**Sunset Lakes Homeowner Association, Inc.**

**BOARD MEETING**

**Moose Lodge #2073**

**3150 North Courtenay Parkway, Merritt Island, FL 32953**

**Thursday, December 13th, 2018 at 7:00 pm**

**MINUTES**

**1.0 Quorum and Call to Order**

Present: President, Mary Hillberg, Secretary, Linda Stasik and Director, Bill Hillberg. With a quorum present, the meeting was called to order. Sentry Management was represented by Sue Stewart.

**2.0 Notice of Posting** Mary certified that the meeting notice was posted on the community bulletin boards 48 hours in advance as required by Florida Statutes.

**3.0 Approval of Minutes**

Bill motioned to approve the minutes of the October 25th, November 8th and November 15th, 2018 Board meetings as written. Motioned seconded by Linda and carried.

**4.0 Report of Officers/Committees/Community Manager**

Sue Stewart reported that Sentry continues to work on the financial reports; the Board will sign a letter tonight requesting past banking records from Mutual of Omaha. Sentry still has a few ‘missing’ pieces of the puzzle. The financial reports will not be accurate until those are received. All funds have been accounted for, it’s just the transactions that need to be verified.

Violation letters are going out beginning with the more serious violations.

Mary gave an update on the landscaping with US Lawns. Being a new contractor with Sunset Lakes, we will have issues that need to be monitored and worked out with them. Mary is meeting with them regularly reviewing the areas that need attention.

Mary reported that new signs for the lakes warning of alligators are being installed. These were recommended by the insurance company. Warn and weathered street signs, Neighborhood Watch signs and Reclaimed water signs are also being replaced.

Mary reported that the banana trees on lake #1 & #2 need to be removed. Both US Lawns and Lumberjack proposed to do the job for $500.00. It was felt that Lumberjack would do a more thorough job. Linda motioned to hire Lumberjack, Bill seconded, motion carried.

Mary continues to gather bids for the re-paving of the entrance. Bids received to date, range from $30,000 to $59,000. A decision will be made in the near future.

**Committee Reports**

 **Holiday/Social:** The holiday light contest will be taking place again this season.

 **Hurricane: Dave Cheney** No report

**Storm water/Roads: Mary Hillberg** reported that the ditch along the east side has been dredged. Grading and seeded is in progress.

**Welcoming: Mary Hillberg** Mary asked that an updated resident list be provided by Sentry.

**5.0 Business Agenda:**

**5.1 Culvert Pipe Cleaning** Mary provided two bids; $2,835 and $3,090. Bill motioned to award the contract to America In-Line for $3,090, motion seconded by Linda and unanimously passed.

**5.2 Review HOA Attorney** Mary reported that she has interviewed another association attorney, Frank Ruggeri. Sue Stewart confirmed that he is well known and has a great reputation. Linda motioned to hire Frank as the legal representative for Sunset Lakes. Bill seconded, all were in favor.

**Board of Directors Meeting**

**December 13th, 2018**

**Page 2**

**(Business agenda continued…)**

**5.3 Sign Safety** Sue Stewart provided pictures of Tipperary and Limerick signs that are in need of replacement. The signs will be ordered to match the other signs in the community that have held up over the years.

Mary explained that she has been researching a way to stop the speeding on Sunset Lakes Drive. Many residents have voiced their concern for the safety of the children in SL. Notice regarding this safety issue has been posted on the website for over 30 days. It was agreed that the only options are speed bumps/humps or lower the speed limit. Professionals were consulted and they recommended that the speed limit in SL be lowered to15mph. After discussion, the Board agreed to lower the speed limit to15 mph throughout the SL community by replacing the speed limit signs. This may not solve the problem, but will certainly help.

**5.4** **Reminder for Owners to access Sentry Community Portal to register** Sue Stewart explained the access to the community portal and offered assistance where needed.

**5.5 Treasurer** SecretaryLinda Stasik volunteeredto also hold position of Treasurer and was voted unanimously for that position by the board.

**6.0 Next Board Meeting** Next meeting will be held on January 24th, 2018 at 7pm at the Merritt Island Moose Lodge.

**7.0 Adjournment:** There being no further business to discuss, the meeting adjourned at 8:24pm.