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Parents: Add, Change, or Remove your Online Payment Method

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Change or remove your credit, debit or bank account

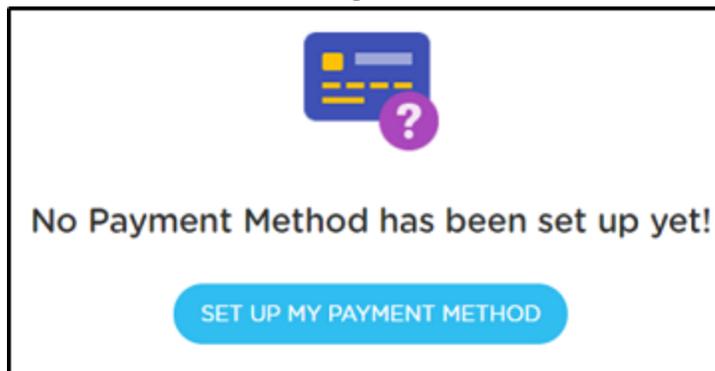
P Written by Procure Training
Updated over a week ago

*Note to center administrators using Procure Desktop with the engagement functionality - parent in-app options are credit card or debit card. ACH is not available at this time.

If you need to update or delete your payment method, follow the steps below:

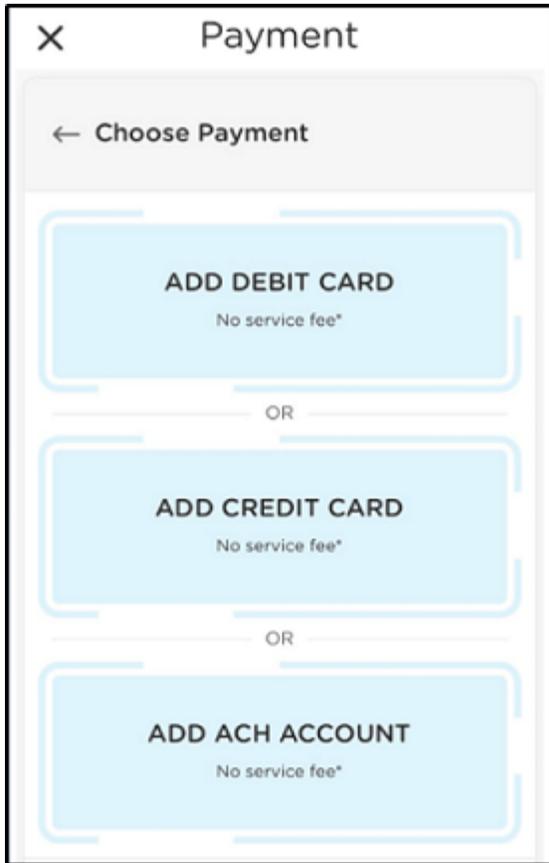
Add a Payment Method

1. To set up your initial payment method, click the Set Up My Payment Method button from one of the following screens:



- a. **From the App:** Click the menu icon in the top left corner, then select Make Payment
- b. **From the Website:** Click Make Payment in the top right corner.

2. Select which payment method you wish to add. **Please Note:** Each school has the ability to choose accepted payment methods, so not all options below could be available.



3. Complete the corresponding screen to set up your card or ACH account.

Payments

← Set up Card

Name on Card

Card Number

Cvv Card Expiration

Postal Code

SAVE

Payment

← Add ACH Account

Name on Account

Bank Routing/Transit Number

Account Number

Confirm Account Number

Postal Code

SAVE

Change or Remove your Payment Method

1. Log in to the Procure parent portal with the same username and password that you use for the Procure child care mobile app. Once logged in, click Pay Now on the right side.

Procure Munchkins Center (TE) | Connected and In Control

Dashboard Payments Family List Documents

AB Aishani Bansal's Daily Activity

All Activities up to Aug 27, 2021

ALL ACTIVITIES PHOTOS/VIDEOS SIGN IN-OUT

OCT 29, 2020

SIGN-IN 9:50 AM

BILL AMOUNT

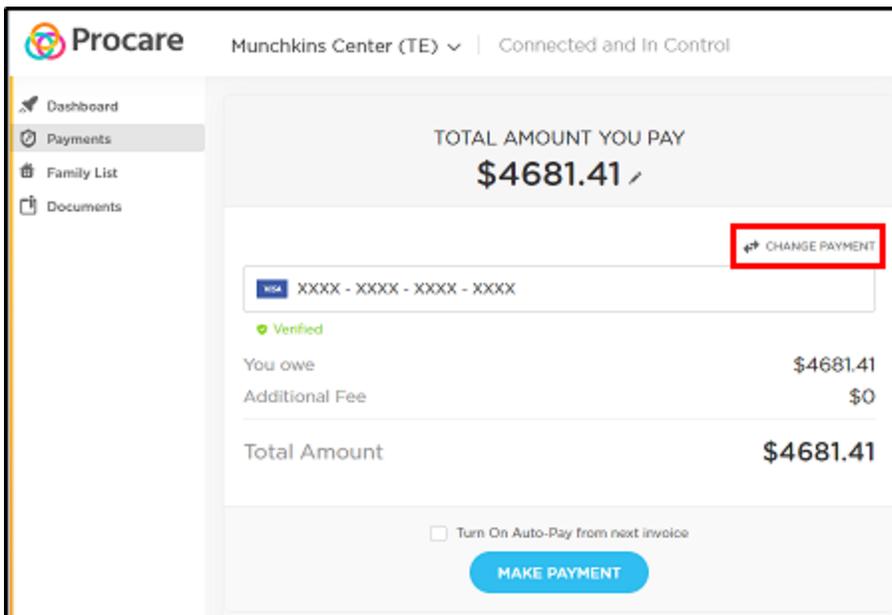
\$4681.41
CURRENT BALANCE

PAY NOW

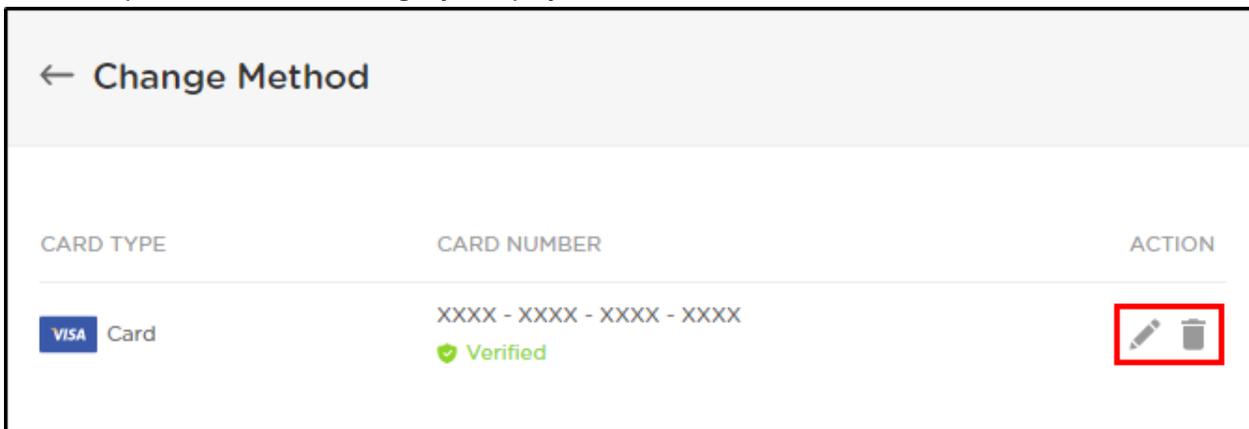
SIGN-IN PIN

7879
MY SIGN-IN PIN

2. Then click Change Payment.



3. Use the pencil icon to change your payment method or the trash can icon to remove it.



4. Once you click the pencil icon, continue adding a new payment method (see [Add a Payment Method](#) above).

Did this answer your question?

