

**Sunset Lakes Homeowner Association, Inc.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES**  
**Moose Lodge #2073**  
**3150 North Courtenay Parkway**  
**Merritt Island, FL 32953**  
**Thursday, September 27<sup>th</sup>, 2018 at 7:00 pm**

**1.0 Certification of Quorum:**

With a quorum of the Board of Directors Established, President Mary Hillberg called the meeting to order at 7:00 pm.

Present: President Mary Hillberg, Secretary Linda Stasik and Director Bill Hillberg.

Absent: 0.

Owners Present: 6.

Representing Sentry Management: CAM Manager Ted Warwick.

**A.** Pledge of Allegiance Recited.

**2.0 Proof of Notice of Meeting:**

The proof of notice was posted at the Associations Bulletin Boards on Tuesday, September 25<sup>th</sup>, 2018 as required by Florida Statutes.

**3.0 Disposition of Minutes:**

**Motion** made by Mary Hillberg to approve the minutes of the August 23<sup>rd</sup> and the corrected minutes of September 13<sup>th</sup>, 2018 Board of Directors meetings, 2<sup>nd</sup> by Linda Stasik, 3 yes (Mary Hillberg, Linda Stasik and Bill Hillberg). Motion passed.

**4.0 Report of Officers / Committees / Manager:**

**4.1 Officer(s) Report(s):**

President Mary Hillberg spoke briefly about the property concerning the completion of the sidewalk repairs, Island Estates overgrowth trimming, work progress on the irrigation maintenance/repairs and the concerns with the end cost to be included in the Gate vendor maintenance contract.

**4.2 Committee Report(s):**

**a. Holiday/Social: Amber Cochran.**

President Mary Hillberg related that 2 Sheriff Officers are to be scheduled for the property on Halloween.

**b. Hurricane: Dave Cheney.**

President Mary Hillberg related that the portable water pump has been repaired and is ready for use when needed.

**c. Storm Water/Roads: Mary Hillberg**

President Mary Hillberg discussed the certified mailing to corresponding effected owners of the proposed plans for the maintenance of the storm water swale running behind property on Sunward Drive.

**d. Welcoming: Mary Hillberg**

President Mary Hillberg welcomed the attending owners and related to please sign attending list if any owners would like to speak on Agenda topics.

**4.3 Manager Report:**

Community Manager Ted Warwick reviewed the financial reports with no unexpected anomalies found.

**5.0 Business Agenda:**

**5.1 Reviewed Financial Statement for 2017**

Topic was tabled until more information is available on requirements and process for completing the reviewed financial statement for 2017.

**5.2 Stormwater Drainage Pipe Evaluation – Bids**

The Board reviewed the set process of the current maintenance of the storm water drainage and would like 3 bids on the cleaning out of the storm water drainage piping after said maintenance has occurred.

**5.3 Tree trims on school bus route - Bids**

The Board discussed the need for tree trimming along the roads where the school and public transportation busses travel. Identification of concerned trees to be trimmed on owner responsible property along route will be needed in order to inform said owners of the immediate need for trimming.

**6.0 New Business:**

**6.1 Items from the Board Discussion:**

A brief conversation was held on the recent information of non-potable water connection to designated property water supplies but was concluded as it has been address on an individual property basis and presently not a Board concern for action.

**7.0 Next Board of Directors Meeting:**

Board of Directors Meeting

Thursday, October 25<sup>th</sup>, 2018 at 7:00 pm.

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**8.0 Adjournment:**

**Motion** by Linda Stasik to adjourn, 2<sup>nd</sup> by Bill Hillberg, 3 yes (President Mary Hillberg, Secretary Linda Stasik and Director Bill Hillberg). Motion passed. Meeting adjourned at 8:01 pm.