Message your Child's Teacher

🛱 Updated on 18 Mar 2024 \cdot 🕓 1 Minute to read

Easily view and send messages to your child's teacher(s) from your phone!

Find messages:

In your Procare app, you can find messages by clicking the chat icon in the top right corner.



Once you are on the Messages screen, a pink dot indicates a new message has been received. Click the message to view and reply.



Sending New Messages:

Start a direct message with your child's teacher by tapping the round pencil icon in the bottom right, then choose which child (if applicable).

×	Messages			
	Georgie Jones 11:51 AM Jennifer H (Parent) I will bring some next week. Thank you!			
	Coursis lance			
	Summer Jones			

Type your message and click "Send". This message will be sent to all teachers assigned to your child's classroom.

Split Family Settings:

When first clicking to view a message, you will see a pop-up that explains how message conversations are shared between all parent/guardians on the account

and the staff at your child's school.



If you do not wish to share the conversation with other parent/guardians on your child's profile, you will need to adjust your settings.

10:11		ail S		
←	Chat S	ietting		
Turn-Off Family Group Chat Message If toggled on then you and other parents of student will have individual private message with staff. Typically this is toggled ON for split family.				
P				
Are you sure you want to disable family group chat?				
	CANCEL	YES		

You can adjust the setting again in the future by clicking on the setting icon in the upper right of your message screen.

