

# Notice of Special Assessment

## Mission Lakes @ Oakbridge Condominium Association, Inc

---

March 14, 2026

### Details of Board Meeting

*The Board of Directors will hold a regular board meeting at the Stonewater Clubhouse on April 1, 2026, beginning at 6:30 P.M.*

*This meeting will include the special assessment as an agenda item under new business.*

### Purpose of Special Assessment is Gate Controller Replacement

Due to the condition and age of the four (4) gate controllers that operate the entry and exit gates of our community need to be replaced this year. These controllers are now considered obsolete, and the production of replacement parts is coming to an end. The continued availability of replacement parts cannot be guaranteed. While we have been fortunate so far, and the issues have not affected daily gate operation, the lack of available replacement components poses a risk to reliable gate functionality in the future.

- The total amount of the special assessment is \$26,899.84.
- Amount per unit is \$420.31.

**ACH Payment Instructions:** If you currently utilize ACH payments through the association's Certified Public Accountant (CPA), you can also use this method to pay the one-time special assessment.

To authorize the special ACH payment, you must provide written instructions to the CPA's office. These instructions should include your full name, your address, and the date on which you wish the payment to be processed. This ensures your payment is directed properly and processed on the date you specify. Written payment instructions can be submitted: by using the secure Dropbox located outside the CPA's office or by email to: [accounting@integritytaxservice.com](mailto:accounting@integritytaxservice.com).

**Payment by Personal or Bank Check:** If you pay the monthly assessment from a checking account or by bank check you will need to send a separate check for the special assessment. To ensure the payment is accurately credited, please clearly indicate "special assessment" on the memo line of your check. This will help the association properly post your payment to your account.

**Payment Deadline: The special assessment is due in full on or before April 30, 2026.**