

**Sunset Lakes ARCHITECTURAL REVIEW COMMITTEE
APPLICATION FORM
ONLY ONE IMPROVEMENT/CHANGE PER FORM**

DATE RECEIVED: _____

Name: _____

Street Address: _____

E-Mail: _____ Phone (Daytime): _____ Phone
(Evening): _____

Estimated Start/Completion Dates:

Type of Work to be approved: _____

Complete Description of Improvements (attach additional page if necessary):

Attachments (Indicate all attachments being provided with this application):

- Design or Sketch of Work to be done
- Copy of Blueprint
- Copy of Estimate
- Brochure
- Paint/Color Samples: Body Color: _____
Trim Color: _____
Front Door Color: _____

(Please note that a pre-approved paint pallet is available for viewing from ARC members)

Other:

Owner Statement: I/We have read and understand the current Sunset Lakes HOA Covenants and Restrictions and Design Review Guidelines. I/We understand that any change(s) to the

exterior of the home must be submitted to the ARC for review and approval before the change may be made and the criteria by which the ARC decision is made.

If this application is approved, I accept full responsibility for any actions or the vendor or contractor or their employees for any damage or alteration which may happen to Sunset Lakes Homeowner’s Association common areas or other property in Sunset Lakes Homeowner’s Association as a result of this project and agree to replace or restore such damaged property to its original condition. **I further state that I will be responsible to obtain all appropriate permits, licenses or insurance as may be required by City, County or State agencies prior to commencement of this project.**

Owner's Signature: _____ Estimated Start Date: _____

Owner’s Signature: _____

Owner’s Signature: _____ (All owner’s signatures required)

Application Fee: _____ (when applicable)

Note: Plans are reviewed for the limited purpose of determining aesthetic compatibility with the community in general in the subject opinion of the approving authority and whether the plan is in compliance with the Declaration of Covenants and restrictions. Plans are approved or disapproved on a limited basis. No review has been made with the respect to functionality, safety, compliance with governmental regulations, or otherwise, and no reliance on approval should be made by any party with respect to such matters. **The approving authority disclaims liability of any kind with the respect to submitted plans, the review thereof, or any structures built, including, but not limited to liability for negligence or breach of express or implied warranty.**

NOTE: Please notify the ARC when your project is completed for final inspection and approval.

ARC Chair _____

Date _____ Approved Denied Conditional

ARC Member _____

Date _____ Approved Denied Conditional

ARC Member _____

Date _____ Approved Denied Conditional

Date Inspected Upon Completion of the Approved Modification: _____

ARC Signature, Verifying the Modification is built as approved: _____