00	
Tax Certificate		\$30.00	
Insufficient Funds Charge		\$50.00	
Planning and Development			
Demolition/Move Permit Application		\$70.00	
Development Permit Application		\$100.00	
Building Permit Application		\$120.00	
Development Permit Appeal		\$300.00	
Assessment Appeal		\$50.00	CARRIED

**25.15 Pre-Authorization of Payments**

*Svedahl* - THAT the administrator be preauthorized to make payments for utilities, office rent, wages, payroll remittances, and education property taxes. CARRIED

**Standing Buffalo Dakota Nation – Buffalo Crossings Convenience & Gas**

25.16 *Neu* - THAT the Resort Village send a congratulatory letter to the Chief and Council of Standing Buffalo Dakota Nation on the occasion of the opening of the new Buffalo Crossings Convenience & Gas. CARRIED

**Closed Session**

**Employee Review**

25.17 *Neu* – THAT the CAO meet with the human resources committee to conduct an Employee Review process and explore a compensation package for 2025. CARRIED

**Next Meeting**

The next regular council meeting will be held Tuesday, February 18, 2025, commencing at 2 pm.

**Adjourn**

25.18 *Neu* – That the meeting be adjourned at 5:10 pm.

original signed by-----

Mayor Larry Bedel

original signed by-----

CAO Caroline MacMurchy